

# City of Dania Beach, Florida

## Approved Budget Fiscal Year 2014/15





Mayor

**Walter B. Duke, III**

Vice Mayor

**Chickie Brandemarte**

Commissioners

**Bobbie Grace**

**Albert Jones**

City Manager

**Robert R. Baldwin**

Assistant City Manager

**Colin Donnelly**

*Director of Finance*  
**Mark Bates, C.P.A.**

*Assistant Finance Director*  
**Nicki Satterfield, C.P.A.**

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# *City of Dania Beach*

Florida

July 22, 2014

The Honorable Mayor Walter B. Duke, III  
The Honorable Vice-Mayor Chickie Brandimarte  
The Honorable Commissioner Bobbie H. Grace  
The Honorable Commissioner Albert Jones

Dear Mayor, Vice Mayor and Members of the City Commission:

In accordance with Part III, Article 3, Section 4(g) of the City of Dania Beach Charter, I am herewith submitting for your consideration the City Manager's Annual Budget Proposal for the Fiscal Year commencing October 1, 2014. The budget proposal before you represents the budgetary policy direction expressed by the City Commission during the year.

Pursuant to FS 200.185 the maximum millage rate that the City Commission can levy by a simple majority vote is the TRIM rolled-back rate determined in accordance with FS 200.065 and adjusted by the Florida Department of Revenue growth in per-capita personal income. Limitations of State personal income growth rate and inflation, as determined by the Department of Revenue for FY 2014/15, coupled with new construction and increasing property values resulted in an increase to annual City taxable values of 4.6%. Consequently, the maximum operating millage rate that the City Commission could levy in FY 2014/15 with a simple majority vote is 7.1480 mills. The rolled back rate for FY 2014/15 is 5.7632 mills. The Administration recommends keeping the annual operating millage rate at the existing level of 5.9998 mills and establishing the voter-approved debt service millage rate at .2595 mills; resulting in a total combined millage of 6.2593 mills.

The Citywide combined use of funds for FY 2014/15 including operations, transfers and capital totals \$63,400,605. This combined total is (\$9,050,440) lower than the current year amended budget of \$72,451,045. This reduction results primarily from reduced borrowing incurred last year for major Stormwater infrastructure capital improvement projects in the City's S.E. area and 21<sup>st</sup> Ave. area that had been planned, initiated and approved in prior years. The City's funding includes the General Fund, Water Fund, Sewer Fund, Stormwater Fund, Marina Fund, Building Inspection Fund, Parking Fund, and Pier Fund.

## **CURRENT YEAR 2013/14 ACCOMPLISHMENTS**

During the current 2013/14 budget year Dania Beach has achieved a number of notable accomplishments including:

- Successful refurbishment and operation of the new Quarterdeck restaurant at the Dania Beach Pier,
- Completion of US-1 Phase II Landscaping Improvements,
- Installation of expanded solar lighting, and neighborhood “oasis” beautification projects,
- Completion of the dredging and deepening of the Dania Cut-off canal allowing larger vessels to access the major marina facility businesses,
- Re-design of major S.E. Stormwater improvements while also making many smaller improvements to the City’s Stormwater infrastructure.
- Settlement between Broward County and the City of Dania Beach regarding the airport expansion
- City’s first annual Hurricane Preparathon
- Renovation of the City Marina including replacement of the seawall, dredging of the basin, and installation of new floating docks,

Many other projects funded in the current 2014 budget are presently underway and progressing including:

- Refurbishment of the City’s existing lime-softening water plant,
- Completion of approved Sewer I & I projects reducing treatment of groundwater infiltration,
- Upgrade and replacement of Sewer lift stations and Water supply lines,
- Funding, design and bidding for Phase I of the Beach Area Renovation
- City staff training on Federal guidelines for workplace behavior and diversity,
- New ownership and phase I redevelopment of the Dania Jai Ali operation.

## **COMMISSION AND MANAGEMENT FINANCIAL POLICIES AND PRIORITIES**

Management closely monitored the use of City financial resources during extended economic downturn of the past 4 years. It is notable that the coming 2015 budget year shows the second consecutive increase in City property values in six years. During the past five years the Commission invested accumulated General Fund surplus funds and coupled this with added bank loan financing for a variety of purposes including: 1) roadway & neighborhood capital improvements, 2) Beach/Pier Restaurant/Marina improvements and 3) to pursue various legal actions including the County airport expansion. Continued use of General Fund surplus balances for any purpose, whether capital improvement or service expansion, is not planned in this 2015 Manager’s Recommended Budget. The Administration has communicated that significant funding increases are expected to be needed for past City service costs of City retirement plans. A significant increase to annual City pension and OPEB retiree health funding contributions is reflected in this 2015 Recommended Budget. These

increased contributions are expected to continue in coming years for City pension and retiree health benefits. Thus, preserving unassigned General Fund balances at present levels of 20% -to- 25% is recommended by the Administration. Coupled with restraint in the addition of further bank loans will help mitigate increasing pressure toward the expansion of annual City financial resources.

City investments in the community have focused generally in three areas: 1) neighborhood “oasis” beautification projects, 2) roadway & business appearance, and 3) beach area improvements. These investments enhance the City’s overall appearance, improve residential quality of life, and attract further business activity and investments in Dania Beach. The Dania Beach Pier’s new Quarterdeck restaurant completed last year and the \$7.5 million Dania Beach Marina renovation that was completed in June 2014 are two examples of many successful City investments. Plans are also underway to enhance and replace Stormwater drainage infrastructure in critical southeastern areas during the next 12-24 months using loans from the State Revolving Fund (SRF) program. To address and reduce this groundwater inflow, the City is continuing to pursue last year’s initial I&I Program (Inflow and Infiltration), using accumulated Sewer Fund resources. Further rate adjustments may be needed if the City extends its sewer rehabilitation efforts to lateral lines and manhole covers.

The Manager’s Recommended Budget for 2014/15 embraces three major initiatives undertaken by the City of Dania Beach during the past year. First, the City’s staffing, pay and benefit costs are being better aligned with long-term financial sustainability goals as veteran employees retire and are replaced with new staff having significantly different retirement benefits. The 2015 budget reflects two significant increases related to retirement benefit cost. First, the State Legislature increased contribution rates for State FRS (Florida Retirement System) participation for the second consecutive year beginning July, 2014. Second, the City is also embracing large and continuing annual funding costs for the City’s legacy Police & Fire Pension Plan, General Pension plan and the related retiree health costs of these two City retirement plans. The 2015 Recommended Budget plans a notable 15% increase in health/dental/prescription/vision costs based on claims experience of the past 9 months. Adjustment is also planned for all City/ general employees for health coverage partnership payments and compensation effective October 1, 2014. The budget calls for employee health contributions to equal 13% of monthly premium cost and be coupled with a 2.5% increase to employee base pay. Collective bargaining is currently being undertaken with the bargaining union for these pay and benefit adjustments.

Adjustment of the annual BSO Fire and Police services contract was requested by the Administration in response to an initial BSO proposed cost increase totaling more than \$500,000. After the Administration’s requested adjustment, BSO costs for Police and Fire services in this 2015 Recommended Budget are:

	-----BSO Contract-----		-- City Pension Funding--	
	<u>2014</u>	<u>2015</u>	<u>2014</u>	<u>2015</u>
Police	\$11,019,512	\$ 11,053,392	\$ 516,586	\$ 650,000
Fire	\$ 8,822,840	\$ 9,099,924	\$ 1,865,274	\$ 2,950,001

The BSO contract cost increases are separate and apart from City contributions to the City's legacy Police and Fire Pension plan (City pension contributions are increasing by \$133,414 in police and \$1,084,727 in fire) to a total of \$3.6 million). BSO adjustments to their original service proposal reduced their increase in cost to \$310,964 (an increase of 1.6%) for the coming 2015 year (\$33,880 in police and \$277,084 in fire/rescue).

The General Employee Pension Plan contribution rate from the City has also been increased to over 125% of employee base pay (from 103% in 2013). This rate applies to all of the remaining 15-18 actively working employees in the legacy General Employee Pension plan. The Commission has not yet implemented GEP Pension plan adjustments negotiated and agreed to by the union at the conclusion of the 2012 impasse hearings. By way of example, an employee making \$50,000 yr. would result in a City pension contribution totaling \$62,000 in the coming 2015 year. The 2015 Recommended Budget also separately plans for approximately \$594,000 in additional contributions to the General Employee plan, to provide added funding toward the Plan's past service costs and large liability. City contributions to the OPEB retiree health benefit Trust in the 2015 budget reflects planned funding of \$238,000.

Second, an emphasis is being expanded toward City appearance and crime prevention. A number of significant funding investments have been made in the City during the past three years in "oasis" neighborhoods, park improvements, US-1 landscaping and beach area improvements. The City Manager's budget calls for expanded staffing and a higher level of effort and coordination on community appearance, nighttime lighting improvements, and crime prevention. With a more focused coordination between the City's contract grounds maintenance, Public Service and Code Compliance staff, Community Development will now oversee contracted lawn maintenance and City responses to derelict property. Two new staff positions have been created and placed under Public Services to improve and specifically target enhancement to beach areas and parks maintenance. These additional staff positions will help Public Services bring Beach, roadway and park appearance throughout the City to a higher level in the coming months. Coordinating and sharing staff resources between Community Development, Public Services and Recreation is planned to further improve the City's overall appearance in the coming 2015 Year.

Third, the Administration is developing a plan for enhancement of the City's Enterprise Resource Process (ERP) system. Improvements to customer service allowing on-line access, research and payment of City water & sewer utility bills and annual Business Tax Receipt / Fire Inspection fees has been in place for two years. Annual BTR renewals, mailed on July 1<sup>st</sup>, also now incorporate charges for Business Tax, Fire Inspection and Solid Waste reporting and are available to be paid on-line. The ERP system offers other on-line capabilities in Building Services and employee staff updates that await to be implemented. Plans in this 2015 Budget call for developing an assessment of, and correction to, the existing City "land file" that forms the electronic foundation of all our City computer property records. Community Development will also address, consolidate and streamline the system set-up in its current automated permitting process. These initial steps are a necessary foundation



that will allow the Administration to develop a purchase recommendation for a City-wide GIS system (mapping system – Graphical Imaging System). This GIS system will be very useful to Public Services, Building Services & Zoning, Code Compliance, City Administration and Finance Utility Billing.

## **GENERAL FUND**

The Recommended FY 2015 General Fund budget totals \$43,003,499 including operating expenditures, budget transfers and capital projects represents a decrease of \$874,713 from the current FY 2013/14 adjusted budget of \$43,878,212. Large reductions in Capital Project funding transfers and planned Legal fees were offset by cost increases in pension contributions as discussed above for BSO Police and Fire service contracts, retiree health funding costs, and improvements to City appearance.

### **I. Revenue**

The Certified Taxable Value issued by the Property Appraiser's Office on July 1, 2014 shows that Dania Beach taxable property values increased by 4.6% to \$2,791,734,052 from the prior year final total of \$2,671,694,744. This is a significant directional change following the 2012 year's property 'bottom' following declines of (1.8%), (8.4%), (6.8%) and +4.8% over the previous four years. The rolled back millage rate for the coming fiscal year is 5.7632 mills. The City's current operating millage rate is 5.9998 mills. The Commission can levy up to 7.1480 mills with a majority vote. This Recommended Budget reflects continuation of the current 5.9998 operating millage rate to fund annual City operations in the coming year.

Fire Assessments fees for FY 2014/15 are proposed to remain at a level of \$160.00 yr. for each residential property unit. This primarily provides funds for the City's increasing annual contract BSO fire services cost and retirement Fire Pension Plan contribution costs. This adjusted Fire assessment rate provides a net total of \$5,035,619 (42%) of the City's \$12,056,624 annual Fire Department total cost. The proposed \$160 annual fire assessment fee is below the average currently being charged by other Broward municipalities.

In 2011 the administration implemented an improved solid waste franchise collections process. This improvement allowed City solid waste franchise payments to be based on 15% of contractor revenue collections. This simpler franchise methodology has increased annual franchise revenues. The City's residential waste contractor submitted a request to increase residential rates beginning October 1, 2014. After examining the contractor's request, the administration adjusted the request and responded to the contractor with an amended adjustment based on staff's review of the service Agreement. To meet County TRIM notification deadlines the preliminary rate per residential unit is proposed at \$277.92 per year (\$23.16 mo.) reflecting an adjustment of \$3.36 per yr. from current levels as provided in the Agreement.



## II. Personnel Services

Personnel services in the Recommended budget, including all fringe benefits, totals \$10,610,177. This reflects an increase of approximately \$1,139,130 from the current 2014 year due largely to rising funding requirements of the City pension plans. This 2015 Manager's Recommended budget provides for a 2.5% pay adjustment and 13% employee cost sharing for health benefits by general employees effective October 1, 2014. The City will need to successfully conclude collective bargaining negotiations with the City's union in order to implement these personnel changes' however; the Administration recommends and Commission approval of this budget plan will authorize these changes to be implemented on October 1, 2014 for all non-bargaining employees.

The majority of actively working City employees were hired after March 1, 2006 and obtain their City retirement benefits through the Florida Retirement System (FRS). Beginning July 1, 2011 the level of total FRS pension contribution was dramatically reduced by the State legislature due to the national and state economy. This lower contribution level has been annually increased by the State Legislature and beginning July 2015 the employee rate equals 7.37% of base pay (up slightly from 6.95% in 2014).

The "closed" City General Employee Pension (GEP) plan now covers less than 16 remaining active employees. The Commission has not yet implemented GEP Pension plan adjustments negotiated and agreed to by the union at the conclusion of the 2012 impasse hearings. New pension guidelines issued by the GASB (Governmental Accounting Standards Board) will require full annual recording of the City Pension Liability impacting the City's future annual financial reports as well as the level of annual funding contributions. An additional, second pension plan with FRS is offered to GEP employees that retire through DROP option and continue working at the City. The cost to fund the GEP plan in the coming year is expected to increase by 25% of pay to an employer contribution level of 125% of pay. The City also separately pays for a portion of the GEP mandatory employee contribution, through "pick-up" of approximately 16% of pay. Thus the total GEP contributions funded by the City are approximately 141% of pay in the 2015 Recommended Budget. As noted previously, in order to begin funding past service costs of this pension plan, the Administration has separately budgeted a contribution of \$594,000 in this 2015 budget recommendation.

The City's cost of health and prescription drug claim payments has increased during the past few years and were exceeding \$2 million annually. In the current 2014 year the City Administration sought bids and successfully transitioned from the self-insured health program to an indemnity insurance program saving many thousands of dollars annually. The Recommended 2015 budget reflects an estimated adjustment to the current annual health costs of 15% bringing costs to : single = \$8,388 yr. / family \$22,418 yr. This estimate is based upon the City's actual health claims experience for the past nine months (including retiree activity). The Administration established an annual health plan review committee to make recommendations to the Manager on annual health coverage. The five member committee includes two members of the

City's collective bargaining union. The committee will consider and make recommendations on annual health coverages to the City Manager. Health coverages for the 2015 year are planned for Commission consideration by the last September meeting.

The City has chosen to fund a Trust Investment for implementation of City retiree health benefits under GASB 45 (OPEB: Other Post Employment Benefits). Recent calculation by the actuary indicated that the annual required contribution necessary to accumulate funds to pay for retiree health benefits is approximately \$1.1 million dollars. A portion of the ARC (annual required contribution) is paid from retiree premium collections in the City's sub-Fund for Health. The City also incurs and pays retiree health benefits through its weekly payment of insurance premiums and legacy, self-insured claim payments. The Recommended 2015 Budget provides a separate, annual funding to the OPEB Trust Investment account of \$238,000.

### **III. Operating Expenses – General Fund**

The Broward Sheriff Office's police services contract was renewed in 2010 and later expanded to add three additional road patrol deputies in 2011. The current year 2014 budget removed one Detective and one Community Service Aide position to mitigate BSO's cost to the City. The 2015 Recommended Budget for police service costs, operating expenses including school crossing guards and City pension costs reflects a decrease of (\$158,340) to a total of \$11,804,892. The City police budget reflects the BSO annual service contract total of \$11,053,392. The Recommended budget increases annual City Police Pension Plan contributions by \$133,414 to a total of \$650,000. This pension cost increase considers the closed City Police Plan's investment earnings, changes in methods and elimination of Plan actuarial amortizations, and the Pension Board's continued reduction in the Plan's estimated investment rate of return.

The Recommended Budget for BSO fire services, operating expenses and City pension costs reflects an increase of \$1,231,404 to a total of \$12,056,624. The annual Broward Sheriff Office contract cost is planned at \$9,099,924, reflecting reduction of nine positions that will be funded separately by a SAFR grant award. During 2012 the City's original Fire services agreement with BSO was amended increasing the City's annual retirement contribution cost (and decreasing BSO's on-going pension funding obligation) by approximately \$500,000 yr. In addition to the BSO contract cost, the Recommended budget provides funding to the City's Fire Pension Plan at an adjusted amount of approximately \$2,950,001. This City Fire and Police Pension Plan annual cost increase includes funding toward this 'closed' City Plan's retirement liability, investment earnings and most notably continuing downward adjustment to the Plan's assumed rate of investment return approved by the Pension Board.

Operating losses experienced by the City Building Inspection Fund were halted with the collection of three (3) major permit fees in June 2013. The City Marina, County Bus Garage Maintenance Facility and new Hotel on Anglers Ave. provided more than \$1.1 million in fees giving the Building Fund resources. Continued

improvement in the local and State economy continue to reflect improved and expanding construction activity providing funds that can repay General Fund cash advances made in prior years. The Building Fund budget reflects repayment to the City General Fund of \$150,000 in the coming 2015 budget.

A new Marina Enterprise Fund was established in 2012 in conjunction with Marina Renovation Project bank loan. The Marina Renovation was completed in June 2014 with the General Fund providing loan transfers totaling \$267,770 to assist the Marina in making the first year's bank loan repayments. Full operation of the new Marina is planned to be recognized by the fall of 2014 and, after meeting loan covenant requirements, repayment of these General Fund loans may begin.

Annual City funding for the CRA in 2014/15 reflects a total of \$1,111,320 for the coming year comprised of \$822,150 in operating resources, \$10,000 in support of the Arts & Seafood Festival, and \$279,170 for the City's administrative cost allocation.

The Recommended 2015 General Fund budget reflects funding for two new grounds maintenance positions that will focus primarily on beach area appearance improvements and maintenance. This will relieve pressure on current City grounds maintenance staff providing improved maintenance and appearance at City parks, neighborhood oasis improvements and roadway corridors.

Funding is also planned in the 2015 budget for a full-time I.T. system support aide to assist the single position performing all City I.T. functions. This added position will be coupled with a reduction in the use of outside contract I.T. consulting support and thus have a neutral impact on budget costs. Plans also call for the creation of two added full-time beach lifeguard positions to better address safety services, staff scheduling and training needs. These two positions will be coupled elimination hours from four part-time positions and thus have a moderate budget impact from increased staff benefit costs and additional leave time. A Commission Contingency balance of \$250,000 is also provided within the General Services Department. The General Services Department reflects an added General Employee Pension contribution of \$594,000 (in addition to the 125% of employee pay) providing funding toward this Plan's past pension service costs and unfunded pension liability.

The budget uses no appropriation of Unassigned Fund balance, reflecting an effort and intent to maintain this balance at its current level. The Administration encourages that appropriation of Unassigned General Fund balance during the fiscal year be restrained and closely examined; providing greater focus and accountability to the Commission's approved annual budget plan and allowing the City to address retirement and benefit funding needs.

#### **IV. Capital Purchase / Capital Projects**

The Recommended Budget provides funding for capital *purchases* that are generally less than \$100,000 and/or not included in the City's broader Capital Project Plan (such as roadway maintenance and bridge repair). Capital purchases for all City

Funds in the 2014/15 Recommended budget totals \$1,559,116. Most of these capital purchases (\$1,419,500) are for Public Service improvements including repaving of streets, a new Vac-con truck for Sewer & Stormwater maintenance, a new clam-shell truck for debris removal, new backhoe for Stormwater maintenance and replacement of two vehicles (Explorer, F-250) and purchase of a new Gator for beach area maintenance. Remaining purchase items include enhancements to the City's linear park equipment (with matching funds from Memorial Hospital), replacement of two Code compliance trucks, a playground shade cover for Melaleuca Park, and replacement hardware servers for the City's central computer network.

Governmental Capital Projects (including the 5-year Capital Plan by each City Department) provide funding for *projects* that generally cost more than \$100,000 and will last more than 7-10 years. Three major projects are planned in the coming budget year for 1) Oasis Neighborhood Improvements, 2) Melaleuca Water Main replacement using in-house staff and equipment, and 3) Sewer Lift Station replacement – Phase III using accumulated Sewer Fund resources (rather than additional SRF loans). Plans also call for purchase and installation of new dumpster enclosures around the City's various beach, parks and public facilities. A schedule of these Capital Purchases is provided immediately following this budget narrative.

### **MARINA FUND**

During 2010 oversight and operation of the Dania Beach Marina was contracted to a professional marina management company. Maintenance of the marina facility improved steadily resulting in steady monthly increases to revenue in 2011. In May 2012 a new Marina Enterprise Fund was established in conjunction with approval of a \$7.5 million Marina Renovation Project funded by several State and County grants, General Fund contributions and a \$2.4 million bank loan. Revenues during Marina renovation have held steady with adjustment of marina rental rates as the new facility docks became operational. Total operating revenues of \$682,205 are planned in the coming year reflecting full operation of the new Marina facility by October 2014. An expansion of staffing raised the annual management fee to \$174,205. Other operating costs and annual repayment of \$202,000 on the bank loans, provides a reasonable contingency balance of \$45,000 in this Recommended 2015 budget.

### **PARKING ENTERPRISE FUND**

To meet needs and improve controls over the City's Parking Facilities (beach and garage), oversight of this operation was transferred from Finance to Community Development in 2012. Further improvements to this enterprise were implemented during the current 2014 year by coordination and enforcement of parking with City Code activities and the addition of three (3) part-time certified parking enforcement officers. The Parking Enterprise Fund budget reflects a significant increase in revenue for the coming year due in large part to the success of the new Beach restaurant operation, expansion of parking compliance until 9:00 p.m. through use of the new part-time officers, and adjustment of the hourly rate for non-residents to \$2.00 hr.

Annual revenues are planned at \$1,250,000 in 2015 reflecting an increase of \$289,780 from the current year (and more than \$500k greater than 2013).

The vast majority of the \$1.2 million annual parking revenue comes from beach area parking and resident decals. Beach costs are budgeted at \$1,109,000 for the coming 2015 year that includes a reasonable contingency of \$53,483. Notably the Parking Fund also reflects transfer of \$400,000 to the City's Capital Project Fund to provide funding for Phase II of the Beach Capital Improvement Project. Downtown parking garage revenues are not forecast to provide meaningful source of revenue until downtown development demand begins to create a continuing and meaningful customer base. Garage operating costs of \$141,000 are reflected in the 2015 budget primarily for evening garage security costs, utilities, insurance and facility maintenance.

### **BUILDING INSPECTION FUND**

The total operating revenue for the Building Operations Fund in FY 2014/15 is planned at \$2,088,820, an increase of \$272,730 from the current year. This is a reasonably general estimate reflecting a continued increase in building construction activity that is projected to continue over the course of the coming year. The 2015 Recommended Budget reflects a transfer of \$150,000 to the General Fund in repayment of prior year loans to the Building Fund. Building expenditures reflect a planned increase of \$76,090 for inspection consulting costs to an annual total of \$697,690.

### **WATER FUND**

Total Water Fund operating funding in FY 2014/15 is \$6,250,658, reflecting an increase of \$162,315 over the current year. No rate adjustment is proposed or considered necessary in the Recommended 2015 Budget as additional SRF loan funding has been curtailed. Total expenses for FY 2014/15 are budgeted at \$6,250,658 including a \$225,000 for the start of a meter replacement program, \$250,000 for materials costs of the in-house upgrade of the Melaleuca Gardens water supply line mentioned earlier, \$180,000 for Water Distribution division repairs, \$35,000 for purchase of a new F-250 truck replacing an older service truck, and a contingency for unscheduled Water operating of \$223,920. Annual debt service costs have increased significantly over the past 4 years to a 2015 budgeted total of \$1,113,667. Debt service cost reflects the Utility's use of a substantial amount of SRF loans over the past four years for several major capital improvements – including the completed \$9 million nano-filtration plant, renovation of the City lime softening plant, purchase and installation of new high-service pumps, removal and replacement of a water storage tank, and replacement of underground water mains.

### **SEWER FUND**

Total Sewer Fund FY 2014/15 revenues are \$6,583,500 which is roughly equal to the current 2014 year. An appropriation of \$1,295,000 in Sewer Fund net assets is



also reflected in the 2015 budget for further lift station replacements noted below. Expenditures total \$7,878,500 including a significant expenditure of \$1,295,000 for the next Phase (Phase III) of lift station replacements. Funding for these further lift station replacements will be paid from accumulated Sewer Fund assets rather than from an additional SRF loan. Expenditures are also planned for purchase of a new \$375,000 Vac-con truck (50% funded by Sewer / 50% by Stormwater), and an \$18,000 ground penetrating radar system. Contract effluent treatment paid to the City of Hollywood is planned at \$3.75 million – reflecting a decrease of (\$320,000) from current year levels. Planned costs for loan debt service totals \$225,516. Purchase of the new Vac-con truck 50% cost shared with Stormwater totals \$187,500; appropriations for miscellaneous sewer system repairs is estimated at \$198,500; leaving the balance of \$570,000 as a contingency for unscheduled repairs, maintenance and other improvements.

### **STORMWATER FUND**

Stormwater Assessments fees for FY 2014/15 are proposed to remain at current levels of \$40 yr. per ERU (equivalent residential unit) remains unchanged in the Recommended Budget providing a total of \$1,955,987. A separate, major infrastructure replacement program approved in 2011 to improve stormwater run-off in the City's Southeast area will continue into the coming budget year. This capital project is being funded by a State Revolving Fund (SRF) loan of \$7.7 million but is not reflected as an added component of this 2015 Recommended Budget since it was approved and appropriated in prior years. SRF loans debt service repayments in the coming 2014 year remains modest at \$4,482 since the project must be completed and the SRF loan "closed" before repayments begin.

### **SUMMARY**

The Administration recommends that the City maintain the existing operating ad valorem millage rate at 5.9998 mills, to fund costs of annual operations and simultaneously address our community's need for revitalization and infrastructure improvements. The City's second year of increasing taxable property values is noteworthy after five years of decline. This will aide the City in working toward balancing annual service costs with available resources. The rolled back rate of 5.7632 would provide approximately \$627,497 less revenue to fund City operations in the coming year. The voter approved debt service millage rate is .2595 mills. As outlined in this 2015 Recommended Budget, the Administration encourages close scrutiny in the possible use or appropriation of accumulated General Fund Undesignated balance to fund on-going City operations or unbudgeted items.

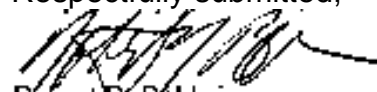
Because the City Attorney and the CRA are not under the City Manager's authority, I have made no recommendations concerning their budgets. Commission direction is necessary in order to consider the Manager's Recommended budget document, set the proposed millage and non-ad valorem assessment rates, and notify property owners of the City's first September Public Hearing through the County TRIM

mailing notice. The proposed millage must be set and delivered to the County prior to August 4, 2014.

The Recommended Budget may be modified pursuant to the Commission's review and discussions over the coming weeks. Staff will account for approved changes to expenditures / revenues at the first public hearing where you will vote on the Millage rates. If desired, the proposed ad valorem millage can be lowered at the September public hearings.

I extend my appreciation to all Department Directors and their staff for the hard work and dedication in developing this budget in a timely and responsible manner. Special recognition and thanks is given to Mark Bates, Nicki Satterfield, and Yeimy Guzman for their dedication and commitment in preparing this budget document.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "R. Baldwin", with a long horizontal flourish extending to the right.

Robert R. Baldwin  
City Manager





## **CITY OF DANIA BEACH FINANCE DEPARTMENT MEMORANDUM**

TO: Robert Baldwin, City Manager

FROM: Mark Bates, Finance Director

DATE: September 25, 2014

SUBJECT: Commission Adjustments to Manager's Recommended Budget

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At the September 2014 Budget Public Hearings, the City Commission approved the attached schedule of adjustments to the 2014/15 Manager's Recommended General Fund budget. These adjustments have been reflected in the final Commission Approved Budget of this final annual City budget document.

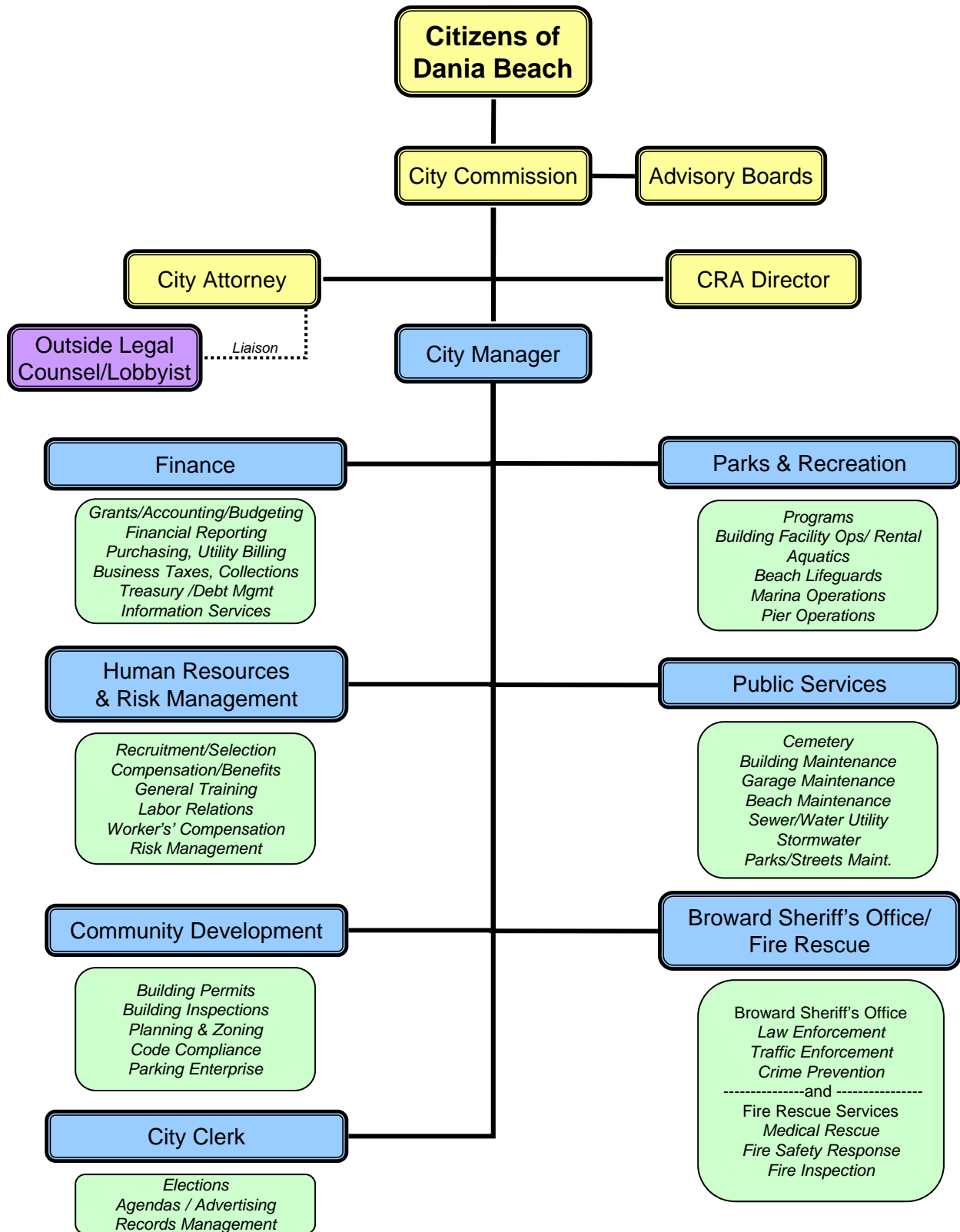
All approved General Fund budget adjustments have been funded via transfer (reduction) of the Commission Contingency account in the General Fund, General Service division. These budget transfers result in a final available Commission Contingency balance of \$192,150 for the coming 2014/15 fiscal year.

Dania Beach

**"Other" 2014-15 Budget Considerations**

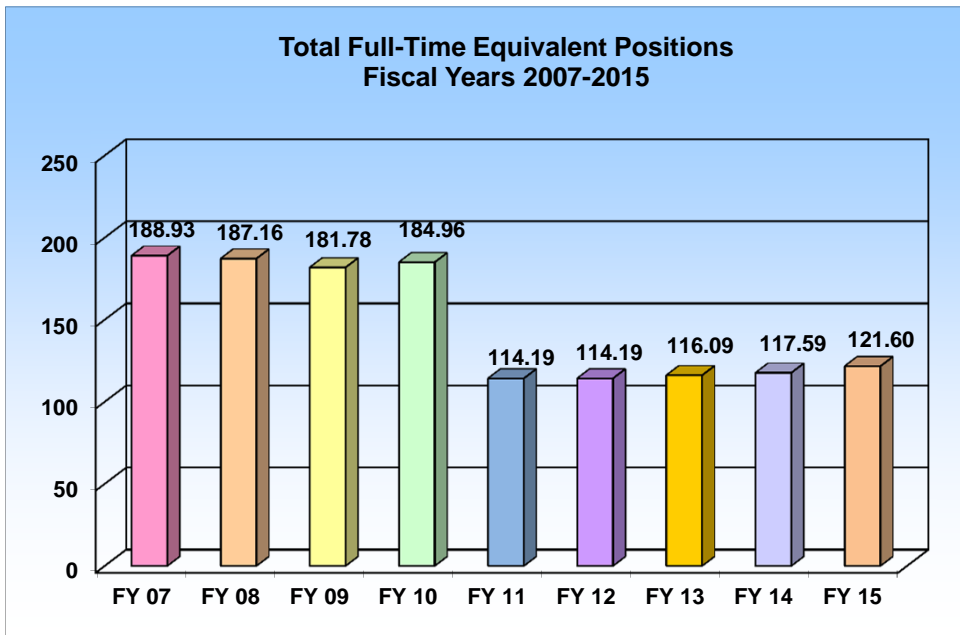
<u>General Fund</u>				Commission Amendments
1	Increase Funding for CRA (total funding of \$1,169,170)	\$ 57,850	Approved	9/24/2014
Recommended Mgr. Budget - Commission Contingency		\$ 250,000		
Final Adjusted Commission Contingency		<hr/> <u>\$ 192,150</u>		

# City of Dania Beach Organizational Chart



## Personnel Complement

DEPARTMENT	FY 2011	FY 2012	FY 2013	FY 2014	Approved FY 2015	
City Commission	5	5	5	5	5	
City Manager	4	3	3	3	3	
City Attorney	2	2	2	2	2	
City Clerk	2.5	2.5	2.5	2.5	2.5	
Finance (excludes 4 Utility Cust. Serv.)	8	8	9	9	10	add 1 F/T Info Tech via reduced consulting
Human Resources & Risk Mgmt	3.5	2.5	2.5	2.5	2.5	
Fire-Rescue	68	Contract	Contract	Contract	Contract	
Community Development	4.25	4.25	4.25	4.25	4.25	
Code Compliance	9	8.9	8	8	8	
Building	5.75	5.75	5.75	5.75	5.75	
Recreation	20.19	20.19	22.09	21.09	22.10	2 lifeguards upgraded to F/T
Parking Division	2.62	1.10	1.00	2.50	2.50	includes 3 PT Parking Enforcement Officers
Public Services	16.80	19.45	19.45	20.45	22.45	add 2 F/T Ground Technician I staff
Water Utility	16.7	16.95	16.95	16.95	17.95	
Sewer Utility	7.9	5.05	5.05	5.05	4.05	
Stormwater Management	5.6	6.55	6.55	5.55	5.55	
Dania Beach Marina	0.15	Contract	Contract	Contract	Contract	
Community Redevelopment Agency	3	3	3	4	4	add 1 F/T Administrative Asst.
<b>Total Full Time Equivalent</b>	<b>184.96</b>	<b>114.19</b>	<b>116.09</b>	<b>117.59</b>	<b>121.60</b>	
Contract- Police	79.00	79.00	79.00	77.00	77.00	
Contract- Fire Rescue	see above	61.00	61.00	51.00	60.00	* Includes 9 Safer Grant FF/PM
Grand Total Including BSO- Public Safety Cor	<u>263.96</u>	<u>254.19</u>	<u>256.09</u>	<u>245.59</u>	<u>258.60</u>	



# City-wide All Funds Summary

10/1/14 - 9/30/15

	2012	2013	2014	2015
	Actual	Actual	Budget	Commission Approved
<b>Revenues / Resources</b>				
General Fund	40,638,886	43,878,490	43,878,212	43,003,499
Water Fund	5,344,406	5,479,489	6,088,343	6,250,658
Sewer Fund	6,293,726	6,779,156	8,137,884	7,878,500
Stormwater Fund	2,087,449	1,954,553	10,646,746	1,955,987
Marina Fund	0	188,964	547,550	682,205
Building Fund	1,545,470	2,746,750	1,816,090	2,088,820
Parking Fund	701,497	1,052,362	960,220	1,250,000
Pier Fund	373,536	362,849	376,000	290,936
Debt Service Fund	----- funded by transfers from other City funds -----			
<b>Total Revenue</b>	<b>56,984,969</b>	<b>62,442,613</b>	<b>72,451,045</b>	<b>63,400,605</b>
<b>Expenses / Expenditures</b>				
General Fund	40,638,886	43,878,490	43,878,212	43,003,499
Water Fund	5,344,406	5,479,489	6,088,343	6,250,658
Sewer Fund	6,293,726	6,779,156	8,137,884	7,878,500
Stormwater Fund	2,087,449	1,954,553	10,646,746	1,955,987
Marina Fund	-	188,964	547,550	682,205
Building Fund	1,545,470	2,746,750	1,816,090	2,088,820
Parking Fund	701,497	1,052,362	960,220	1,250,000
Pier Fund	373,536	362,849	376,000	290,936
<b>Total Expenses</b>	<b>56,984,969</b>	<b>62,442,613</b>	<b>72,451,045</b>	<b>63,400,605</b>

**FY 2015- 2019 Capital  
Projects Plan**

Department	Projects	FY 2012 Approved	FY 2013 Approved	FY 2014 Approved	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Total	Funding
City Manager	Neighborhood Improvements			300,000	200,000					500,000	General Fund
Public Services	West Dania Beach Blvd Bridge					1,500,000	2,500,000			4,000,000	100 % State/Fed Funds-No Match
	Irrigation - Water Reuse System (from Hollywood treatment) - Phase I (FY14)					594,000	351,000	561,750	240,750	1,747,500	General Fund
	Cemetery Maintenance Building						117,500			117,500	Perpetual Care Funds
	Downtown Street Redevelopment					585,000	555,000	550,000	550,000	2,240,000	
	Dumpster Enclosures				185,000						General Fund
	Neighborhood Improvement (needs Commission action in FY'12 upon CDBG award)	410,000									If CDBG Funds are Awarded
Recreation	Beach Maintenance Nourishment - Possible City Cost Share					250,000	790,000	790,000	790,000	2,620,000	City/County/Army Corp of Eng.
	CW Thomas - Synthetic Football Turf					725,040				725,040	General Fund (Fund Balance)
	Beach Redevelopment Phase II				525,000						\$400K Parking Fd/\$125K Gen Fund
Stormwater Fund	Malaleuca Gardens Drainage Improvements/Roadwork					660,000				660,000	Stormwater Fund
	Stormwater Improvements - Citywide					4,625,000				4,625,000	Need Funding Source
	Taylor Lane Drainage and Roadway Improvements			615,000						615,000	Stormwater Fund
	SE Stormwater Drainage Improvements	7,212,000									Loan
	Stormwater Improvements-SW 26th Ter, SW 31st St, SW 32nd St, and Area to South		722,250								50% Stormwater Funds/50% FDOT
Water Fund	Water Main Looping - Next Phase		899,200								Loan
	Melaleuca Water Main Replacement (in-house) Materials and Supplies				250,000						Water Net Assets
	Automated Meters Reading System & Meter Replacement					250,000	250,000	250,000	250,000	1,000,000	
Sewer Fund	Lift Stations Rehabilitation Phase II	1,400,000									Loan
	Lift Station Rehabilitation Phase III				1,295,000	1,015,000	155,000	155,000	155,000	2,775,000	Sewer Net Assets
	Forcemain Replacement - Citywide East of Anglers/Ravenswood Rd			902,500						902,500	Sewer Impact Fees
	Sanitary Sewer Infiltration/Inflow Program (City System)			400,000						400,000	Sewer Net Assets
<b>Total</b>					<b>2,455,000</b>	<b>10,514,040</b>	<b>5,078,500</b>	<b>2,306,750</b>	<b>1,985,750</b>	<b>23,597,540</b>	
<b>Funding</b>	3 cents gas tax - Comp Plan Reserve										
	General Fund-Operating Budget				510,000						
	General Fund - Fund Balance										
	Fire Reserve										
	Fire Impact Fees										
	Perpetual Care Fund										
	Grant Fund										
	Water Utility Revenues										
	Sewer Utility Revenues										
	Stormwater Utility Revenues										
	Parking Fund				400,000						
	Water Fund Impact Fees										
	Sewer Fund Impact Fees										
	Water Fund Net Assets				250,000						
	Sewer Fund Net Assets				1,295,000						
	Stormwater Net Assets										
	Water Debt Financing										
	Sewer Debt Financing										
	Stormwater Debt Financing										
	<b>Total</b>				<b>2,455,000</b>						

**FY 2015 - 2019 Capital  
Purchases Plan**

Department	Purchases	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Total	Funding
Community Development-Code	Two (2) Super Duty F-150 Replace Units #103 & #108	42,000					42,000	General Fund
Finance	Citywide Replacement of Desktop PC's with Terminals	6,000					6,000	General Fund
	SANS Central Data Storage Replacement	26,000					26,000	General Fund
	Physical Server Update & Replacement		19,000				19,000	General Fund
	Pier Camera & Wireless Bridge Replacement		4,500				4,500	Pier Fund
Recreation	Beach - Awning for Beach Equipment	7,375					7,375	General Fund
	Beach - Rescue Surfboat			10,600			10,600	General Fund
	Beach - Adler Park - Playground Cover			29,468			29,468	General Fund
	Frost Park - Cardio Bikes	4,300					4,300	General Fund
	Linear Park - Exercise Equipment	30,000					30,000	General Fund
	Melaleuca Park - Playground Cover	23,941					23,941	General Fund
Public Services-General	Roadway Repaving Program	430,000	295,000	310,900	327,754	345,619	1,709,273	General Fund (3 Cents Gas Tax)
	New Lighting Installation Program	40,000	100,000	100,000	100,000	100,000	440,000	General Fund
	Bridge Repair & Maintenance	100,000	110,000	121,000	133,100	146,410	610,510	General Fund (3 Cents Gas Tax)
	Traffic Calming	100,000	132,500	132,500	132,500	132,500	630,000	General Fund
	All Wheel Drive Explorer	30,500					30,500	General Fund
	Clam Truck	130,000					130,000	General Fund
	Sharrow Bike Lanes		60,000	60,000	60,000	60,000	240,000	General Fund
	Gator - Parks Maintenance	20,000					20,000	General Fund
	Ford F250 - Ground Division	35,000					35,000	General Fund
Water Fund	Ford F250 - Water Distribution	35,000					35,000	Water Fund
Sewer Fund	Ground Penetrating Radar	18,000					18,000	Sewer Fund
	Trailer Mounted Sewer InLine Camera/Video System		100,000				100,000	Sewer Fund
	Vacon Truck 50%	187,500					187,500	Sewer Fund
Stormwater Fund	Haloptic Camera	16,000					16,000	Stormwater
	Trekker Backhoe	90,000					90,000	Stormwater
	Vacon Truck 50%	187,500					187,500	Stormwater
<b>Total</b>		<b>1,559,116</b>	<b>821,000</b>	<b>764,468</b>	<b>753,354</b>	<b>784,529</b>	<b>4,682,467</b>	
<b>Funding</b>	3 cents gas tax - Current Year	224,151						
	3 cents gas tax - Comp Plan Reserve	160,972						
	Capital Projects Fund							
	Fire Reserve							
	Fire Impact Fees							
	Recreation Impact Fees							
	General Fund	639,993						
	Parking Fund							
	Pier Fund							
	Loan							
	Water Utility	35,000						
	Sewer Utility	205,500						
	Stormwater Utility	293,500						
	<b>Total</b>	<b>1,559,116</b>						

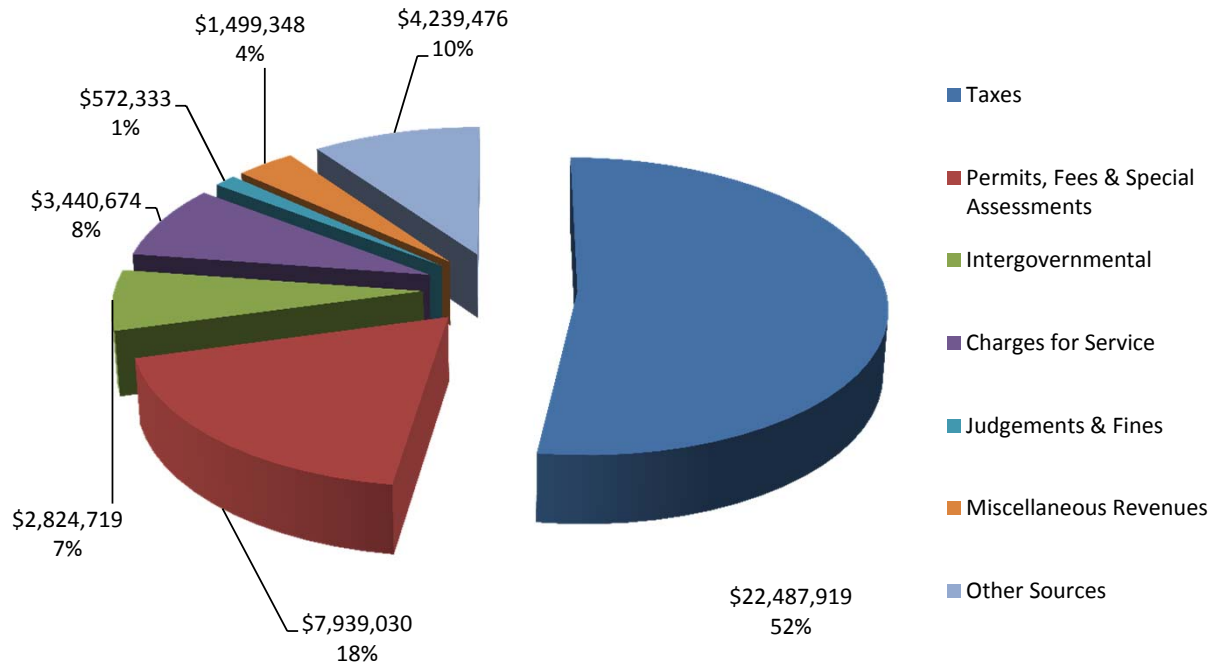


# General Fund

# General Fund

	2012 Actual Amount	2013 Actual Amount	2014 Budget	2015 Commission Approved
<b>Fund: 001 General Fund</b>				
<b>Revenue Sources</b>				
31 - Taxes	21,641,587	21,791,836	21,782,536	22,487,919
32 - Permits, Fees and Special	6,642,878	6,873,981	7,141,859	7,939,030
33 - Intergovernmental Revenue	2,471,431	2,628,370	2,528,768	2,824,719
34 - Charges for Services	3,250,280	3,424,154	3,331,239	3,440,674
35 - Judgments, Fines, and Forfeits	711,168	355,032	346,986	572,333
36 - Miscellaneous Revenues	1,788,703	2,500,265	1,480,103	1,499,348
38 - Other Sources	4,132,839	6,304,852	7,266,721	4,239,476
<b>Revenue Totals</b>	<b>40,638,886</b>	<b>43,878,490</b>	<b>43,878,212</b>	<b>43,003,499</b>
<b>Expenditures</b>				
Mayor and Commission	354,944	327,534	357,146	352,777
City Manager	435,726	452,040	780,519	699,335
Human Resources/Risk Mgmt	233,521	270,213	307,037	304,703
Legal	1,441,577	1,467,291	1,009,562	922,955
Community Devel - Admin/Zoning	607,964	612,809	718,902	542,018
Community Devel - Code Compliance	636,898	609,703	682,515	625,746
City Clerk	288,078	255,686	272,948	290,999
Finance & I,T,	1,268,767	1,337,712	1,498,452	1,557,303
General Services	681,862	310,587	1,231,246	444,322
General Insurance	748,868	679,183	676,859	700,000
Contingency & Legal Settlements	135,526	-	36,201	250,000
Capital Project Transfers	2,906,300	2,461,603	1,600,000	310,000
CRA Contributions	2,135,628	830,229	2,239,463	1,111,320
Debt Service Transfer Payments	1,887,558	1,650,886	1,568,251	1,414,020
Other Fund Transfers - Incl Retiree Health	237,079	297,628	-	1,056,045
Police Services	10,712,570	11,254,041	11,963,232	11,804,892
Fire Rescue	9,837,353	10,456,196	10,825,220	12,056,624
Public Services - Solid Waste	1,888,908	1,953,077	1,999,960	2,027,667
"    "    - Admin	235,255	225,235	250,520	244,593
"    "    - Building Maint.	373,958	330,522	368,254	389,211
"    "    - Fleet Maint.	218,684	230,325	206,282	203,261
"    "    - Parks & Grounds Maint.	593,398	612,969	687,384	848,417
"    "    - Cemetery	110,195	118,303	136,097	133,563
"    "    - Streets Maint.	1,259,159	1,099,131	1,929,015	2,021,243
Recreation - Admin.	732,325	682,355	817,782	848,429
"    - Beach	612,337	608,655	665,463	653,411
"    - C.W. Thomas Park	198,765	149,763	246,904	327,906
"    - I.T. Parker	53,900	48,562	67,255	77,802
"    - Frost Park	205,381	242,445	218,673	228,424
"    - P.J. Meli Aquatics	316,228	336,653	345,096	367,620
"    - P.J. Meli Park	103,615	118,227	122,238	140,345
"    - Summer Program	39,991	44,499	49,734	48,548
<b>Expenditure Totals</b>	<b>41,492,316</b>	<b>40,074,113</b>	<b>43,878,212</b>	<b>43,003,499</b>
<b>Net Surplus (Deficit)</b>	<b>(853,430)</b>	<b>3,804,377</b>	<b>-</b>	<b>-</b>

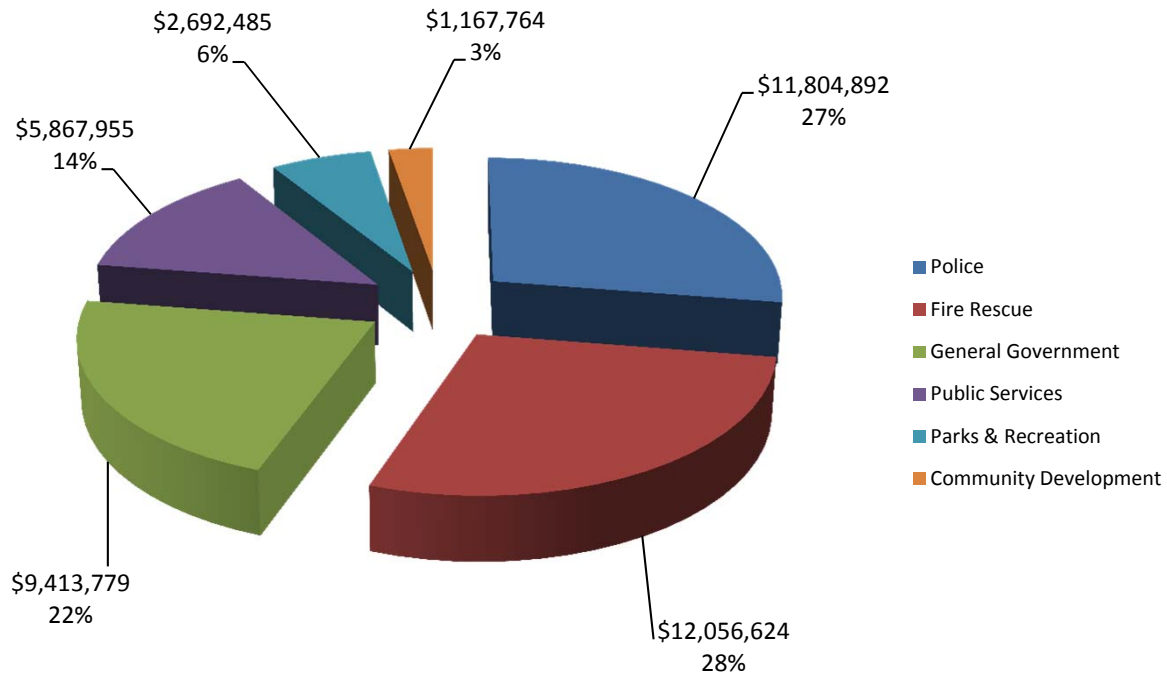
## General Fund Revenue Sources



**Total Budget**

**\$ 43,003,499**

## General Fund Expenditures by Function



**TOTAL BUDGET      \$43,003,499**

**General Government** includes: Mayor and Commission, Office of the City Manager, General Administration, City Attorney, Office of the City Clerk, Department of Human Resources & Risk Management, and the Department of Finance.

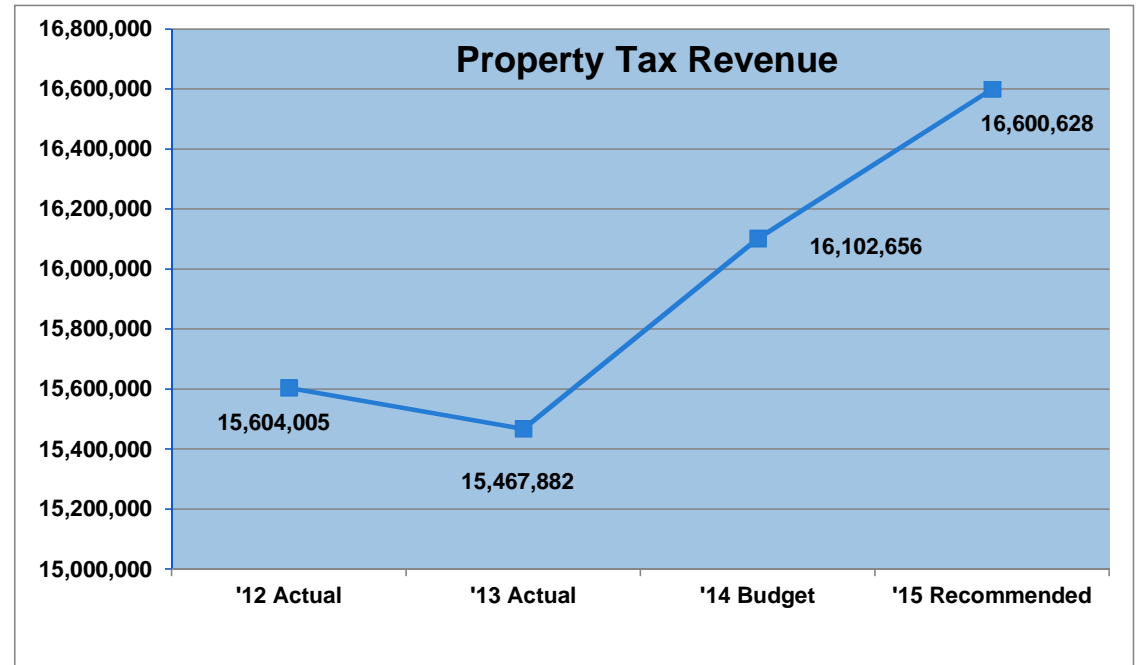
**Community Development** includes: Planning and Zoning, Code Compliance

**Public Services** includes: Public Services Administration, Construction & Maintenance, Cemetery, Streets, Fleet Management and Solid Waste

**Parks & Recreation** includes: Parks Maintenance, Beach and all Recreation Facilities

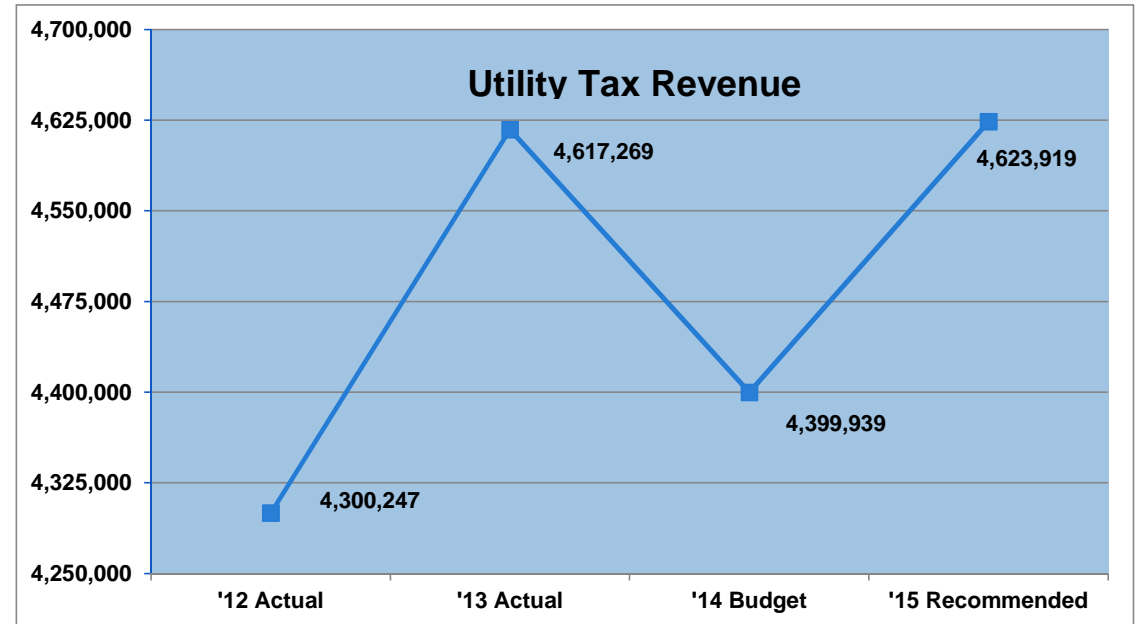
	'12 Actual	'13 Actual	'14 Budget	'15 Recommended
1	14,978,610	14,807,055	15,420,799	15,912,353
2	625,395	660,827	681,857	688,275
	15,604,005	15,467,882	16,102,656	16,600,628

- 1 Ad Valorem Taxes
- 2 Ad Valorem Taxes - Debt Service



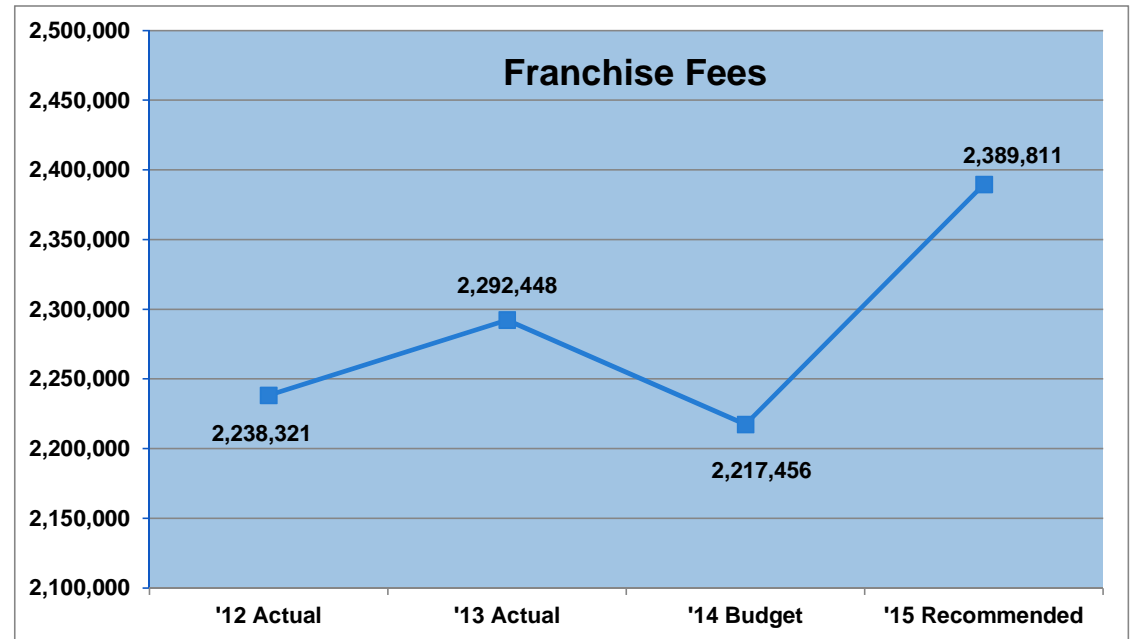
	'12 Actual	'13 Actual	'14 Budget	'15 Recommended
1	2,284,368	2,497,523	2,334,437	2,609,079
2	733,567	769,283	772,982	761,010
3	18,270	20,820	19,920	19,494
4	31,035	10,211	9,000	10,336
5	1,233,008	1,319,433	1,263,600	1,224,000
	4,300,247	4,617,269	4,399,939	4,623,919

- 1 Electric Utility Tax
- 2 Water Utility Tax
- 3 Gas Utility Tax
- 4 Propane Utility Tax
- 5 Communications Tax

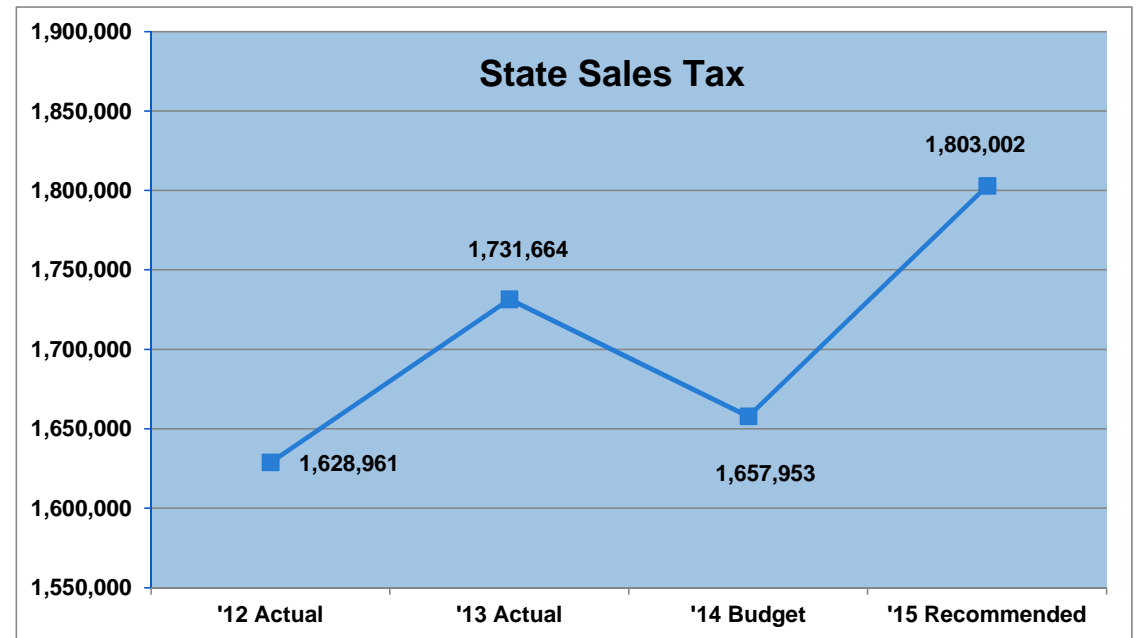


	'12 Actual	'13 Actual	'14 Budget	'15 Recommended
1	1,950,481	1,949,911	1,920,000	1,999,094
2	22,728	22,609	20,256	21,267
3	265,112	319,928	277,200	369,450
	2,238,321	2,292,448	2,217,456	2,389,811

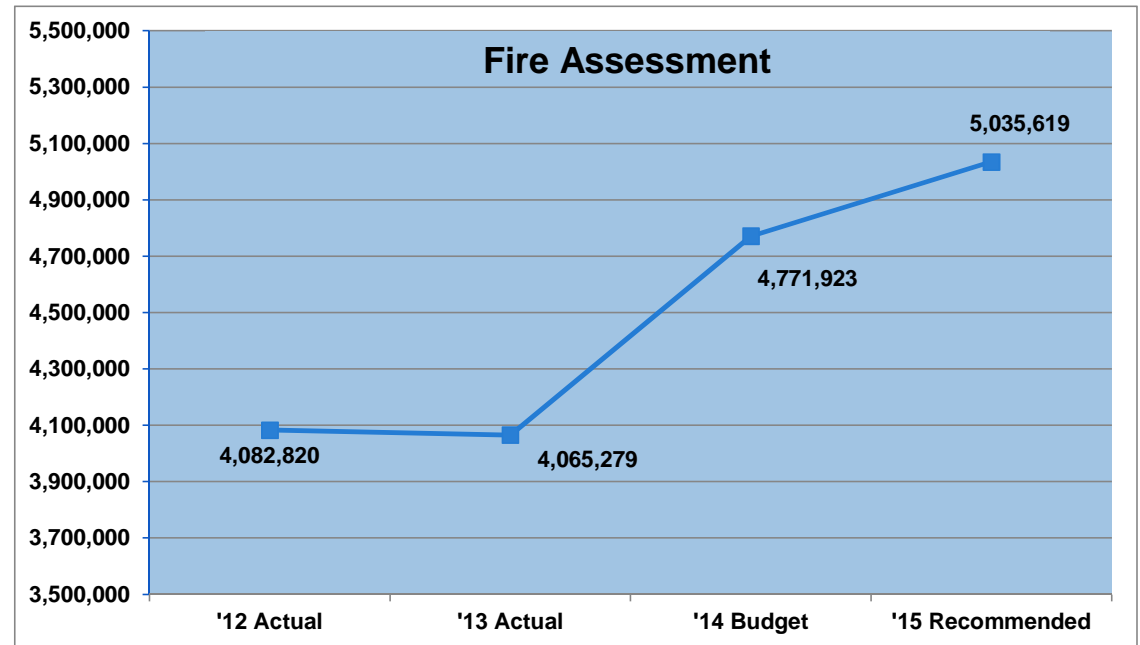
- 1 Electric Franchise
- 2 Gas Franchise
- 3 Solid Waste Franchise



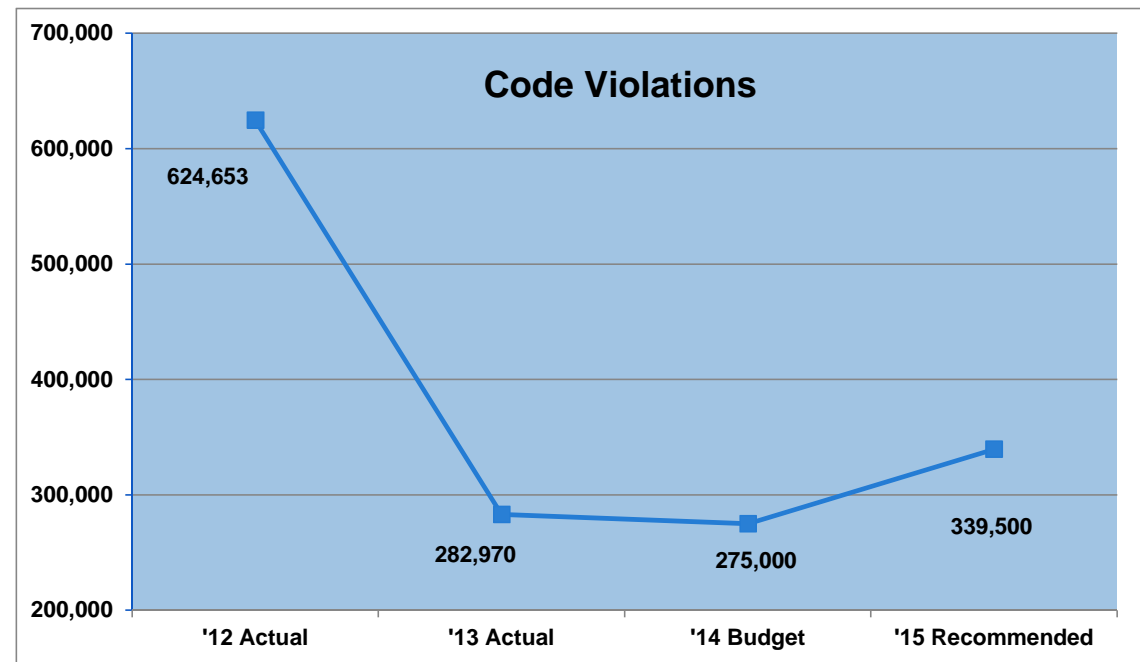
	'12 Actual	'13 Actual	'14 Budget	'15 Recommended
	1,628,961	1,731,664	1,657,953	1,803,002



'12 Actual	'13 Actual	'14 Budget	'15 Recommended
4,082,820	4,065,279	4,771,923	5,035,619

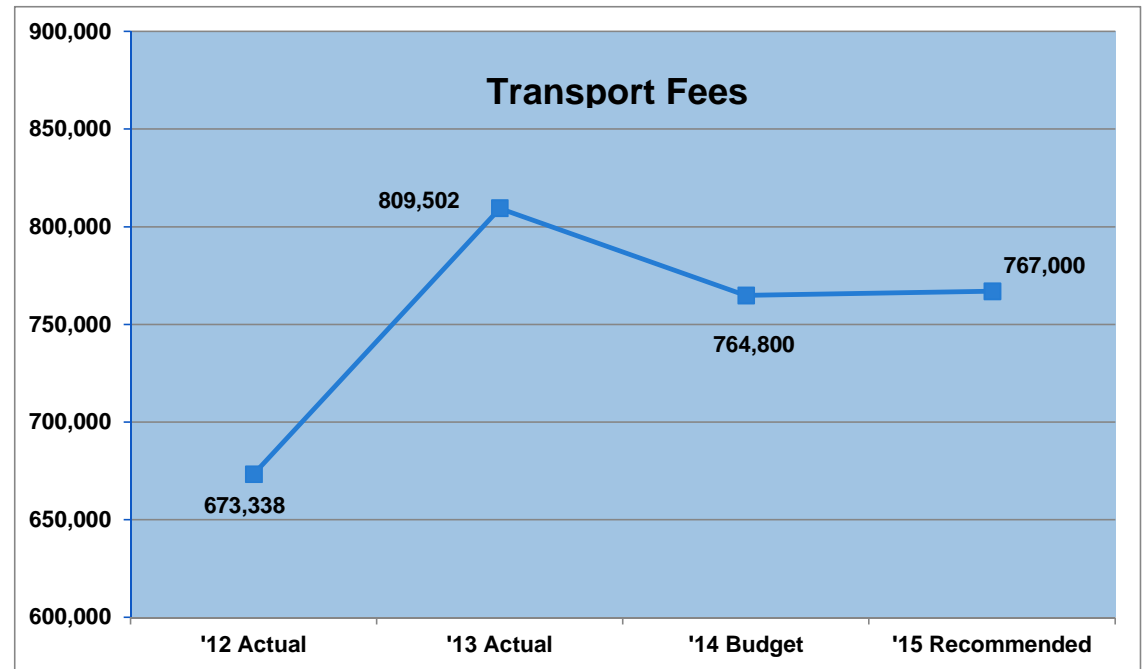


'12 Actual	'13 Actual	'14 Budget	'15 Recommended
624,653	282,970	275,000	339,500

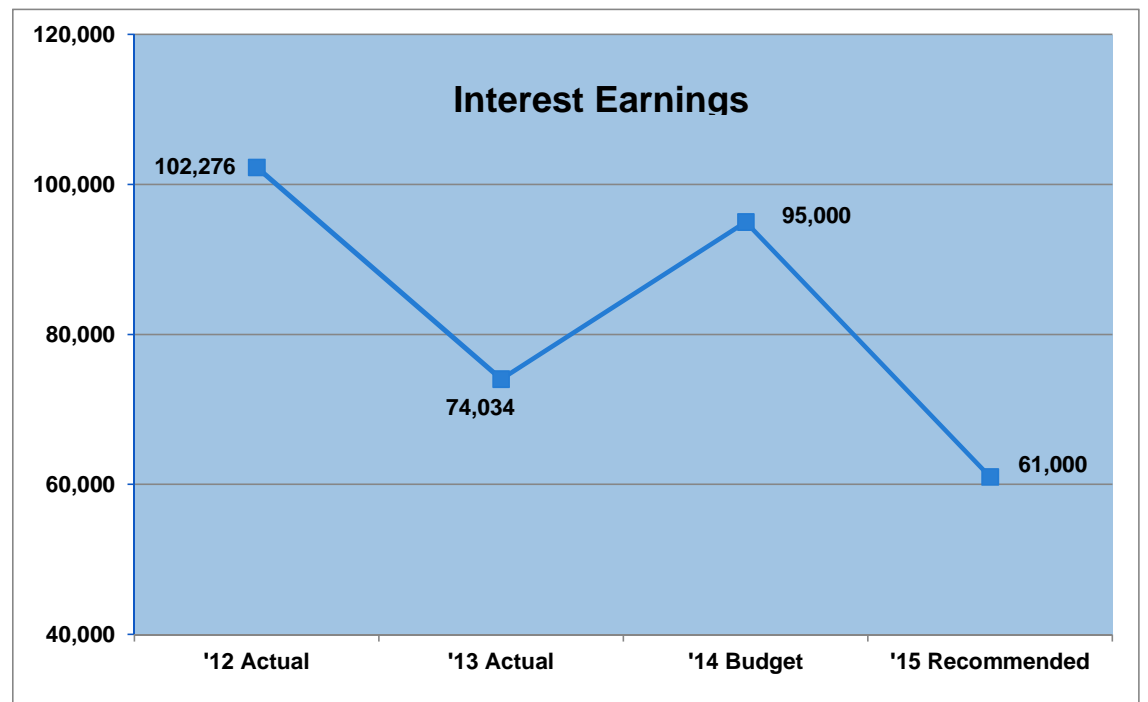




'12 Actual	'13 Actual	'14 Budget	'15 Recommended
673,338	809,502	764,800	767,000



'12 Actual	'13 Actual	'14 Budget	'15 Recommended
102,276	74,034	95,000	61,000



## General Fund - Revenues

Description	2015 Commission Approved			
	2012 Actual	2013 Actual	2014 Budget	2015 Commission Approved
Ad Valorem Taxes Current Taxes	\$ 14,727,012	\$ 14,740,215	\$ 15,320,800	\$ 15,912,353
Ad Valorem Taxes Current Debt Service	644,282	681,070	678,858	688,275
Ad Valorem Taxes Discount Current	(524,983)	(511,897)	(1)	-
Ad Valorem Taxes Discount Debt Service	(21,893)	(22,874)	(1)	-
Ad Valorem Taxes Delinquent Taxes	776,582	578,737	100,000	-
Ad Valorem Taxes Delinquent Debt Service	3,005	2,630	3,000	-
First Local Option Tax Fuel	295,500	293,945	290,698	300,071
Second Local Option Tax Add'l. 3 Cents Fuel Tax	213,823	212,640	209,843	224,151
Second Local Option Tax 5th Cent Fuel Tax	80,870	80,236	79,200	79,150
Insurance Prem Tax Firefighter Pension	241,482	257,245	-	-
Casualty Insurance Prem Tax Police Officer Retirement	190,922	197,350	-	-
Utility Tax Electricity Utility	2,284,368	2,497,523	2,334,437	2,609,079
Utility Tax Water Utility	733,567	769,283	772,982	761,010
Utility Tax Gas (Natural) Utility	18,270	20,820	19,920	19,494
Utility Tax Propane Utility	31,035	10,211	9,000	10,336
Communications Services Tax CST	1,233,008	1,319,433	1,263,600	1,224,000
Local Business Tax General	714,737	665,270	700,200	660,000
<b>Total Taxes</b>	<b>21,641,587</b>	<b>21,791,836</b>	<b>21,782,536</b>	<b>22,487,919</b>
Franchise Fees Electricity Franchise	1,950,481	1,949,911	1,920,000	1,999,094
Franchise Fees Gas Franchise	22,728	22,609	20,256	21,267
Franchise Fees Solid Waste Franchise	265,112	319,928	277,200	369,450
Impact Fees Public Safety Police	39,090	75,631	-	44,000
Impact Fees Public Safety Fire Rescue	82,643	159,333	-	94,000
Impact Fees Parks Recreation	-	-	-	-
Impact Fees Other Administrative	34,650	66,355	-	48,000
Special Assessments Service Charges Fire Rescue	4,082,820	4,065,279	4,771,923	5,035,619
Building Other	-	-	-	-
Building Variance & Appeals	-	-	-	-
Building Plan Review	-	-	-	-
Building Zoning Review	25,187	29,085	36,000	36,000
Building Cert. of Use	9,690	7,920	8,400	11,400
Licenses & Permits Utility	-	-	-	-
All Other Yard Sale	1,250	995	580	700
All Other Waste Registration Fee	-	1,290	37,500	27,000
Application Review Standard	80,874	81,003	60,000	160,000
Application Review Exceptional/Large Projects	45,234	86,803	10,000	85,000
Application Review Additional Fees/Rebills	3,120	7,839	-	7,500
<b>Total Permits, Fees and Assessments</b>	<b>6,642,878</b>	<b>6,873,981</b>	<b>7,141,859</b>	<b>7,939,030</b>
Federal Grants General Government FEMA	-	-	-	-
State Grants General Government FEMA	-	-	-	-
State Revenue Sharing	650,195	692,612	661,465	749,217
Mobile Home License Tax	3,757	3,255	3,500	3,300
Alcoholic Beverage License Tax	18,485	18,039	20,000	16,000
Half-Cent Sales Tax	1,628,961	1,731,664	1,657,953	1,803,002
Firefighter Suppl. Compensation	-	-	-	-
Motor Fuel Tax	5,171	3,916	4,850	4,200
Seminole Gaming Compact	134,216	157,082	157,000	225,000
County Local Business Tax	30,645	21,801	24,000	24,000
<b>Total Intergovernmental Revenue</b>	<b>2,471,431</b>	<b>2,628,370</b>	<b>2,528,768</b>	<b>2,824,719</b>
Lien Inquiry Fee	54,725	57,775	50,400	88,800
Fire Protection False Alarm Response	2,525	1,250	1,500	1,200
Fire Protection Special Fire Detail Services	-	-	-	-
Fire Protection Hazardous Material Permit Fee	30,300	32,000	30,300	30,300
Fire Protection Airport Response	-	-	-	-
Protective Inspection Fees Fire Inspection Fees	340,433	362,840	342,470	375,540
Ambulance Fees EMS Transport Fees	673,338	809,502	764,800	767,000
Special Magistrate Costs	11,750	11,230	9,900	10,450
Abandoned/Foreclosure Registry	22,900	15,200	12,000	13,100
Garbage/Solid Waste Garbage Collection Assessment	1,885,084	1,902,811	1,885,034	1,908,894
Garbage/Solid Waste Recycling	16,372	16,195	16,800	16,320
Garbage/Solid Waste Trash Pick-Up Fee	3,150	12,695	5,990	11,820
Cemetery Grave Open & Close	36,140	41,350	31,200	33,400
Cemetery Installation of Cemetery Markers	5,400	5,000	2,400	4,200
Lot Clearing/Mowing	2,192	1,487	900	21,000
50/50 Sidewalk Repair Program	26,973	26,185	47,700	26,500

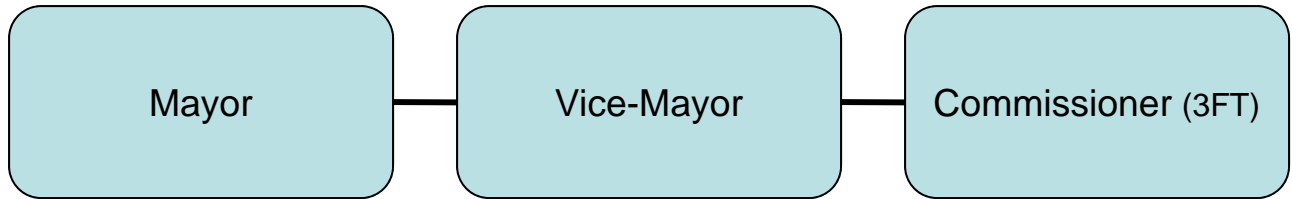
## General Fund - Revenues

Description	2012 Actual	2013 Actual	2014 Budget	2015
				Commission Approved
Recreation Fees	35,166	28,373	36,000	36,000
After School Program	-	-	-	-
Summer Program	18,220	19,020	19,000	19,000
IT Parker Center Rentals	41,820	32,061	26,855	35,000
PJ Meli Aquatic Center Fees	19,302	27,056	22,490	20,000
CS Thomas Pool Fee	-	-	-	7,500
SW Community Center Rental	-	-	-	2,250
Beach Contract Rental Service	16,848	15,000	18,000	5,000
Precious Paws Dog Park Fees	405	400	-	500
Special Events	7,236	6,725	7,500	6,900
<b>Total Charges for Services</b>	<b>3,250,280</b>	<b>3,424,154</b>	<b>3,331,239</b>	<b>3,440,674</b>
Judgments, Fines, and Forfeits	84,415	71,862	71,986	95,333
Code Violations	624,653	282,970	275,000	339,500
Amnesty Code Fines	2,100	100	-	-
Civil Code Citations	-	100	-	-
Property Held For Resale	-	-	-	137,500
<b>Total Judgments, Fines, and Forfeits</b>	<b>711,168</b>	<b>355,032</b>	<b>346,986</b>	<b>572,333</b>
Operating Interest	102,276	74,034	95,000	61,000
Fire Reserve Interest	-	-	-	-
Cemetery Interest	-	-	-	-
Gain/Loss on Sale of Investments Other Earnings	-	-	-	-
Rental Harbour Towne Marina	275,753	290,173	286,862	296,462
Rental Fishing Pier/Restaurant	0	72,500	264,000	317,027
Rental Dania Beach Grill	32,292	32,292	32,425	32,292
Rental Seatech	-	-	-	-
Rental Income Bus Shelters	20,191	17,292	19,980	16,000
Rental Income Cellular Tower (Fire Station 1)	90,853	24,678	53,407	20,400
Rental Income BSO Ladder Truck Rents	-	22,049	230,694	224,767
Fixed Assets Proceeds from Disposal	330,444	-	-	-
Cemetery Eastside Burial Plot	22,846	20,629	-	18,000
Cemetery Westside Burial Plot	10,800	18,700	-	11,000
Cemetery Mausoleum Space	2,800	7,500	-	8,000
Sale of Surplus Materials Sale Land	-	-	-	-
Sale of Surplus Materials Sale Property	-	-	-	-
Retiree Health Insurance Premium	406,478	437,644	345,207	462,000
Pick-a-Seat Program	-	-	-	-
Gain/Loss on Investment	80,655	16,839	-	-
Misc. Settlements	-	-	-	-
Slot Machine Proceeds Dania Jai Alai	-	-	-	-
Miscellaneous Revenues	412,453	1,040,129	148,528	14,400
Reimbursement Insurance	635	425,807	4,000	18,000
Reimbursements BSO Pension	-	-	-	-
Reimbursements BSO Facilities/Utilities	227	-	-	-
<b>Total Miscellaneous Revenues</b>	<b>1,788,703</b>	<b>2,500,265</b>	<b>1,480,103</b>	<b>1,499,348</b>
Transfer from Donation Fund	-	-	-	-
Transfer from Tree Preservation Fund	-	23,000	-	-
Transfer from Grant Fund	-	9,225	-	-
Transfer from Law Enforcement Trust Fund	-	-	-	-
Transfer from Marina Fund	54,168	54,168	57,480	57,480
Transfer from Community Redevelopment Agency	250,208	-	-	-
Transfer from Building Operations Fund	-	265,000	-	150,000
Transfer from Transfer from Marina Enterprise	-	2,364,500	-	-
Transfer from LETF Equitable Sharing	-	-	-	-
Transfer from Perpetual Care Fund	41,145	43,915	60,274	55,000
Transfer from IT Parker Center Fund	-	-	-	-
Transfer from OPEB Trust Fund	-	-	-	-
Transfer from Debt Service Fund	-	-	-	-
Transfer from Capital Projects Fund	300,511	118,708	1,165,841	-
Transfer from Water Utility Fund	940,696	940,696	978,705	978,705
Transfer from Sewer Utility Fund	432,942	432,942	579,649	579,649
Transfer from Stormwater Management Fund	307,685	377,214	322,429	322,429
Transfer from Parking Enterprise Fund	-	-	-	1
Transfer from Pier Fund	-	-	27,836	27,836
Transfer from Self-Insurance Fund	-	-	-	-
Transfer from CRA	261,867	261,867	279,170	279,170
Transfer from Building Fund	471,547	471,547	383,492	383,492
Transfer from Parking Fund	192,070	192,070	154,741	154,741
PILOT Marina Fund	50,000	50,000	50,000	50,000

## General Fund - Revenues

Description	2012 Actual	2013 Actual	2014 Budget	2015
				Commission Approved
PILOT Water Fund	300,000	300,000	360,000	360,000
PILOT Sewer Fund	200,000	200,000	220,000	220,000
PILOT Stormwater Fund	100,000	100,000	100,000	100,000
PILOT Parking Fund	100,000	100,000	100,000	100,000
PILOT Pier Fund	130,000	-	30,000	30,000
Debt Proceeds Proceeds	-	-	-	-
Re-Appropriations Appropriated Fund Balance	-	-	1,788,105	-
Re-Appropriations Recreation Impact Fees	-	-	36,980	1
Re-Appropriations 3 Cents Gas Tax	-	-	293,435	160,972
Re-Appropriations Fire Reserve	-	-	-	-
Re-Appropriations Police Impact Fees	-	-	175,000	60,000
Re-Appropriations Fire Impact Fees	-	-	60,704	120,000
Re-Appropriations Administrative Impact Fees	-	-	42,880	50,000
Re-Appropriations Airport Reserve	-	-	-	-
<b>Total Other Sources</b>	<b>4,132,839</b>	<b>6,304,852</b>	<b>7,266,721</b>	<b>4,239,476</b>
<b>Fund Total: General Fund</b>	<b>\$ 40,638,886</b>	<b>\$ 43,878,490</b>	<b>\$ 43,878,212</b>	<b>\$ 43,003,499</b>

**Mayor and Commission  
FY 2014-2015**

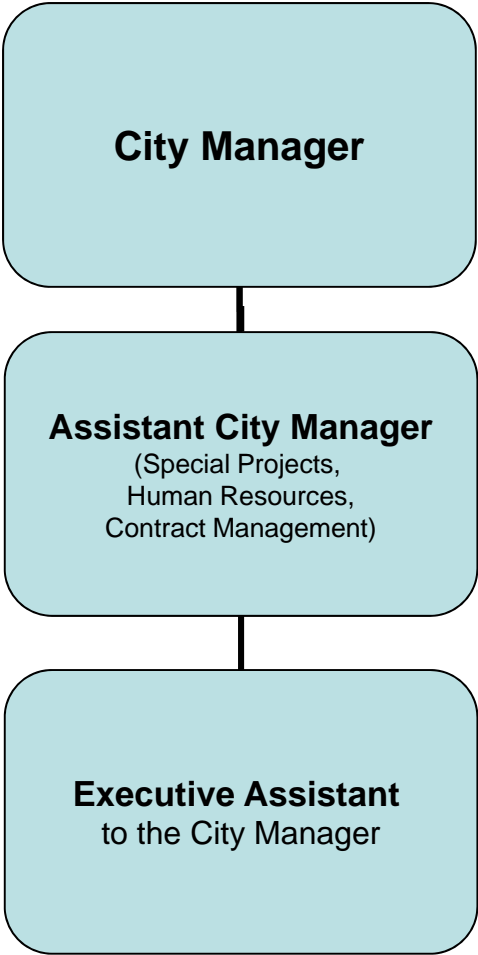


FY 2013/14		14/15
Staff FTE - 5		5

## City Commission

	2012 Actual	2013 Actual	2014 Budget	2015 Commission Approved
<b>Department: 11 City Commission</b>				
10 Personal Services	191,483	157,819	210,721	221,782
30 Operating Expenditures	133,461	139,716	113,925	100,995
80 Grants and Aids	30,000	30,000	32,500	30,000
90 Other Uses	-	-	-	-
<b>Department Total: City Commission</b>	<b>354,944</b>	<b>327,534</b>	<b>357,146</b>	<b>352,777</b>

**City Manager  
FY 2014-2015**



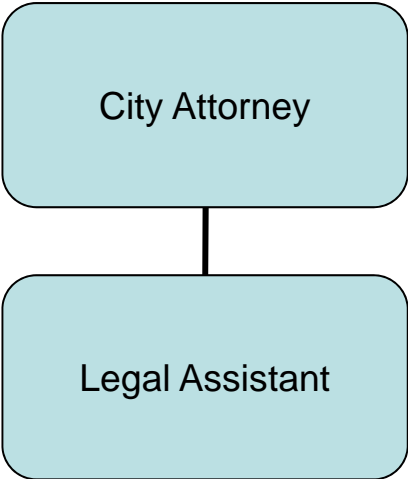
<u>FY 2013/14</u>   <u>14/15</u>	
Staff FTE - 3	3



## City Manager

	2012 Actual	2013 Actual	2014 Budget	2015 Commission Approved
<b>Department: 12 City Manager</b>				
10 Personal Services	410,400	425,824	470,589	489,225
30 Operating Expenditures	25,326	24,716	9,930	10,110
60 Capital Outlay	-	1,500	300,000	200,000
70 Debt Service	-	-	-	-
<b>Department Total: City Manager</b>	<b>435,726</b>	<b>452,040</b>	<b>780,519</b>	<b>699,335</b>

**City Attorney  
FY 2014-2015**



FY 2013/14		14/15
Staff FTE - 2		2

# City Attorney

## **Mission**

To provide effective and timely legal representation and advice to the City Commission and the City Administration. This office represents the City in legal controversies and is committed to implementing the City Commission's policy of minimizing exposures to costly litigation and potential liability from claims.

## **Responsibilities**

- Attends all City Commission meetings and acts as legal advisor to the City Commission
- Attends all Planning and Zoning Board meetings and advises the Board on legal issues
- Prepares ordinances and resolutions for adoption by the City Commission
- Prepares or reviews and approves all contracts, agreements, and other written documents to which the City is a party
- Defends the City in legal proceedings or coordinates the defense with special legal counsel
- Advises the City Manager, the Department Heads, and City employees on matters which have legal implications

## **Accomplishments FY 2014**

- Assisted with the settlement of the long-standing dispute between the City and Broward County over the expansion and new south runway for the Fort Lauderdale-Hollywood International Airport owned and operated by the County.
- Successfully guided to settlement a dispute regarding a number of the new City sanitary sewer "lift stations". A settlement without resort to litigation was reached with the project engineer and the general contractor that had installed the stations.
- Processed an assignment of the existing Dania Beach Grill Lease.
- Presented an Ordinance prohibiting charitable and commercial solicitations at major intersections of the City, to improve safety for both solicitors and the motoring public, which was adopted by the City Commission.
- Presented an Ordinance prohibiting the retail sale of dogs and cats at retail stores, to help reduce the plethora of animals bred at "puppy mills" and "kitten factories" and sold at retail, which was adopted by the City Commission.
- Assisted with all legal aspects (bid and contract) associated with the newly renovated City Marina.
- Assisted in obtaining a favorable financial settlement from Broward County for City water and sewer facilities associated with the Hilton Hotel (intersection of I-95 and New Griffin Road) which was demolished in connection with the Airport expansion and new South Runway.

## **Key Objectives FY 2015**

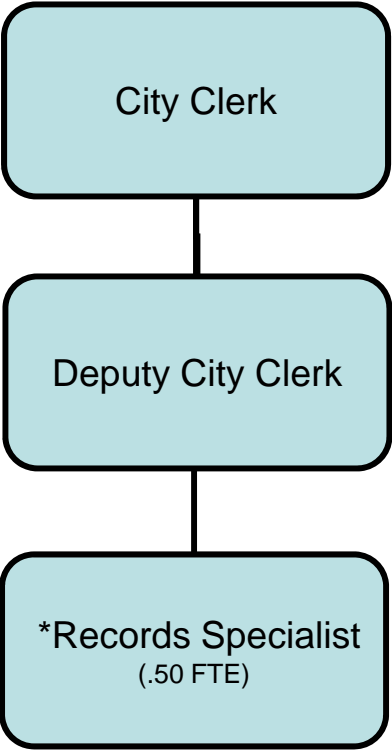
Objective 1: Continue to resolve claims and disputes without having to resort to costly litigation.

Objective 2: Continue to closely monitor legal costs and reduce them when possible.

## City Attorney

	2012 Actual	2013 Actual	2014 Budget	2015 Commission Approved
<b>Department: 14 Legal</b>				
10 Personal Services	398,925	435,913	489,298	537,555
30 Operating Expenditures	1,042,652	1,031,378	520,264	385,400
60 Capital Outlay	-	-	-	-
<b>Department Total: Legal</b>	<b>1,441,577</b>	<b>1,467,291</b>	<b>1,009,562</b>	<b>922,955</b>

**City Clerk  
FY 2014-2015**



\* Split: 50/50 between Human Resources & City’s Clerk’s Office

	FY 2013/14	14/15
Staff FTE -	2.5	2.5

# City Clerk

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## **Mission**

The City Clerk's Office strives to provide quality services to the citizens of Dania Beach, the City Commission, City Manager, and all other City departments. We are committed to accurately record all City documents, making them available as quickly as possible in a courteous and professional manner.

## **Responsibilities**

- Maintain City records, including but not limited to: ordinances, resolutions, minutes, bids, contracts, and agreements
- Implement and coordinate records management program for all city documents
- Respond to all public records requests
- Prepare and distribute City Commission and Community Redevelopment Agency (CRA) agenda packets
- Attend all City Commission and CRA meetings
- Transcribe minutes of all City Commission and CRA meetings
- Post City Commission, CRA, Planning and Zoning Board, and all City Advisory Board Agendas and Minutes to the City Website
- Act as a liaison between the City's 15 advisory boards and the City Commission
- Advertise vacancies, accept applications, and prepare all required paperwork for appointments to the City's advisory boards
- Provide training to all board members on the requirements of the Sunshine Law
- Act as Supervisor of Elections for the City General Election, coordinating all functions through the Broward County Supervisor of Elections Office to ensure compliance with State Laws
- Advertise administrative public hearings, special assessments, bid announcements and other required public notices
- Post Requests for Proposals/Requests for Qualifications (RFP/RFQ) and Bid Announcements to the City Website and DemandStar
- Attend all Bid openings, tabulate bids, and distribute bid packets to the Bid Review Committee
- Update the Dania Beach Code of Ordinances on a quarterly basis, and provide code supplements to City staff and other governmental agencies

## **Issues**

- Timely submission and approval of Agenda Items
- City-owned property records have not been scanned

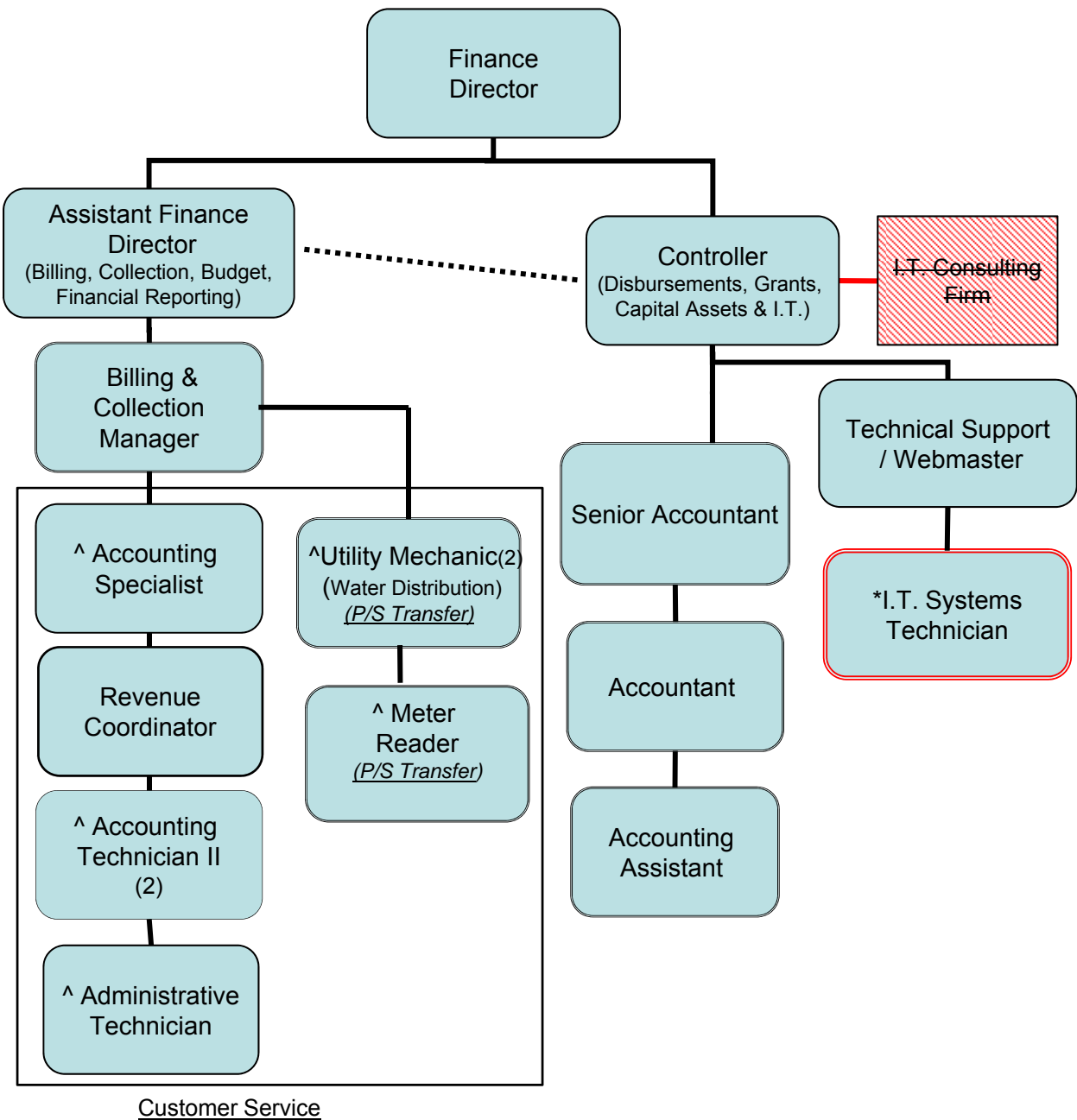
## **Key Objectives FY 2015**

- Begin process of scanning property files of City owner parcels.

## City Clerk

	2012 Actual	2013 Actual	2014 Budget	2015 Commission Approved
<b>Department: 16 City Clerk</b>				
10 Personal Services	243,620	215,544	232,248	237,999
30 Operating Expenditures	44,458	40,142	40,700	53,000
60 Capital Outlay	-	-	-	-
70 Debt Service	-	-	-	-
<b>Department Total: City Clerk</b>	<b>288,078</b>	<b>255,686</b>	<b>272,948</b>	<b>290,999</b>

## Finance FY 2014-2015



^ Positions are under supervision of Finance, but funded by the Water and Sewer Utility

**\*New Position:** Funded by reduced IT Consulting

FY 2013/14    14/15

Information Systems -	1	2
Financial Management -	7	7
Business Tax Receipts -	1	1
Utility Billing / Cust Serv -	<u>7</u>	<u>7</u>
Total	17	17



# Finance Department

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## **Mission**

Manage, monitor and administrate the City's financial operations and provide assistance to the City's strategic planning and daily operations by use of responsible financial strategies, effective internal controls, use of sound operational processes over billings & collections and receipts & disbursements; maintain the City's computer network communications and ERP information system; provide timely, meaningful management financial reports, analysis and recommendations to Management that help maintain and guide the City's financial and administrative operations.

## **Responsibilities**

- Provide accounting, payroll processing, accounts payable, accounts receivable, budgeting, revenue collection and financial reporting functions
- Preparation of annual City CAFR (Comprehensive Annual Financial Report)
- Maintain and record the City's list of capitalized assets
- Monitor, maintain and communicate financial records to assist the City Administration
- Assist the Assistant City Manager with reporting on City grant awards
- Financial administration of the City's monthly water & sewer utility bills and collections from ~4,600 customer accounts
- Administration of annual BTR billings for Fire Inspections and Business Tax Receipts
- Financial oversight of City annual assessment for Fire, Stormwater, and residential Solid Waste fees
- Prepare, monitor and report on the City's annual operating and capital budgets
- Maintain, monitor and recommend adjustments to billing rates for City services
- Conduct mid-year review and assist departments with identifying areas which may require budget revision
- Assist in compiling and updating the City's five-year Capital Improvement Plan provided by City Departments as a part of the annual City budget preparation
- Monitor and report on procurement of goods and services which should follow purchasing policies set by the Code of Ordinances and Administration procedures
- Oversee administration of City loan financing and debt
- Monitor and enhance the City's internal financial controls for billing and collection
- Administration of City's computer communications network, web page and telephone services by a single Technical support staff position
- Maintain automation systems throughout the City to support Department services
- Assume direct responsibility for the oversight and administration of Water Utility Customer Service field staff for meter reading and maintenance of existing City utility service accounts

## **Accomplishments FY 2014**

- Awarded GFOA Certificate of Achievement for Excellence in Financial Reporting for City CAFR for the 19<sup>th</sup> consecutive year
- Successfully issued and collected City utility bills (50,000+ yr. for \$12m) and annual business tax receipts (4,500 yr. = \$1m+)

- Successfully maintained acceptance of credit cards payments at city hall, the municipal pier and via the City's online web portal
- Recommended the use of improved internal controls for issuance and installation City water meter service
- Recommended and implemented quarterly recording of City General Pension Plan transactions provided by the Plan's Administrator enhancing accountability over Plan investment balances
- Implemented a Pier-Cam with a City web-page link allowing internet access to monitor and view conditions at Dania Beach
- Implemented an off-site emergency network processing site at the Police annex providing an alternative location for business continuity if needed in an emergency.
- Assisted in set-up of computer training stations in City parks locations giving City youth access and exposure to computers using older City surplus p/c's..

### **Financial Issues**

The U.S. economy's stress challenging City's service levels for the past several years is abating, allowing local employment and businesses growth show signs of improvement and acceleration. For the second consecutive year in the past six (6) years, City property values have increased providing a needed financial opportunity to balance the annual resources with costs of annual service. In the past four years, Dania Beach made a substantial investment from Unassigned General Fund balances for 1) neighborhood improvements, 2) roadway infrastructure, 3) utility infrastructure, 4) beach area improvements, 4) Marina renovation, and 5) litigation matters. These investments substantially reduced the Unassigned General Fund levels while City debt borrowing was increased. In the coming year, double-digit increases for pension funding of the legacy City pension plans and the Florida Retirement System present a significant impact to City finances. The use of General Fund Unassigned balances is not planned for the 2015 Recommended Budget in order to preserve current balances and not move further toward the City's "minimum" target of about \$8-\$9 million (roughly 20% or 2½ months of the annual budget). .

The recommended budget reflects no change to the current rates for city customer water and sewer services. Rate adjustments during the past three years were necessary to pay for substantial capital improvements to Water and Sewer enterprises. Most of these approved projects will be completed in the coming year. City-wide fees for stormwater also remain unchanged at current year levels while bids are again sought for major stormwater infrastructure improvements in the City's Southeast area and its western areas. Capital improvement loan repayment costs are not yet impacting the City's Stormwater Fund as loan repayments will not begin until after the capital projects are completed.

The annual Fire Assessment rate also reflects no change from the current annual level of \$160.00 for single family homes. This is below the average rate used by most other Broward County governments. The assessment provides financial resources for the increased cost of BSO contract services as well as increases to the City's annual Fire Pension Plan contribution. Residential solid waste rates reflect a small rate adjustment starting October 1, 2014 in response to the annual inflation adjustment received from the City contractor. After review by the Administration, the fee adjustment proposal was corrected by the City and increases the annual rate by \$3.36 yr. from the present amount. All annual Assessment fees will be discussed at the Commission's first budget hearing on September 15<sup>th</sup>.

Finance eliminated the Administrative Coordinator position in 2011 in favor of using a computer consulting firm for strategic technical oversight and operational support of the single, in-house I.T. staff. Due to the expanding number of City automated computer systems, cameras, security locks, remote cashier areas, and web broadcasting, the Administration supports a reduction in contract I.T. consulting services with the addition a second I.T. staff position.

In continuing the Administration's plan for enhance customer service, the Community Development Department is continuing its consideration for implementing online permit access to City users. Corrections to their existing "land-file" data will need to be embraced before this can move forward and considerations are also being made to re-organizing their Department's building permit process, allowing staff to more easily access permit and inspection information. These basic steps (land file correction and condensing the automated permit process) may be accomplished as an initial part of the City-wide GIS system development being pursued by Community Development and Public Services.

### **Key Objectives FY 2015**

- Implement GASB technical reporting changes and maintain CAFR award from GFOA
- Produce & distribute quarterly budget financial reports within 45 days of quarter-end
- Expand use of City's procurement card and vendor EFT payments
- Expanded customer credit card / online pay options for City service payments
- Ensure all city Payrolls are made accurately and timely
- Implement and monitor City's water & sewer internal control improvements

### **Performance Measures**

	<b>FY 2014 Projected</b>	<b>FY 2015 Goal</b>
Certificate of Achievement for Excellence in Financial Reporting	Yes	Yes
Number of purchase orders issued within 24 hours of department request	90%	95%
Quarterly Financial Reports to Mgmt. with 45 days	100%	100%
# of repeat Management comments from external auditor	1	0
# of lien research requests processed w/in 5 working days	95%	100%
# of calendar days work-related training is provided to Finance staff	45	55
ERP System availability during City working hours	98%	98%

## Finance

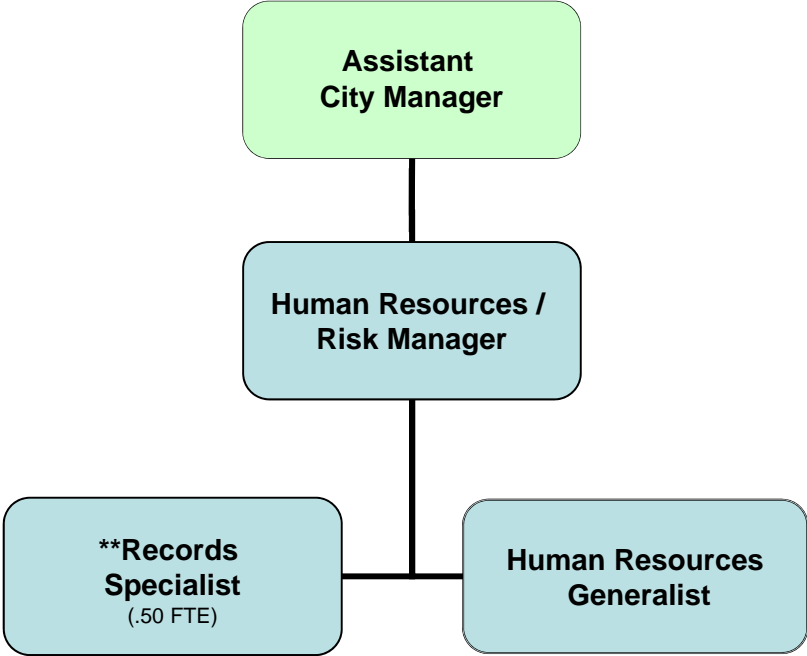
	2012 Actual	2013 Actual	2014 Budget	2015 Commission Approved
<b>Department: 17 Finance</b>				
<b>Division: 01 Admin Financial/Administrative</b>				
10 Personal Services	811,250	874,958	961,370	1,012,113
30 Operating Expenditures	82,089	73,492	85,594	76,212
60 Capital Outlay	-	1,756	9,250	3,000
70 Debt Service	-	-	-	-
90 Other Uses	-	-	-	-
<b>Division Total: Admin Financial/Administrative</b>	<b>893,339</b>	<b>950,206</b>	<b>1,056,214</b>	<b>1,091,325</b>
<b>Division: 04 Information Systems</b>				
10 Personal Services	144,224	162,785	173,827	259,767
30 Operating Expenditures	210,122	187,127	212,411	174,211
60 Capital Outlay	21,082	37,594	56,000	32,000
70 Debt Service	-	-	-	-
<b>Division Total: Information Systems</b>	<b>375,428</b>	<b>387,506</b>	<b>442,238</b>	<b>465,978</b>
<b>Department Total: Finance</b>	<b>1,268,767</b>	<b>1,337,712</b>	<b>1,498,452</b>	<b>1,557,303</b>

**City of Dania Beach  
Capital Request Form**

<b>SANS Central Data Storage Replacement</b>							
<b>Capital Request Type</b>	<input type="checkbox"/> Capital Project <input checked="" type="checkbox"/> Capital Purchase						
<b>Priority</b>				<b>Project Manager:</b>	<b>Joe Husosky</b>		
<b>Department:</b>	<b>Finance</b>			<b>Division:</b>	Information Services 17-04-516-64-30		
<b>Item Location:</b>							
<b>Fiscal Year</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19</b>	<b>Total</b>	
<b>Plan and Studies</b>	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Engineering/Architecture</b>	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Land Acquisition/ Site Preparation:</b>	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Permits, Plan Reviews &amp; Impact Fees</b>	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Construction:</b>	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Equipment/ Furnishings</b>	\$25,000	\$0	\$0	\$0	\$0	\$25,000	
<b>Other (Specify): Labor</b>	\$1,000	\$0	\$0	\$0	\$0	\$1,000	
<b>TOTAL COST:</b>	\$26,000	\$0	\$0	\$0	\$0	\$26,000	
<b>Revenue Source:</b>	General Fund						
<b>Description (Justification and Explanation)</b>							
<p>In FY2015 our core SANS (storage system) will be 5 years old. Useful storage server life is expected at 5 to 7 years. With technology improvements and increased demand on storage the City will be in need of faster not just newer servers. Pricing based on purchase current SANS (System Attached Network Storage) costs from DELL. While these current systems could be upgraded its life as a mission critical device would still be short. The new SANS will increase the performance on all applications.</p> <p>We have 3 options for the storage servers life after replacement.</p> <ol style="list-style-type: none"> <li>1. Auctioned off.</li> <li>2. While not as fast or as large as we would like for Mission Critical service it can be used to replicate our new Storage Server allowing us to have back up of any of our Virtual Servers available with in minutes and with data as current as when the system failed. Otherwise we would have to start loading backups and then only be as current as the last nights backup.</li> <li>3. Can be use in our Disaster Recovery Site as storage there.</li> </ol>							
<b>Personnel:</b>			<b>Descriptive:</b>				
<b>Operating:</b>							
<b>Replacement Cost:</b>							
<b>Revenue/Other:</b>							
<b>Total</b>	\$0						

City of Dania Beach Capital Request Form							
Citywide Replacement of Desktop PCs with Terminals							
Capital Request Type	<input type="checkbox"/> Capital Project <input checked="" type="checkbox"/> Capital Purchase						
Priority				Project Manager:	Joe Husosky		
Department:	Finance			Division:	Information Services 17-04-516-64-10		
Item Location:							
Fiscal Year	FY 15	FY 16	FY 17	FY 18	FY 19	Total	
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0	
Engineering/Architecture	\$0	\$0	\$0	\$0	\$0	\$0	
Land Acquisition/Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0	
Permits, Plan Reviews & Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	
Equipment/Furnishings	\$6,000	\$0	\$0	\$0	\$0	\$6,000	
Other (Specify):	\$0	\$0	\$0	\$0	\$0	\$0	
<b>TOTAL COST:</b>	\$6,000	\$0	\$0	\$0	\$0	\$6,000	
Revenue Source:	General Fund						
<b>Description (Justification and Explanation)</b>							
<p>The City currently uses desktop computers for all users/employees. Desktop computers frequently are in need of repair due to hardware and software failures, and this puts a strain on scarce personnel time available in the IT division. The City has been testing the use of network access terminals, where all users access City resources through a terminal and all processing is done on a City central server, and this would effectively eliminate desktop computing. If a terminal were to fail, it can be easily swapped with a replacement unit in minutes, minimizing user downtime. The other main advantages of switching to terminals is ease of installation and software deployments, ease of repair/maintenance, and far less power consumption.</p> <p>This project is planned as a three-year rollout to replace most City desktop computers as reflected in the table above. This is the last year of the project.</p>							
Personnel:		Year:	Descriptive:				
Operating:							
Replacement Cost:							
Revenue/Other:							
Total	\$0						

**Human Resources  
FY 2014-2015**



\*\* Split: 50/50 between Human Resources & City's Clerk's Office

FY	13/14	14/15
Staff FTE -	2.5	2.5

# Human Resources & Risk Management

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## **Mission**

The Human Resources/Risk Management Department is committed to working strategically with Administration to support departments on personnel matters and risk minimization. We will identify and respond to legislative changes, provide leadership and guidance in employee development, and implement and administer current and meaningful policies and procedures in order to increase employee satisfaction and quality of service throughout the City. Through these means, we will continue to foster a safe, positive work environment, reducing liability and ensuring the citizens of Dania Beach are provided exemplary customer service.

## **Responsibilities**

- Initiating modifications to policies and procedures pertinent for compliance to local, state and federal regulations.
- Policy implementation ensuring that personnel has access to and knowledge of all City policies and procedures
- Maintain and monitor benefits with the intent to propose the most cost effective options that provide benefit levels that are competitive and deserving of personnel in conjunction with Healthcare Committee
- Ensure compliance to Florida Retirement System regulations
- Review and update Job Classifications as needed, keeping abreast of required licenses and certifications
- Provide a Safety Program guided by a Safety Committee that maintains a work environment that places a high priority on workplace safety
- Contracts/Agreements review for adequate insurance coverage and following up with Certificate of Insurance assessments.
- Collaborate with litigation attorney as assigned by City's Insurance carrier
- Selecting and implementing risk control and financing measures
- Identify and schedule development training
- Provide a performance management program that serves as a vehicle for departments to establish missions and goals while holding employees accountable for results
- Monitor annual performance management evaluations for consistency
- Provide qualified candidates to City departments through timely recruitment and screening
- Ensure that newly hired personnel are acclimated to the policies and procedures of the City
- Support and participate in the hiring process to ensure compliance to both City and Equal Employment Office Compliance regulations
- Control the maintenance of personnel records, support departments by reinforcing the importance of HR's receipt of all employee related correspondence from accolades to corrective action
- Play a vital role in labor negotiations



- File and review the handling of Workers' Compensation claims to ensure high quality treatment of personnel as well as remaining abreast of the City's culpability to prevent future incidents
- File and review insurance claims related to property, casualty and liability with the goals of reducing the City's culpability and prevention of future incidents
- Employee relations from problem solving and dispute resolution, to employee recognition.
- Compliance with local, state, and federal labor laws
- Maintain Drug-Free Work place in accordance with Florida Statutes
- Comply with annual reporting requirements of the EEOC, Department of Health and Human Services, and other federal agencies.

### **Accomplishments FY 2014**

- As in FY 2012 subsequent participation in Department of Health and Human Services' Retiree Drug Subsidy program resulted in proceeds to the City for 2013 in the amount of \$30,026.12. The total received from 2011 to date is \$127,928.
- Successful transition from self-funded health plan to full insured for ninety-seven active employees and eighty-six retirees.
- Recruited and filled 30 vacancies in fiscal year 2013.
- HR Admin worked with the Florida League of Cities' Wellness Coordinator to hold successful health assessment event which resulted in forty-four employees participating. Participants learned their cholesterol, blood pressure, glucose levels and body mass-index.
- HR continues to take extra measures to alert Dania Beach residents of employment opportunities with the City.
- New and more efficient online hiring system was implemented making the recruitment process easier for both HR and the applicant and easing the reporting process through automated reports and data.
- Online training for various computer programs have been implemented in order to increase employee skill set without inconveniencing departments. Employees, with the permission of their supervisors, may request various trainings that can be completed at their work station or in HR.
- Two CPR trainings were offered resulting in 30 employees receiving certification.
- Customer Service and Harassment Training were administered with expert presenters to increase service and employee awareness while minimizing risk to the City.
- Business Writing training has been developed by HR staff and is awaiting approval to be administered to employees. This training is cost effective as it has been developed by qualified HR staff with no additional cost to the City.
- Monthly Safety Trainings have been augmented by more frequent guest speakers and the City's Safety Manual has been fully updated and is awaiting approval.
- An improved New Hire Orientation has been implemented and is being offered not only to new employees, but as a refresher orientation to current employees to ensure employee policy and procedure awareness.
- Generate informative quarterly newsletter for distribution addressing such topics as health & safety tips, employee profiles, employee milestones and noteworthy City news.
- Audited job descriptions to ensure completeness of records and assigned appropriate position numbers so they are consistent with New World System.

- Participated in PEPIE 2013 compensation and classification study of 45 municipal and government entities.
- Negotiated new labor contract with General Employee Labor Union.
- The City's Safety Program was highlighted in the Preferred Governmental Insurance Trust's state newsletter. Pam Stone, PGIT Senior Control Consultant when interviewed indicated that the priority placed on safety within Dania Beach has resulted in not only reduction in WC claims, but also the reduction in premiums for the last three years.

## **Issues**

- HR remains cognizant of the timeline for initiatives required by the Affordable Care Act and monitored by the Department of Health and Human Services. One primary goal was to address the change of fulltime FTE from 40 hours to include employees that work 30 hours or more. The annual test period that will be recognized by the HHS is from August 1 to July 31. An audit of actual hours worked for part-time personnel from August 1, 2012 to July 31, 2013 revealed that 15 part-timers would be classified as fulltime FTE. The regulation remains effective fiscal year 2014-2015, however no penalties will be assessed 2014-15 providing a grace period to address and resolve the staffing issue. Administration recognizes the magnitude of the initiative and will be addressing this fiscal year.
- The City's health claims experience for 2013-14 is running higher than expected based on the previous year. An increase in premium for the City's health plan cost of about 15% is anticipated. The City's annual Healthcare Committee, will be presented with options by the City's health insurance broker and provide recommendations for annual health/dental/vision coverage to the City Manager.
- Human Resources is a small department with a significant role to play for the City. It is crucial that HR remain cognizant of legislative and industry changes. Recent events have confirmed that HR staff should continue to make it a priority to attend conferences that address municipal employee issues, as well as maintain HR related certifications. Attending South Florida Chapter IPMA quarterly meetings and Florida Public Human Resources Associations' regional trainings affords an opportunity to interconnect with other municipal HR Professionals to address common interests. Lastly, the ratio of FRS members as opposed to the City Pension plan, it will be important that the HR Manager/FRS Retirement Coordinator continue to attend annual workshops.

## **Key Objectives FY 2015**

- Complete a Policy Manual to replace the Civil Service Code is a top priority for the 2015 fiscal year. Updating current policies and initiating new policies to address such areas as social media.
- Continue expanding City Wide training.
- Reorganize Risk/Claim files in OptiView to ensure completeness of records and ease of accessibility.

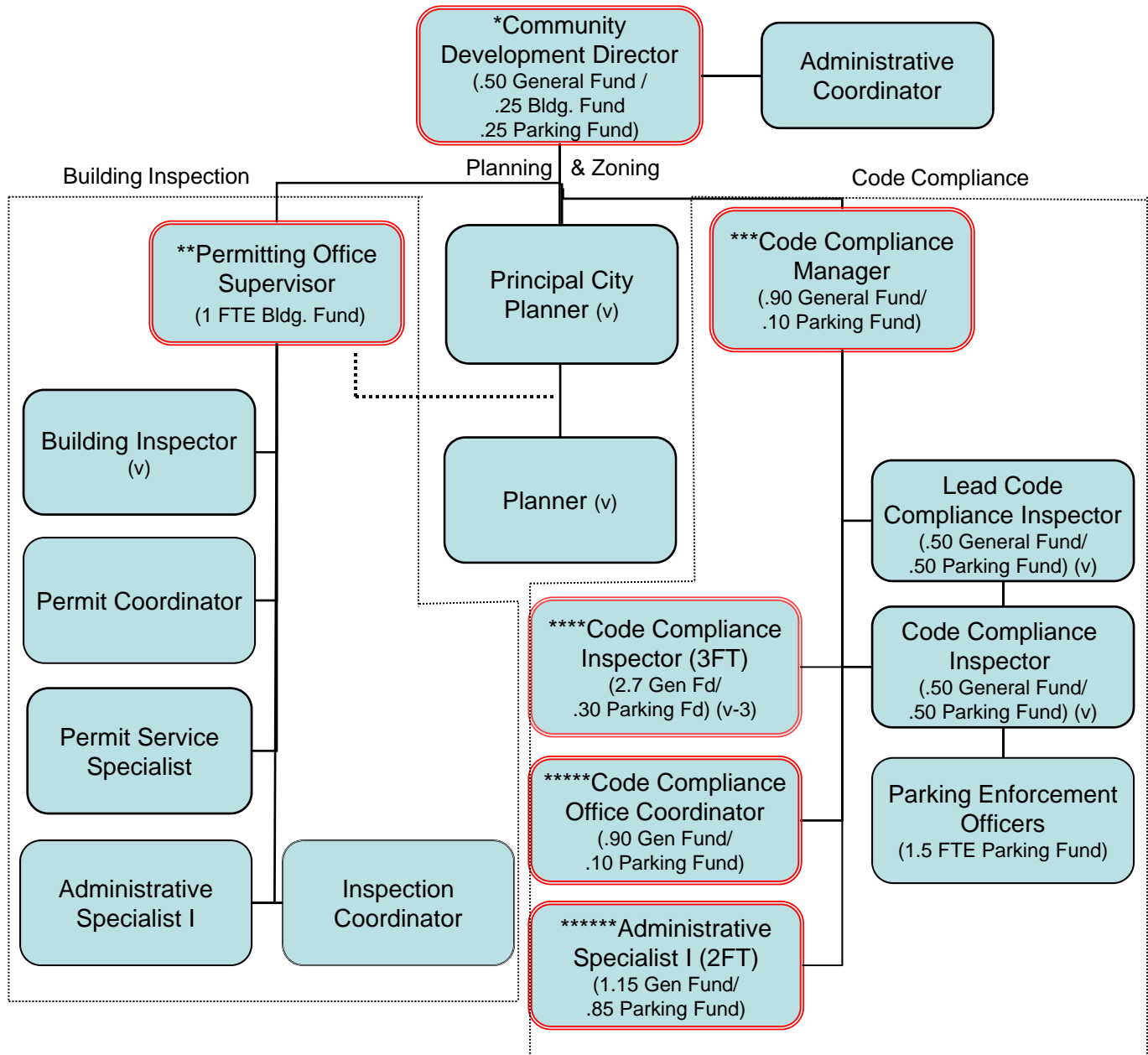
**Performance Measures**

	<b>FY 2014 Projected</b>	<b>FY 2015 Goal</b>
Newly hired employees receive comprehensive orientation to include: Policy & Procedures, Safety Orientation, Briefing on Administration & Elected Officials, Overview of City Departments & Tour	85%	100%
Optimum utilization of New World by department ensuring all personnel data entered from benefit profiles to include dependents. Personnel training and license & certification expiration dates. Producing reports from Business Analytics data writing application generated by pivot tables.	60%	100%

## Human Resources

	2012 Actual	2013 Actual	2014 Budget	2015 Commission Approved
<b>Department: 13 Human Resources/Risk Mgmt.</b>				
10 Personal Services	190,416	214,240	226,933	233,953
30 Operating Expenditures	43,105	55,973	80,104	70,750
60 Capital Outlay	-	-	-	-
<b>Department Total: Human Resources/Risk Mgmt.</b>	<b>233,521</b>	<b>270,213</b>	<b>307,037</b>	<b>304,703</b>

## Community Development FY 2014-2015



\*Reflects new cost allocation of .25 from General Fund to Parking Fund

\*\*Reflects increased cost allocation of .50 to from General Fund to Building Fund

\*\*\*Reflects new cost allocation of .10 from General Fund to Parking Fund

\*\*\*\*Reflects new cost allocation of .30 from General Fund to Parking Fund

\*\*\*\*\*Reflects new cost allocation of .10 from General Fund to Parking Fund

\*\*\*\*\*Reflects new cost allocation of .85 from General Fund to Parking Fund

Vehicle Assignments (v)*	FY 2013/14	14/15
Planning & Zoning	2	2
Code Compliance	5	5
Building Inspection	<u>1</u>	<u>1</u>
Total Vehicles (v)	8	8

	FY 2013/14	14/15
Zoning -	4.25	2.75
Code -	8.00	6.65
Building Fund -	5.75	7.00
Parking Fund-	<u>2.50</u>	<u>4.10</u>
Total Staff FTE -	20.50	20.50

# Community Development Department

## Planning and Zoning Division

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### **Mission**

To protect the health, safety and welfare of the citizens of Dania Beach by administering the City's Code of Ordinances This Division plans to utilize GIS to enhance the quality of service given to residents.

### **Summary of Responsibilities**

The Planning and Zoning Division is responsible for comprehensive planning, strategic planning (special projects), grant applications, site plan review, zoning review, current planning (zoning amendments, land use plan amendments, zoning text amendments, plats, site plans, variances, special exceptions, special permits) and Geographic Information Services (GIS). This office provides administrative and technical support for the Planning & Zoning Board, Airport Advisory Board, Education Board and Green Advisory Board. The Division also manages and coordinates the site plan review process with Fire-Rescue, Public Services, and landscaping and engineering consultants. This Division coordinates review for project applications within the CRA to the Community Redevelopment Agency for their review and comment. This Division plans to utilize GIS to enhance the quality of service given to residents.

### **Summary of FY 2014 Accomplishments**

- Staff Liaison to the Airport Advisory Board assisting with recommendations to the Noise Mitigation Program and Outreach relating to the Voluntary Sound Insulation Pilot Program.
- Staff representation on the Public School Concurrency Working Group Committee (*Ongoing*).
- Created language to be adopted into the Unified Land Development Code including expansion of permitted uses, modification of special events, the hotel overlay district, and the design district and more.
- Assisted City Manager's Office on CDBG administration.
- Obtained a grant from the Florida Forestry Service for the creation of a GIS tracking for tree permits and violations.
- Staff representation on the B.C. Metropolitan Planning Organization (MPO).
- Staff participation in the County's implementation of the Go-Solar grant obtained from U.S. Department of Energy.
- Implemented a grant from Coastal Partnership Initiative from Florida DEP to create the Waterfront Revitalization Plan for the city's beach.
- Staff representation on the A1A Scenic Highway committees.
- Adopted New Flood Ordinance to incorporate the New Flood Insurance Rate Map (FIRM)

### **Summary of FY 2014 Major Development Projects**

- Comfort Suites (hotel w/100+ rooms under construction)
- Anglers Avenue Marina - 4470 Anglers Avenue (s.p. approved 11-27-13, under s.p. modification review)
- Dania Beach Entertainment (Jai Alai) 301 E. Dania Beach Boulevard (developers agreement modification currently under review – Phase "0" under construction)
- Home2Suites – SW 19 Court (approved on 9-24-13)

- Green Oaks – 2980 SW 23 Terrace
- Intermarine – 4550 Ravenwood Road (approved on 12-11-12)
- Stirling Marina & Boat Sales – 150 Bryan Road (s.p. under review)
- Ravenswood Road Bus Maintenance Facility – 5440 Ravenswood Road (under construction)
- Residents Inn by Marriot – 4801 Ravenswood Road (under construction)
- DJP Airport west AKA Bridge Point Marina Mile – SW 26 Terr. between SW 32 Street & SW 33 Street (under construction)
- Airport Corporate Park – 2301 Griffin Road (approved 11-26-13)
- Mile Marker 55 – 801 E. Dania Beach Boulevard (approved on 10-22-13)
- Dania Place – 180 E Dania Beach Boulevard (approved on 3-25-14)
- Aqua Bella – 443 SW 32 Avenue (s.p. under review)
- Mile Marker 56 – 61 E. Dania Beach Boulevard (s.p. under review)
- Family Dollar – SW 29 Terrace/Griffin Road (s.p. under review)

### **Summary of FY 2015 Key Objectives**

- Implementation of the Waterfront Revitalization Plan
- Continue to work with the CRA on implementation of CRA projects and initiatives
- Modify procedures to streamline the development review process
- Implementation of higher standards in regards to the Community Rating Service Activities resulting in better discounts on Flood Insurance Policies for Dania Beach Residents
- Software tracking system for Planning and Zoning Site Development Plan implementation
- Continue to work with Broward County to obtain additional funding through Community Development Block Grants
- Provide adequate zoning review support for the Building Department.

### **Performance Measures**

	<b>FY 2014</b> (Projected)	<b>FY 2015</b> Goal
Pre-Application Site Plan Review (20 working days or less)	100%	95%
Initial Site Plan Review (25 working days or less)	100%	95%

# Community Development Department

## Code Compliance & Parking Enforcement Division

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### **Mission**

To educate the public on the City's Code of Ordinances and administer City's codes to protect and enhance the quality of life and economy for Dania Beach's residents and businesses. This Division plans to utilize GIS to enhance the quality of service given to residents.

### **Summary of Responsibilities**

#### **Code Compliance**

Enforcement and administration of the City's codes, including, but not limited to:

- Zoning Violations (property use, conducting business in a residential area, setbacks & standards, etc.)
- Property Maintenance and Demolition of unsafe structures
- Public Nuisances (junk, trash, debris on private property, overgrown grass & lots)
- Junked and Abandoned Vehicles (cars, trucks, boats, etc.)
- Minimum Property Standards for Dwellings and Structures (paint, appearance, landscaping, etc.)
- Permits and Licensing enforcement
- Parking Standards and Requirements, including Parking Enforcement

#### **Parking Enforcement**

- Patrol and issue parking citations in the Beach Parking area, City Garage, Tri-Rail Garage, and other parking facilities/areas throughout the City
- Perform collections and maintenance on Beach Parking meters
- Monitor and maintain Beach Parking area signage
- Assist beach patron with parking and meter use.

### **Summary of FY 2014 Accomplishments**

- Code Compliance received over 898 complaints, issued over 1,271 violation notices (which includes violation letters, courtesy notices, abandoned vehicle letters, red tags, etc.), and removed/confiscated over 2,000 illegal signs from public properties and right of ways.
- Code staff identified and prosecuted 22 properties that were abandoned and/or unsafe. Through cooperation with the Public Services Department and the Broward Sheriff's Office, these properties were cleaned up, mowed, and/or boarded up to protect the public safety.
- Projected to surpass the goals of recovering funds for costs associated with the Special Magistrate hearings by fiscal year end, and have surpassed recovering funds for the Abandoned/Vacant/Foreclosure Registration Program to date.
- Numerous quality of life and crime prevention issues were handled jointly by BSO and Code with positive results.
- Proactive projects, such as the Downtown Cleanup Initiative and Bulk Patrol, have resulted in Code staff addressing over 500 properties to date in regards to public nuisance issues.
- Successfully implemented updated Parking Enforcement operational standards upon new restaurant opening on the beach pier, which to date has generated over a 57% increase in revenues, and includes multiple film and television shoot parking permits.



- Successfully organized and installed all new and uniform parking and traffic control signage in the beach parking area.
- Expand the Parking Enforcement operations to add part time positions to reduce the workload on the Code Inspectors, in order for them to handle additional code work throughout the City, while also increasing patrol and enforcement on the weekends, evenings, and holidays in the beach parking area to capture lost revenue.
- Currently replacing 5 parking meters in the beach parking area to handle additional increased demand and improve parking operations.

### **Summary of FY 2014 Key Objectives**

- Increase enforcement activities through new procedures and methodology, including proactive patrol projects, in order to increase efficiency and effectiveness of Code Compliance citywide.
- Declare additional properties received this past year as surplus and sell them off to recover costs and generate revenue for the City's General Fund.
- Replace beach parking meters on a priority use basis, with new, more user friendly meters with greater expansion and growth capabilities.

### **Performance Measures**

	<b>FY 2014 Projected</b>	<b>FY 2015 Goal</b>
Percentage of proactive cases (cases not the result of a third party complaint)	28%	35%
Percentage of reactive cases/complaints (cases opened as a result of third party complaint)	72%	65%
Code Unit to produce an average of 20 code related activities per day per inspector	90%	95%
Response times for public safety/health complaints are within 1 to 2 hours	80%	90%
Response times for non-public safety/health complaints are within 1 to 2 days	60%	75%

## Community Development

	2012 Actual	2013 Actual	2014 Budget	2015 Commission Approved
<b>Department: 15 Community Development</b>				
<b>Division: 01 Admin</b>				
10 Personal Services	446,474	488,784	558,594	411,835
30 Operating Expenditures	161,489	124,024	159,308	130,183
60 Capital Outlay	-	-	1,000	-
70 Debt Service	-	-	-	-
<b>Division Total: Admin/Planning &amp; Zoning</b>	<b>607,964</b>	<b>612,809</b>	<b>718,902</b>	<b>542,018</b>
<b>Division: 03 Code Compliance</b>				
10 Personal Services	541,333	517,077	588,315	481,896
30 Operating Expenditures	90,735	73,455	74,200	101,850
60 Capital Outlay	4,830	19,171	20,000	42,000
<b>Division Total: Code Compliance</b>	<b>636,898</b>	<b>609,703</b>	<b>682,515</b>	<b>625,746</b>
<b>Department Total: Community Development</b>	<b>1,244,862</b>	<b>1,222,511</b>	<b>1,401,417</b>	<b>1,167,764</b>

**City of Dania Beach  
Capital Request Form**

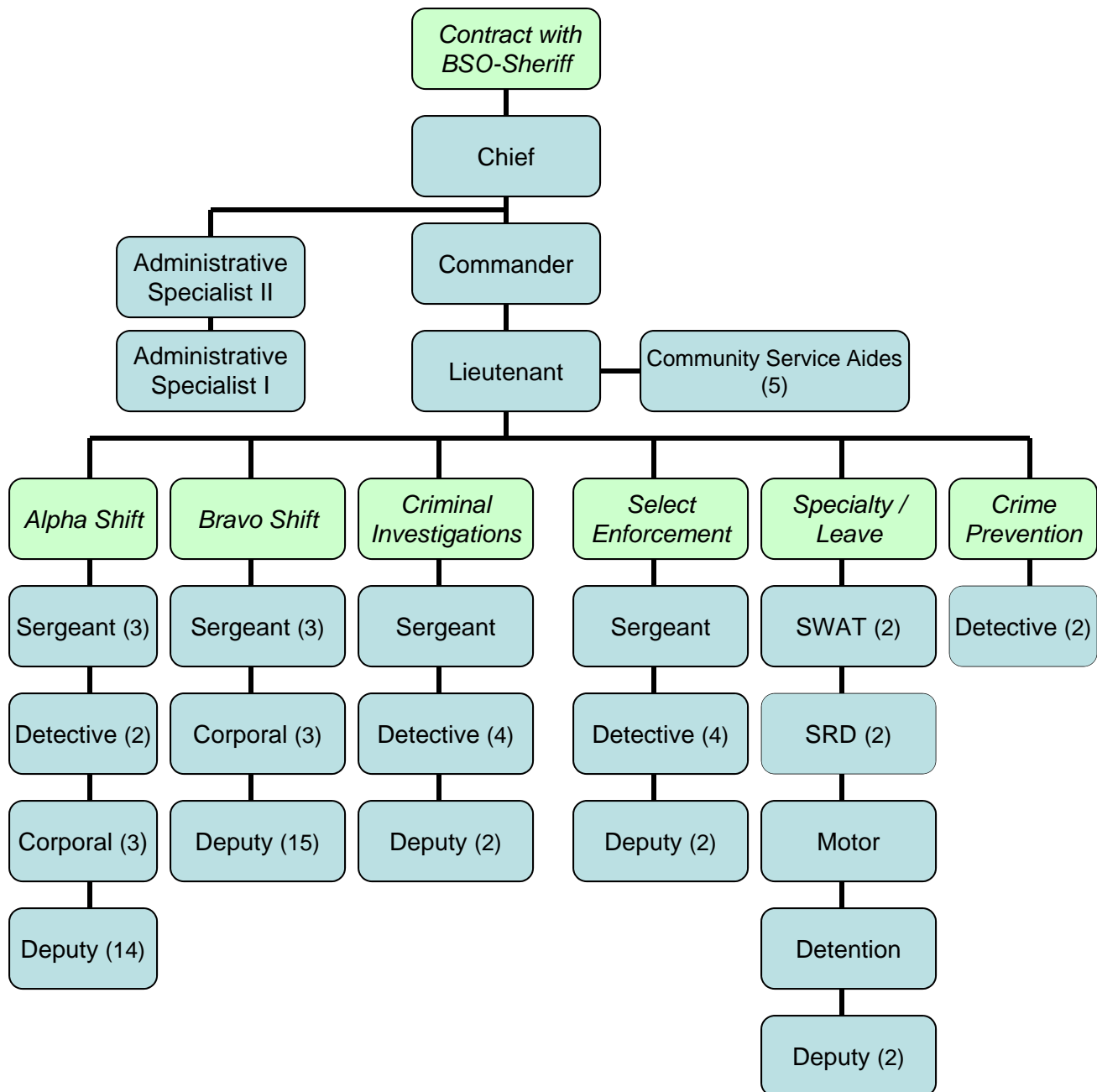
<b>Capital Request Type</b>	<input type="checkbox"/> Capital Project <input checked="" type="checkbox"/> Capital Purchase						
<b>Priority</b>				<b>Project Manager:</b>	Marc LaFarrier		
<b>Department:</b>	Community Development			<b>Division:</b>	Code Compliance 001-15-03-529-64-20		
<b>Item Location:</b>							
<b>Fiscal Year</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19</b>	<b>Total</b>	
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0	
Engineering/ Architecture	\$0	\$0	\$0	\$0	\$0	\$0	
Land Acquisition/ Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0	
Permits, Plan Reviews & Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	
Equipment/ Furnishings	\$42,000	\$0	\$0	\$0	\$0	\$42,000	
Other (Specify):	\$0	\$0	\$0	\$0	\$0	\$0	
<b>TOTAL COST:</b>	\$42,000	\$0	\$0	\$0	\$0	\$42,000	
<b>Revenue Source:</b>	General Fund						
<b>Description (Justification and Explanation)</b>							
Replace two code vehicles #103 and #108 as advised by Fleet Manager - due to age, milage and wear and tear. #103 Milage 70,000 Year 1998 Ford Ranger Milage 80,000 Year 2000 Ford Ranger include safety lights for vehicles. <div style="float: right; text-align: right;">           #108            Also amount to         </div>							
<b>Personnel:</b>			<b>Descriptive:</b>				
<b>Operating:</b>							
<b>Replacement Cost:</b>		<b>Year:</b>					
<b>Revenue/Other:</b>							
<b>Total</b>	\$0						

## General Services

	2012 Actual	2013 Actual	2014 Budget	2015 Commission Approved
<b>Department: 18 General Gov't.</b>				
10 Personal Services	\$226,121.64	\$340.13	\$0.00	\$0.00
30 Operating Expenditures	\$1,042,108.25	\$935,730.15	\$1,667,185.00	\$1,144,322.00
60 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00
70 Debt Service	\$0.00	\$0.00	\$0.00	\$0.00
80 Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00
90 Other Uses	\$7,464,591.25	\$5,294,045.00	\$5,684,835.00	\$4,141,385.00
<b>Department Total: General Gov't.</b>	<b>\$8,732,821.14</b>	<b>\$6,230,115.28</b>	<b>\$7,352,020.00</b>	<b>\$5,285,707.00</b>

# Broward Sherriff's Office - Dania Beach District

## FY 2014-2015



Staffing	FY2013/14	14/15
Road Patrol / A & B Shift	43	43
Special Units	22	22
Other Sworn	5	5
Total Sworn	70	70
Non-sworn/Administrative Support	7	7
Total	77	77



**Proposed Budget FY2014/2015  
Department of Law Enforcement Contract Services  
City of Dania Beach  
02-3230**

CLASSIFICATION	ACTUAL 2012/2013	BUDGET 2013/2014	BUDGET 2014/2015
PERSONNEL SERVICES	\$8,850,701	\$9,580,282	\$9,275,260
OPERATING EXPENSES	932,056	866,306	928,645
CAPITAL OUTLAY	251,593	335,741	411,219
TRANSFERS/RESERVES	522,597	493,051	438,268
TOTAL	\$10,556,947	\$11,275,380	\$11,053,392
POSITIONS (FTE)	79	80	77

**MISSION:**

The Broward Sheriff's Office is a contract service provider responsible for handling all of the law enforcement needs for the City of Dania Beach. The City of Dania Beach first contracted with the Broward Sheriff's Office in 1988 for police services. The Broward Sheriff's Office provides road patrol, criminal investigators, community service aides, and an administrative staff in Dania Beach. The District is responsible for all of the City of Dania Beach's law enforcement services, including the staffing of the Dania Beach District Office, patrolling the city, investigating crimes, maintaining records, and handling all other police related functions. There are a fixed minimum number of deputies on patrol at a given time as established through the contractual agreement.

The District operates as the Dania Beach Police Department. The District answers to the City Manager and the City Commissioners, as well as the Broward Sheriff's Office. All law enforcement activity is coordinated through the District Chief. The District personnel work with civic groups throughout the City to improve the quality of life for the residents of Dania Beach. The District merges traditional policing along with the community policing philosophy in our successful law enforcement service to Dania Beach.

**GOALS & OBJECTIVES:**

**GOAL 1:**

- To positively impact quality of life concerns pertaining to homelessness and panhandling in Dania Beach during calendar year 2014.

**OBJECTIVES:**

- The command will monitor intersections throughout the city where panhandling, roadside panhandling, and solicitation traditionally occurs.
- The command will monitor stores throughout the city where homeless individuals purchase alcohol.
- The command will monitor structures, parks, and open areas where homeless individuals sleep, bath, and congregate.



**Proposed Budget FY2014/2015  
Department of Law Enforcement Contract Services  
City of Dania Beach  
02-3230**

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- To partner with area homeless shelters and soup kitchens in an effort to ensure those who are truly needy (as opposed to those who make homelessness a lifestyle choice) obtain needed services.
- To ensure adequate personnel assigned to each shift and squad is Crisis Intervention Team (CIT) certified.
- To ensure CIT members assigned to the command take ownership of the homelessness issue in Dania Beach and work daily to mitigate it to the benefit of residents, visitors, and business owners.

**GOAL 2:**

- To address concerns pertaining to traffic violations.

**OBJECTIVES:**

- The command will use crash analysis to ensure enforcement is applied in crash-prone areas.
- The command will work in concert with Broward Traffic Engineering to address traffic calming concerns on Griffin Road and Southeast 5<sup>th</sup> Avenue.

**GOAL 3:**

- To continue enhancing our relationship with residents through tailoring police services to the needs and desires of the community.

**OBJECTIVES:**

- The command will utilize resident, business owner and city official input in the formulation of service provision standards.
- The command will attend monthly meetings with all HOA presidents to discuss, monitor, and update service standards.
- The command will attend weekly meetings with city staff to discuss, monitor, and update service standards.
- The command will attend bi-monthly meetings with elected officials to discuss, monitor, and update service standards.



**Proposed Budget FY2014/2015  
Department of Law Enforcement Contract Services  
City of Dania Beach  
02-3230**

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**PERFORMANCE MEASURES:**

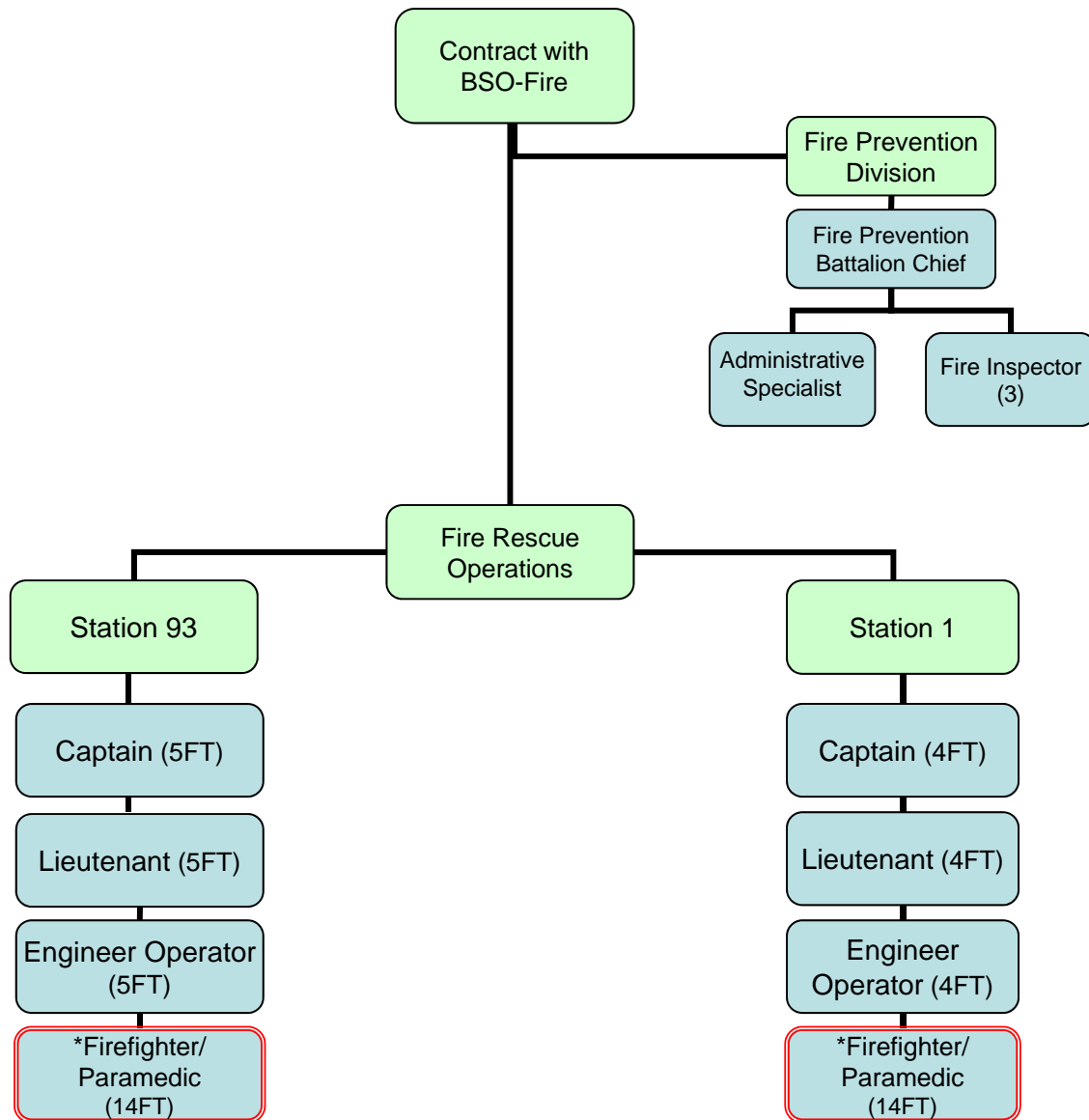
DESCRIPTION	ACTUAL CY 2013	BUDGET CY 2014	BUDGET CY 2015
Number of crimes reported	1,578	1,766	1,684
Crimes reported, percentage difference from previous year (+/-)	-7.6%	+11.9%	-4.6%
Calls for Service	28,754	28,252	28,340
Calls for Service, percentage difference from previous year (+/-)	+2.6%	-1.7%	+0.3%
CY - Calendar Year.			



## BSO - Police Services

	2012 Actual	2013 Actual	2014 Budget	2015 Commission Approved
<hr/>				
<b>Department: 21 Police Services</b>				
10 Personal Services	388,632	572,620	516,586	650,000
30 Operating Expenditures	10,323,938	10,681,422	11,446,646	11,154,892
60 Capital Outlay	-	-	-	-
<hr/>				
<b>Department Total: Police Services</b>	<b>10,712,570</b>	<b>11,254,041</b>	<b>11,963,232</b>	<b>11,804,892</b>

# Broward Sheriff's Office Department of Fire Rescue FY 2014-2015



\*Includes nine Firefighter/Paramedic Positions funding by SAFER Grant

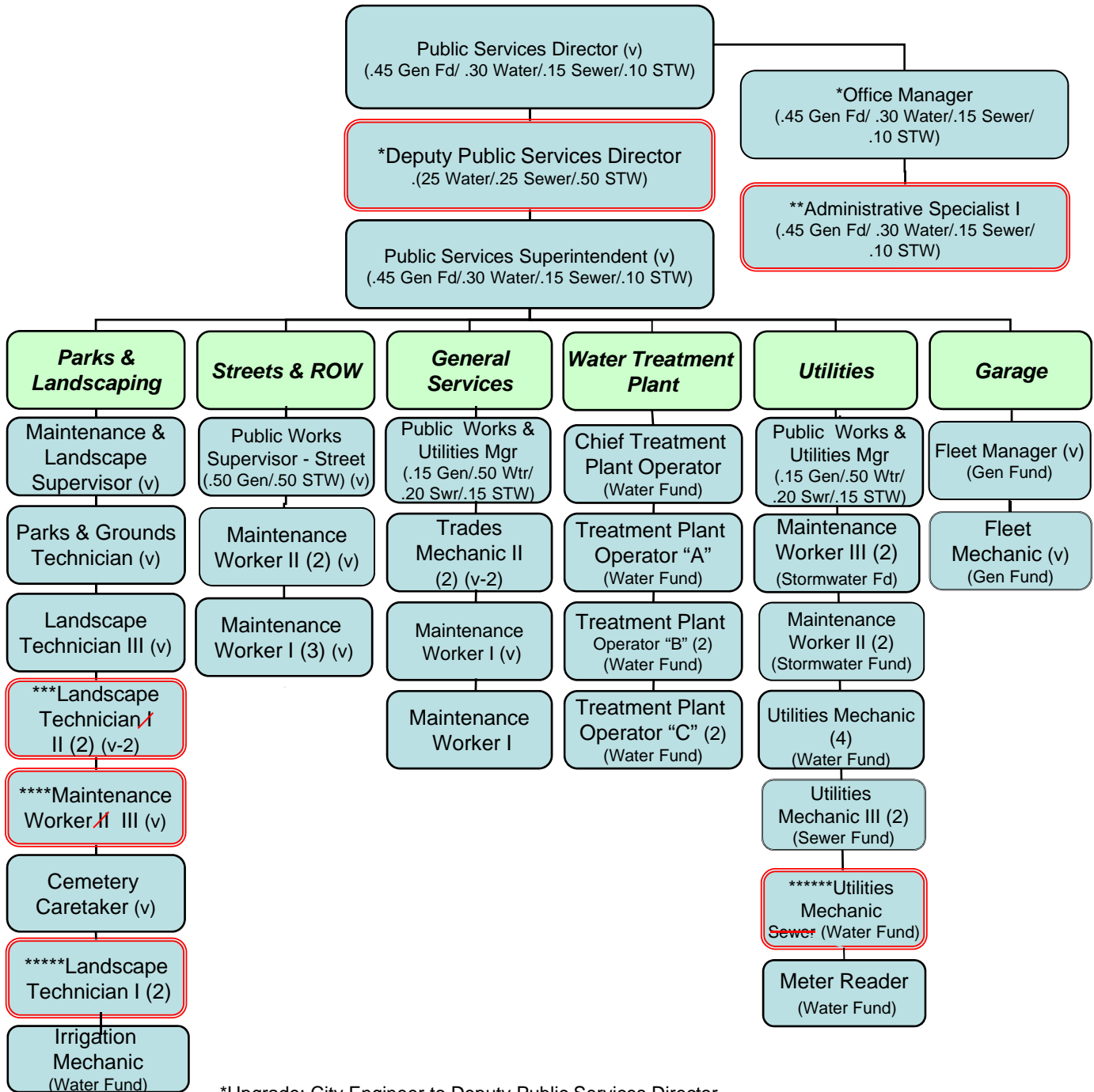
Rescue Responder	4
Fire Engine / Ladder	2
Fire Engine / Pumper	2
Inspection / Passenger Vehicles	<u>8</u>
Total Vehicles	16

Captains	9
Lieutenants	9
Engineer Operator	9
Fire / Paramedic	28
Fire Prevention	<u>5</u>
Total Staffing	60

## BSO - Fire Services

	2012 Actual	2013 Actual	2014 Budget	2015 Commission Approved
<b>Department: 22 Fire Rescue</b>				
10 Personal Services	1,244,822	1,529,557	1,865,274	2,950,000
30 Operating Expenditures	8,592,531	8,926,639	8,959,946	9,106,624
60 Capital Outlay	-	-	-	-
70 Debt Service	-	-	-	-
90 Other Uses	-	-	-	-
<b>Department Total: Fire Rescue</b>	<b>9,837,353</b>	<b>10,456,196</b>	<b>10,825,220</b>	<b>12,056,624</b>

# Public Services FY 2014-2015



\*Upgrade: City Engineer to Deputy Public Services Director

\*\*Upgrade: Admin Specialist I to Administrative Assistant

\*\*\*Upgrade: (2) Landscape Ground Tech I to Landscape Ground Tech II

\*\*\*\*Upgrade: (2) Maintenance Worker II to Maintenance Worker III

\*\*\*\*\***New Positions:** (2) Landscape Technician I

\*\*\*\*\*Reallocation of Utilities Mechanic from Water Fund to Sewer Fund

Vehicle Assignments (v)*	FY 2013/14	14/15
Utilities/Water Treatment	17	17
General Fund	18	18
Unassigned Vehicles	<u>7</u>	<u>7</u>
Total Vehicles (v)	42	42

\* See Vehicle Schedule in Appendix

	FY 2013/14	14/15
Utilities/Water Treatment	23.55	20.55
General Fund	<u>20.45</u>	<u>22.45</u>
Total Public Services	44	43
Utility Billing – Finance	<u>4.00</u>	<u>7.00</u>
Grand Total	48	50

# Public Services

---

## **Mission**

To support Dania Beach by providing quality maintenance, upkeep and appearance of all City facilities, infrastructure, and landscaping through the use of customer-focused services to both internal City and external resident / business customers.

## **Divisions and Responsibilities**

### **General Services**

- Address Citywide ADA sidewalk requirements
- Maintain street signs
- City-owned parking facilities and storm drainage structures

### **Street Maintenance**

- Overlay and maintenance of City streets using an average schedule of 10-15 years
- Repair and minor reconstruction of City owned streets including curbs and sidewalks
- Maintain, repair or replace storm drainage structures within streets
- Provide street sweeping and debris removal including FDOT, County and City owned streets

### **Parks and Facility Grounds Maintenance**

- Provide service for the care of all public grounds and trees, including State and County right of way trees
- New tree planting, tree spraying, tree trimming, weed spraying, brush removal, and arterial landscaping restoration
- Parking lot and public building grounds maintenance including cemeteries, beach and County Library
- Beach dune and beach parking lot maintenance and trash removal, including coordination with Marina and Pier Operator/Maintenance Contractor
- Ensure all parks meet ADA requirements

### **Building Maintenance**

- Provide monitoring and maintenance of all municipal buildings and City-owned rental property including: appearance, safety, heating and air conditioning systems, ventilation, plumbing, minor structural and roofing systems, minor electrical requirements, all repairs and replacements. Respond to miscellaneous building maintenance concerns and requests made from City Departments

### **Utilities/Equipment Maintenance**

- Canal cleaning
- Operate the City's central Vehicle Maintenance Garage in an environmentally safe manner; monitor, schedule and maintain all City-owned mechanical equipment used by Parks, Public Services, or other City Departments including vehicles.

### **Disaster Recovery/Storm Cleanup Management**

- Provide oversight of disaster recovery contracts and works in the field to assure roadway clearance and continued utilities operation

### **Development Review and Engineering Services**

- Ensure that development within the City meets current City Codes and development standards
- Plan review, permitting, inspection, final approval and acceptance of all municipal projects related to water and sewer infrastructure, paving, and drainage systems. Maintains engineering reports, as-built and design information through various platforms such as Autodesk Infrastructure, ArcGIS and other public and proprietary software
- Provide professional engineering support services to various City Departments including the Community Redevelopment Authority
- Supports Citywide effort of formulating strategic initiatives or objectives for coordinating and integrating elements of geographic information and technology into a central system for asset, work order, pavement, and fleet management, field data collection, and data sharing

### **Accomplishments FY 2014**

- Continued with the 50/50 sidewalk repair program Citywide
- Continued with installation of traffic calming devices, trees and solar powered lighting in certain areas of City
- Continued with improving the appearance of the City including the Beach
- Completed replacement of landscaping along Lakeshore Drive
- Continued with replacement of trash cans Citywide
- Maintained vacant lots and abandoned properties throughout the City
- Monitored solid waste pickup throughout the City
- Continued with safety training program for employees
- Fleet maintenance and preventative maintenance of all City vehicles
- Completed construction of West Dania Beach Blvd. Road Extension
- Completed 3 additional Oasis Projects; SW 28<sup>th</sup> Terrace, SW 24<sup>th</sup> Avenue and SE 2<sup>nd</sup> Street. Identified and started Oasis 5, 6, 7 & 8
- Completed Contract Project Management of the Dania Beach Municipal Marina Project

### **Issues**

- Continued improvement to the appearance of the City, Parks and Beach
- Addressing street lighting reporting to FPL and coordinating timely repair of both electrical powered and solar powered street lighting
- Addressing issues caused as a result of Airport South Runway Expansion
- Traffic on major roads anticipated to pass through the City will need to be addressed
- Traffic on neighborhood streets anticipated from cut-through vehicles will need to be addressed
- Additional traffic once the Dania Jai Alai Casino is constructed will need to be addressed. Also, additional truck traffic during construction of casino

- Traffic issues as a result of development and re-development
- Addressing resident requests for traffic control/calming devices, stop signs at various intersections and coordination with Broward County, City's Traffic Consultant

### **Key Objectives FY 2015**

- Continue with improving the appearance of the City, Parks and Beach with the addition of two new staff positions
- Continue to coordinate traffic issues with both FDOT and Broward County
- Coordinate with Community Development Department for proper planning to abate traffic impacts in our Community
- Continue addressing issues caused as a result of Airport South Runway Expansion
- Continue 50/50 sidewalk program to promote pedestrian safety and ADA compliance
- Continue Solar Street Lighting designs and installation per City policy
- Begin development of a City-wide GIS system in conjunction with Community Development and Finance while continuing to update the Department's internal GIS Atlas for Sidewalks, Traffic Calming and Street Lighting, and other vital City infrastructure (water, sewer, storm drainage)
- Continue to support appearance improvements and development efforts at the Beach

## Public Services

2015  
Commission  
Approved

	2012 Actual	2013 Actual	2014 Budget	2015 Commission Approved
<b>Department: 34 Solid Waste</b>				
10 Personal Services	-	-	-	-
30 Operating Expenditures	1,888,908	1,953,077	1,999,960	2,027,667
<b>Department Total: Solid Waste</b>	<b>1,888,908</b>	<b>1,953,077</b>	<b>1,999,960</b>	<b>2,027,667</b>
<b>Department: 39 Public Services</b>				
<b>Division: 01 Admin</b>				
10 Personal Services	204,008	184,502	223,052	222,243
30 Operating Expenditures	31,246	40,733	27,468	22,350
60 Capital Outlay	-	-	-	-
<b>Division Total: Admin</b>	<b>235,255</b>	<b>225,235</b>	<b>250,520</b>	<b>244,593</b>
<b>Division: 02 Construction/Maint.</b>				
10 Personal Services	366,838	323,851	361,614	381,011
30 Operating Expenditures	7,120	6,671	6,640	8,200
<b>Division Total: Construction/Maint.</b>	<b>373,958</b>	<b>330,522</b>	<b>368,254</b>	<b>389,211</b>
<b>Division: 03 Fleet Management</b>				
10 Personal Services	209,268	194,230	183,642	181,811
30 Operating Expenditures	9,416	15,416	12,840	18,950
60 Capital Outlay	-	20,679	9,800	2,500
<b>Division Total: Fleet Management</b>	<b>218,684</b>	<b>230,325</b>	<b>206,282</b>	<b>203,261</b>
<b>Division: 04 Parks Maintenance</b>				
10 Personal Services	420,460	432,766	443,334	588,217
30 Operating Expenditures	147,402	180,204	244,050	205,200
60 Capital Outlay	25,536	-	-	55,000
<b>Division Total: Parks Maintenance</b>	<b>593,398</b>	<b>612,969</b>	<b>687,384</b>	<b>848,417</b>
<b>Division: 05 Cemetery</b>				
10 Personal Services	75,574	79,453	76,654	74,063
30 Operating Expenditures	34,621	38,850	59,443	59,500
60 Capital Outlay	-	-	-	-
<b>Division Total: Cemetery</b>	<b>110,195</b>	<b>118,303</b>	<b>136,097</b>	<b>133,563</b>
<b>Division: 06 Streets Maintenance</b>				
10 Personal Services	378,354	341,374	423,478	414,143
30 Operating Expenditures	659,442	737,541	1,311,937	1,306,600
60 Capital Outlay	221,363	20,216	193,600	300,500
70 Debt Service	-	-	-	-
90 Other Uses	-	-	-	-
<b>Division Total: Streets Maintenance</b>	<b>1,259,159</b>	<b>1,099,131</b>	<b>1,929,015</b>	<b>2,021,243</b>
<b>Department Total: Public Services</b>	<b>4,679,556</b>	<b>4,569,563</b>	<b>5,577,513</b>	<b>5,867,955</b>



**City of Dania Beach  
Capital Request Form**

<b>Roadway Repaving Program</b>							
<b>Capital Request Type</b>	<input type="checkbox"/> Capital Project <input checked="" type="checkbox"/> Capital Purchase						
<b>Priority</b>	8			<b>Project Manager:</b>	Carl Ervin		
<b>Department:</b>	Public Services			<b>Division:</b>	001-39-06-541-46-60		
<b>Item Location:</b>	Citywide						
<b>Fiscal Year</b>	FY 15	FY 16	FY 17	FY 18	FY 19	Total	
<b>Plan and Studies</b>	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000	
<b>Engineering/Architecture</b>	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000	
<b>Land Acquisition/ Site Preparation:</b>	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Permits, Plan Reviews &amp; Impact Fees</b>	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Construction:</b>	\$400,000	\$424,000	\$449,440	\$476,406	\$504,991	\$2,254,837	
<b>Equipment/ Furnishings</b>	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Other (Specify):</b>		\$0	\$0	\$0	\$0	\$0	
<b>TOTAL COST:</b>	\$430,000	\$454,000	\$479,440	\$506,406	\$534,991	\$2,404,837	
<b>Revenue Source:</b>	3¢ gas tax & Gen fund	3¢ gas tax	3¢ gas tax	3¢ gas tax	3¢ gas tax		
<b>Description (Justification and Explanation)</b>							
<p>The City annually repaves a series of roads and alleys. No scheduled program was established in the past, the City has embarked on a program to repave based on pavement condition. The program was placed on hold for the past three years and needs to start again. To maintain the function and operating condition of almost 200 lane miles of City-owned streets while prolonging the useful life of paved surfaces, this project provides asphalt restoration of various streets throughout the City. The scope of work include milling and asphalt resurfacing as determined by visual pavement condition surveys. Improvements also include curb and gutter repairs, swale improvements, shoulder improvements, patching and installation of handicap ramps as needed.</p>							
<b>Personnel:</b>		Year:	<b>Descriptive:</b>				
<b>Operating:</b>							
<b>Replacement Cost:</b>							
<b>Revenue/Other:</b>							
<b>Total</b>	\$0						

**City of Dania Beach  
Capital Request Form**

<b>Street Lighting - General</b>							
<b>Capital Request Type</b>	<input type="checkbox"/> Capital Project <input checked="" type="checkbox"/> Capital Purchase						
<b>Priority</b>	Standard			<b>Project Manager:</b>	Ronnie Navarro		
<b>Department:</b>	Public Services			<b>Division:</b>	001-39-06-539-63-10		
<b>Item Location:</b>	Public Services						
<b>Fiscal Year</b>	FY 15	FY 16	FY 17	FY 18	FY 19	Total	
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0	
Engineering/ Architecture	\$0	\$0	\$0	\$0	\$0	\$0	
Land Acquisition/ Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0	
Permits, Plan Reviews & Impact Fees	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000	
Construction:	\$95,000	\$95,000	\$95,000	\$95,000	\$95,000	\$475,000	
Equipment/ Furnishings	\$0	\$0	\$0	\$0	\$0	\$0	
Other (Specify):	\$0	\$0	\$0	\$0	\$0	\$0	
<b>TOTAL COST:</b>	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000	
<b>Revenue Source:</b>	General Fund						
<b>Description (Justification and Explanation)</b>							
<p>To increase public safety at night and potentially reduce the crime rate through the installation of new street lights. This project provides for installation of new street lights at various locations, based on requests of citizens, the Police Department, and the City Commission.</p>							
<b>Personnel:</b>		Year:	<b>Descriptive:</b>				
<b>Operating:</b>							
<b>Replacement Cost:</b>							
<b>Revenue/Other:</b>							
<b>Total</b>	\$0						

City of Dania Beach Capital Request Form								
	Bridge Maintenance Program							
Capital Request Type	<input checked="" type="checkbox"/> Capital Project <input type="checkbox"/> Capital Purchase							
Priority	Standard			Project Manager:	Ronnie S. Navarro			
Department:	Public Services			Division:	001-3906-541-46-60			
Item Location:	Public Services							
Fiscal Year	FY 15	FY 16	FY 17	FY 18	FY 19	Total		
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0		
Engineering/Architecture	\$0	\$0	\$0	\$0	\$0	\$0		
Land Acquisition/Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0		
Permits, Plan Reviews & Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0		
Construction:	\$100,000	\$110,000	\$121,000	\$133,100	\$146,410	\$610,510		
Equipment/Furnishings	\$0	\$0	\$0	\$0	\$0	\$0		
Other (Specify):	\$0	\$0	\$0	\$0	\$0	\$0		
TOTAL COST:	\$100,000	\$110,000	\$121,000	\$133,100	\$146,410	\$610,510		
Revenue Source:								
Description (Justification and Explanation)								
<p>This project aims to implement a maintenance program to assure the structural and aesthetic integrity of the four (4) bridges owned by the City.</p>								
Personnel:			Descriptive:					
Operating:								
Replacement Cost:								Year:
Revenue/Other:								
Total	\$0							

**City of Dania Beach  
Capital Request Form**

<b>Traffic Calming</b>							
<b>Capital Request Type</b>	<input type="checkbox"/> Capital Project <input checked="" type="checkbox"/> Capital Purchase						
<b>Priority</b>	Standard			<b>Project Manager:</b>	Ronnie Navarro		
<b>Department:</b>	Public Services			<b>Division:</b>	001-39-06-541-63-10		
<b>Item Location:</b>	Public Services						
<b>Fiscal Year</b>	FY 15	FY 16	FY 17	FY 18	FY 19	Total	
<b>Plan and Studies</b>	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000	
<b>Engineering/Architecture</b>	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Land Acquisition/ Site Preparation:</b>	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Permits, Plan Reviews &amp; Impact Fees</b>	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$12,500	
<b>Construction:</b>	\$92,500	\$125,000	\$125,000	\$125,000	\$125,000	\$592,500	
<b>Equipment/ Furnishings</b>	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Other (Specify):</b>	\$0	\$0	\$0	\$0	\$0	\$0	
<b>TOTAL COST:</b>	\$100,000	\$132,500	\$132,500	\$132,500	\$132,500	\$630,000	
<b>Revenue Source:</b>	General Fund						
<b>Description (Justification and Explanation)</b>							
To reduce cut-through traffic and speeding on certain neighborhood streets through the installation of physical traffic calming devices including, but not limited, to residential circles, chokers, speed cushions, splitters and raised crosswalk.							
<b>Personnel:</b>			<b>Descriptive:</b>				
<b>Operating:</b>							
<b>Replacement Cost:</b>							
<b>Revenue/Other:</b>							
<b>Total</b>	\$0						

**City of Dania Beach  
Capital Request Form**

<b>Vehicle - All Wheel Drive Explorer</b>							
<b>Capital Request Type</b>	<input type="checkbox"/> Capital Project <input checked="" type="checkbox"/> Capital Purchase						
<b>Priority</b>	Standard			<b>Project Manager:</b>	Yamil Lobo		
<b>Department:</b>	Public Services			<b>Division:</b>	001-39-01-539-64-20		
<b>Item Location:</b>	Public Services						
<b>Fiscal Year</b>	FY 15	FY 16	FY 17	FY 18	FY 19	Total	
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0	
Engineering/ Architecture	\$0	\$0	\$0	\$0	\$0	\$0	
Land Acquisition/ Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0	
Permits, Plan Reviews & Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	
Construction:		\$0	\$0	\$0	\$0	\$0	
Equipment/ Furnishings	\$30,500	\$0	\$0	\$0	\$0	\$30,500	
Other (Specify):	\$0	\$0	\$0	\$0	\$0	\$0	
<b>TOTAL COST:</b>	\$30,500	\$0	\$0	\$0	\$0	\$30,500	
<b>Revenue Source:</b>	General Fund						
<b>Description (Justification and Explanation)</b>							
For the purchase of an all wheel drive utility vehicle for use by City staff for project inspection, service vehicle for staff attending meetings, etc.							
<b>Personnel:</b>			<b>Descriptive:</b>				
<b>Operating:</b>							
<b>Replacement Cost:</b>							
<b>Revenue/Other:</b>							
<b>Total</b>	\$0						

**City of Dania Beach  
Capital Request Form**

<b>Vehicle/Equipment - Clam Truck</b>							
<b>Capital Request Type</b>	<input type="checkbox"/> Capital Project <input checked="" type="checkbox"/> Capital Purchase						
<b>Priority</b>	Standard			<b>Project Manager:</b>	Carl Ervin		
<b>Department:</b>	Public Services			<b>Division:</b>	001-39-06-541-64-30		
<b>Item Location:</b>	Public Services						
<b>Fiscal Year</b>	FY 15	FY 16	FY 17	FY 18	FY 19	Total	
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0	
Engineering/ Architecture	\$0	\$0	\$0	\$0	\$0	\$0	
Land Acquisition/ Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0	
Permits, Plan Reviews & Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	
Construction:		\$0	\$0	\$0	\$0	\$0	
Equipment/ Furnishings	\$130,000	\$0	\$0	\$0	\$0	\$130,000	
Other (Specify):	\$0	\$0	\$0	\$0	\$0	\$0	
<b>TOTAL COST:</b>	\$130,000	\$0	\$0	\$0	\$0	\$130,000	
<b>Revenue Source:</b>	General Fund						
<b>Description (Justification and Explanation)</b>							
<p>For the purchase of clam shell truck. This truck will allow a one-man operation rather than the conventional handling of bulk trash where three equipment and three personnel are required. This equipment will help in an efficient solid waste collection and transportation.</p>							
<b>Personnel:</b>		Year:	<b>Descriptive:</b>				
<b>Operating:</b>							
<b>Replacement Cost:</b>							
<b>Revenue/Other:</b>							
<b>Total</b>	\$0						

**City of Dania Beach  
Capital Request Form**

<b>Gator and Trailer - Parks</b>							
<b>Capital Request Type</b>	<input type="checkbox"/> Capital Project <input checked="" type="checkbox"/> Capital Purchase						
<b>Priority</b>	Standard			<b>Project Manager:</b>	Leah Connolly		
<b>Department:</b>	Public Services			<b>Division:</b>	001-39-04-539-64-30		
<b>Item Location:</b>	Public Services						
<b>Fiscal Year</b>	FY 15	FY 16	FY 17	FY 18	FY 19	Total	
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0	
Engineering/ Architecture	\$0	\$0	\$0	\$0	\$0	\$0	
Land Acquisition/ Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0	
Permits, Plan Reviews & Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	
Construction:		\$0	\$0	\$0	\$0	\$0	
Equipment/ Furnishings	\$20,000	\$0	\$0	\$0	\$0	\$20,000	
Other (Specify):	\$0	\$0	\$0	\$0	\$0	\$0	
<b>TOTAL COST:</b>	\$20,000	\$0	\$0	\$0	\$0	\$20,000	
<b>Revenue Source:</b>	General Fund						
<b>Description (Justification and Explanation)</b>							
For the purchase of a utility vehicle and hydraulic trailer for the landscaping department. Will also be used for all special events.							
<b>Personnel:</b>			<b>Descriptive:</b>				
<b>Operating:</b>							
<b>Replacement Cost:</b>							
<b>Revenue/Other:</b>							
<b>Total</b>	\$0						

**City of Dania Beach  
Capital Request Form**

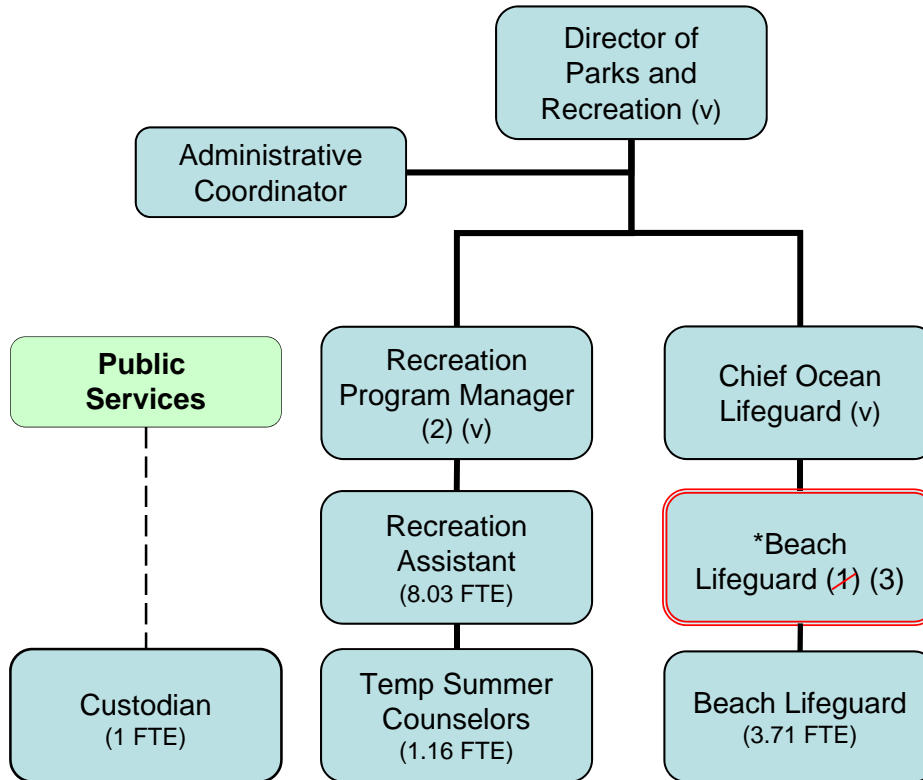
<b>Ford F-250 Truck</b>							
<b>Capital Request Type</b>	<input type="checkbox"/> Capital Project <input checked="" type="checkbox"/> Capital Purchase						
<b>Priority</b>	Standard			<b>Project Manager:</b>	Yamil Lobo		
<b>Department:</b>	Garage/Fleet Management			<b>Division:</b>	001-39-04-539-64-20      401- 33-02-533-64-20		
<b>Item Location:</b>	Public Services						
<b>Fiscal Year</b>	FY 15	FY 16	FY 17	FY 18	FY 19	Total	
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0	
Engineering/ Architecture	\$0	\$0	\$0	\$0	\$0	\$0	
Land Acquisition/ Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0	
Permits, Plan Reviews & Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	
Construction:		\$0	\$0	\$0	\$0	\$0	
Equipment/ Furnishings	\$70,000	\$0	\$0	\$0	\$0	\$70,000	
Other (Specify):	\$0	\$0	\$0	\$0	\$0	\$0	
<b>TOTAL COST:</b>	\$70,000	\$0	\$0	\$0	\$0	\$70,000	
<b>Revenue Source:</b>	General Fund/Water Fund						
<b>Description (Justification and Explanation)</b>							
For the purchase of replacement vehicles (Ford F-250) for Truck Nos. 503 (Grounds Maintenance) and 619 (Water Distribution) which are already old and maintenance cost is high. These vehicles will be surplusd.							
<b>Personnel:</b>			<b>Descriptive:</b>				
<b>Operating:</b>							
<b>Replacement Cost:</b>							
<b>Revenue/Other:</b>							
<b>Total</b>	\$0						



**City of Dania Beach  
Capital Request Form**

<b>Dumpster Enclosures - Parks</b>							
<b>Capital Request Type</b>	<input checked="" type="checkbox"/> <b>Capital Project</b> <input type="checkbox"/> <b>Capital Purchase</b>						
<b>Priority</b>	<b>Standard</b>			<b>Project Manager:</b>	<b>Leah Connolly</b>		
<b>Department:</b>	<b>Parks &amp; Landscaping</b>			<b>Division:</b>	001-39-04-539-63-10		
<b>Item Location:</b>	Public Services						
<b>Fiscal Year</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19</b>	<b>Total</b>	
<b>Plan and Studies</b>	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Engineering/Architecture</b>	\$20,000	\$0	\$0	\$0	\$0	\$20,000	
<b>Land Acquisition/ Site Preparation:</b>	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Permits, Plan Reviews &amp; Impact Fees</b>	\$5,000	\$0	\$0	\$0	\$0	\$5,000	
<b>Construction:</b>	\$160,000	\$0	\$0	\$0	\$0	\$160,000	
<b>Equipment/ Furnishings</b>	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Other (Specify):</b>	\$0	\$0	\$0	\$0	\$0	\$0	
<b>TOTAL COST:</b>	\$185,000	\$0	\$0	\$0	\$0	\$185,000	
<b>Revenue Source:</b>	General Fund						
<b>Description (Justification and Explanation)</b>							
Design/Build - Dumpster Enclosures; two (2) for the Beach, one (1) Griffin Marine, one (1) CW Thomas, one (1) PJ Meli Park, one (1) IT Parker, one (1) Frost Parker, one (1) Dania Memorial							
<b>Personnel:</b>			<b>Descriptive:</b>				
<b>Operating:</b>							
<b>Replacement Cost:</b>		<b>Year:</b>					
<b>Revenue/Other:</b>							
<b>Total</b>	\$0						

## Recreation FY 2014 - 2015



\*New Positions: Increase Full-time Lifeguards from 1 position to 3 positions

Vehicle Assignments (v)*	FY 2013/14	14/15
Total Vehicles (v)	4	4

\* See Vehicle Schedule in Appendix

	FY 2013/14	14/15
Staff Admin -	11.85	12.03
Counselors -	1.16	1.16
Beach -	6.40	7.71
Custodian	<u>1.68</u>	<u>1.20</u>
Total	21.09	22.10

# Recreation

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## **Mission**

To provide safe, fun and diverse Parks & Recreational facilities and lifelong leisure activities to enhance the quality of life for residents and visitors of Dania Beach while also meeting their cultural, social, physical and wellness needs.

## **Responsibilities**

- Operate and maintain various Recreational facilities including C.W. Thomas Park, P.J. Meli Park, Frost Park, I.T. Parker Community Center, Southwest Community Center, 2200 feet of Beach Shoreline 5 passive parks and the Fishing Pier bait shop
- Operate and maintain two aquatics facilities, two fitness centers and three computer labs
- Operate and staff Bait Shop on Dania Fishing Pier 7 days per week 18 hours per day
- Provide various Recreational programs for both adult and youth ranging from Jazzercise, Yoga, Karate, Swim Lessons, Softball Leagues, Jr. Lifeguard Program, Literacy Club, Tennis Instruction and Senior Programs
- Facilitate Youth Football, Cheerleading and Basketball Programs at C.W. Thomas Park and Baseball/T-Ball, and Soccer at Frost Park
- Provide After School Camps and Summer Camps for children which include field trips and educational opportunities
- Coordinates/facilitate citywide special events such as 3 Seasonal Flea Markets, Spring Celebration, M.L.K. Festivities, Dania Beach Vintage Motorcycle Show, Relay For Life Event, Arts & Seafood Celebration and Family Fun Day
- Coordinate and provide free daily Community Bus service to our residents and visitors 6 days per week
- Host 9 Senior Citizen monthly meetings and 8 luncheons per year

## **Accomplishments FY 2014**

- Community Bus Service Routes were redesigned with 13 new stops added
- Two new Treadmills purchased for Frost Park Fitness Center
- Resurfaced (2) Basketball Courts at C.W. Thomas Park and constructed (1) new Basketball Court
- P.J. Meli Park Tennis Court resurfaced
- P.J. Meli Baseball Dugout Project (4) completed
- Swimming Pool Heaters installed at the C.W. Thomas Park Pool
- Ocean Rescue Division received re-certification through United States Lifesaving Association
- All 16 Tiki Huts on the Beach and Adler Park were rethatched
- North Restroom Beach facility received new metal seam roof
- Frost Park Tennis courts received two new sun shelters and windscreens
- C.W. Thomas Playground had Shade System/Cover installed
- Internet service installed at S.W. Community Center

- In conjunction with City Administration and the Dania Beach Chamber of Commerce coordinate the 1<sup>st</sup> Hurricane Expo
- S.W. Community Center received new double sided sign, exterior painting, and window treatments

### **Issues**

More B.S.O. enforcement needed for North side of fishing pier to address alcohol use, BBQ grilling, truants and dogs.

Improve Beach appearance through the addition of two full time beach custodians. Supervision and responsibility for beach facility and Parking appearance is addressed by Public Services.

The C.W. Thomas Football field, replaced in 2012, is severely worn due continued over-use and the 2014/15 budget again plans for grading and sod replacement at this field.

### **Key Objectives FY 2015**

- Continue improvements to Recreational/Park facilities for residents and visitors
- Market recreational programs and promote our City's major assets: i.e. Park Facilities, Beaches, Recreation Programs and Special Events
- Completion of Capital Improvement Projects such as: purchase new upright and recumbent exercise bikes for Frost Park Fitness Facility, install Outdoor Fitness Trail at Linear Park, replace Turf Football Field at C.W. Thomas Park, install new Playground Shade System/Cover at Melaleuca Park
- Install computers at S.W. Community Center so computers lab can be set up for after school homework club
- Continued focus on the Parks and Recreation Master Plan of constructing new Recreational amenities and renovating existing.

# Recreation

2015  
Commission  
Approved

	2012 Actual	2013 Actual	2014 Budget	
<b>Department: 72 Recreation</b>				
<b>Division: 01 Admin</b>				
10 Personal Services	454,708	385,579	449,640	404,510
30 Operating Expenditures	277,617	296,776	368,142	389,978
60 Capital Outlay	-	-	-	53,941
70 Debt Service	-	-	-	-
80 Grants and Aids	-	-	-	-
<b>Division Total: Admin</b>	<b>732,325</b>	<b>682,355</b>	<b>817,782</b>	<b>848,429</b>
<b>Division: 02 Beach</b>				
10 Personal Services	387,057	409,023	426,035	475,786
30 Operating Expenditures	210,261	199,633	239,428	170,250
60 Capital Outlay	15,018	-	-	7,375
70 Debt Service	-	-	-	-
<b>Division Total: Beach</b>	<b>612,337</b>	<b>608,655</b>	<b>665,463</b>	<b>653,411</b>
<b>Division: 03 CW Thomas Park</b>				
10 Personal Services	81,159	79,560	103,875	89,256
30 Operating Expenditures	28,319	53,566	78,887	238,650
60 Capital Outlay	89,287	16,637	64,142	-
<b>Division Total: CW Thomas Park</b>	<b>198,765</b>	<b>149,763</b>	<b>246,904</b>	<b>327,906</b>
<b>Division: IT Parker</b>				
10 Personal Services	32,090	23,517	23,292	19,587
30 Operating Expenditures	21,810	25,044	43,963	58,215
60 Capital Outlay	-	-	-	-
70 Debt Service	-	-	-	-
<b>Division Total: IT Parker</b>	<b>53,900</b>	<b>48,562</b>	<b>67,255</b>	<b>77,802</b>
<b>Division: 05 Frost Park</b>				
10 Personal Services	148,263	149,135	149,900	155,544
30 Operating Expenditures	49,123	61,249	61,673	68,580
60 Capital Outlay	7,995	32,062	7,100	4,300
<b>Division Total: Frost Park</b>	<b>205,381</b>	<b>242,445</b>	<b>218,673</b>	<b>228,424</b>
<b>Division: 06 PJ Meli - Aquatics</b>				
10 Personal Services	195	159	-	-
30 Operating Expenditures	316,034	336,495	345,096	367,620
60 Capital Outlay	-	-	-	-
<b>Division Total: PJ Meli - Aquatics</b>	<b>316,228</b>	<b>336,653</b>	<b>345,096</b>	<b>367,620</b>
<b>Division: 07 PJ Meli Park</b>				
10 Personal Services	67,627	70,341	78,110	84,383
30 Operating Expenditures	35,989	31,001	44,128	55,962
60 Capital Outlay	-	16,885	-	-
<b>Division Total: PJ Meli Park</b>	<b>103,615</b>	<b>118,227</b>	<b>122,238</b>	<b>140,345</b>
<b>Division: 08 Summer Program</b>				
10 Personal Services	29,862	33,312	34,664	33,498
30 Operating Expenditures	10,129	11,187	15,070	15,050
<b>Division Total: Summer Program</b>	<b>39,991</b>	<b>44,499</b>	<b>49,734</b>	<b>48,548</b>
<b>Deapartment Total Recreation</b>	<b>2,262,541</b>	<b>2,231,160</b>	<b>2,533,146</b>	<b>2,692,485</b>

**City of Dania Beach  
Capital Request Form**

<b>Awning for Beach Equipment</b>							
<b>Capital Request Type</b>	<input type="checkbox"/> Capital Project <input checked="" type="checkbox"/> Capital Purchase						
<b>Priority</b>	6			<b>Project Manager:</b>	Michael Huck		
<b>Department:</b>	Recreation			<b>Division:</b>	Beach 001-7202-572-63-10		
<b>Item Location:</b>							
<b>Fiscal Year</b>	FY 15	FY 16	FY 17	FY 18	FY 19	Total	
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0	
Engineering/ Architecture	\$0	\$0	\$0	\$0	\$0	\$0	
Land Acquisition/ Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0	
Permits, Plan Reviews & Impact Fees	\$1,500	\$0	\$0	\$0	\$0	\$1,500	
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	
Equipment/ Furnishings	\$5,875	\$0	\$0	\$0	\$0	\$5,875	
Other (Specify):	\$0	\$0	\$0	\$0	\$0	\$0	
<b>TOTAL COST:</b>	\$7,375	\$0	\$0	\$0	\$0	\$7,375	
<b>Revenue Source:</b>	General Fund						
<b>Description (Justification and Explanation)</b>							
<p>Requesting an Awning for Rescue Vehicles and Surf Rescue Equipment. Awning will provide sheltered area and protection from the elements for our equipment. This will extend the life and protect City of Dania Beach Rescue Equipment. Our equipment has been left out in the elements which causes frequent mechanical issues, corrosion, and damage due to extreme weather (rain, salt, strong winds etc.). The City of Dania Beach will benefit from this investment due to less repairs and maintenance that will have to be done to the equipment that is stored in the elements at this time.</p>							
<b>Personnel:</b>	N/A	<b>Year:</b>	<b>Descriptive:</b>				
<b>Operating:</b>	N/A						
<b>Replacement Cost:</b>	N/A						
<b>Revenue/Other:</b>	N/A						
<b>Total</b>	\$0						

**City of Dania Beach  
Capital Request Form**

<b>Frost Park - Cardio Bikes</b>							
<b>Capital Request Type</b>	<input type="checkbox"/> Capital Project <input checked="" type="checkbox"/> Capital Purchase						
<b>Priority</b>				<b>Project Manager:</b>	Mark Felicetty		
<b>Department:</b>	Parks & Recreation			<b>Division:</b>	001-72-05-572-64-30		
<b>Item Location:</b>	Frost Park						
<b>Fiscal Year</b>	FY 15	FY 16	FY 17	FY 18	FY 19	Total	
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0	
Engineering/ Architecture	\$0	\$0	\$0	\$0	\$0	\$0	
Land Acquisition/ Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0	
Permits, Plan Reviews & Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	
Equipment/ Furnishings	\$4,300	\$0	\$0	\$0	\$0	\$4,300	
Other (Specify):	\$0	\$0	\$0	\$0	\$0	\$0	
<b>TOTAL COST:</b>	\$4,300	\$0	\$0	\$0	\$0	\$4,300	
<b>Revenue Source:</b>	General Fund						
<b>Description (Justification and Explanation)</b>							
Replace Recumbent & Upright Bikes at Frost Park Gym. Both bikes are 10 years old and this purchase will complete the replacement of all 6 cardio machines at Frost Park.							
<b>Personnel:</b>			<b>Descriptive:</b>				
<b>Operating:</b>							
<b>Replacement Cost:</b>		<b>Year:</b>					
<b>Revenue/Other:</b>							
<b>Total</b>	\$0						

**City of Dania Beach  
Capital Request Form**

<b>Linear Park - Exercise Equipment</b>							
<b>Capital Request Type</b>	<input type="checkbox"/> Capital Project <input checked="" type="checkbox"/> Capital Purchase						
<b>Priority</b>				<b>Project Manager:</b>	<b>Mark Felicetty</b>		
<b>Department:</b>	<b>Parks &amp; Recreation</b>			<b>Division:</b>	001-72-01-572-63-10		
<b>Item Location:</b>	SE 5th Ave Linear Park						
<b>Fiscal Year</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19</b>	<b>Total</b>	
<b>Plan and Studies</b>	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Engineering/Architecture</b>	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Land Acquisition/ Site Preparation:</b>	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Permits, Plan Reviews &amp; Impact Fees</b>	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Construction:</b>	\$24,090	\$0	\$0	\$0	\$0	\$24,090	
<b>Equipment/ Furnishings</b>	\$33,705	\$0	\$0	\$0	\$0	\$33,705	
<b>Other (Specify):</b>	\$3,500	\$0	\$0	\$0	\$0	\$3,500	
<b>TOTAL COST:</b>	\$30,000	***	\$0	\$0	\$0	\$61,295	
<b>Revenue Source:</b>							
<b>Description (Justification and Explanation)</b>							
Install fitness equipment along SE 5th Avenue Linear Park. Equipment, plans and permit fees \$33,705.00. Shipping \$3500.00. Installation \$24,090.00. Note - Memorial Hospital to contribute 50% toward cost of this project							
<b>***Note</b>		<b>Year:</b>	<b>Descriptive:</b>				
<b>Operating:</b>							
<b>Replacement Cost:</b>							
<b>Revenue/Other:</b>							
<b>Total</b>	\$0						



**City of Dania Beach  
Capital Request Form**

<b>Melaleuca Park Playground Cover</b>							
<b>Capital Request Type</b>	<input type="checkbox"/> Capital Project <input checked="" type="checkbox"/> Capital Purchase						
<b>Priority</b>				<b>Project Manager:</b>	Mark Felicetty		
<b>Department:</b>	Parks & Recreation			<b>Division:</b>	001-72-01-572-63-10		
<b>Item Location:</b>	Melaleuca Gardens Park						
<b>Fiscal Year</b>	FY 15	FY 16	FY 17	FY 18	FY 19	Total	
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0	
Engineering/ Architecture	\$0	\$0	\$0	\$0	\$0	\$0	
Land Acquisition/ Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0	
Permits, Plan Reviews & Impact Fees	\$12,844	\$0	\$0	\$0	\$0	\$12,844	
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	
Equipment/ Furnishings	\$11,097	\$0	\$0	\$0	\$0	\$11,097	
Other (Specify):	\$0	\$0	\$0	\$0	\$0	\$0	
<b>TOTAL COST:</b>	\$23,941	\$0	\$0	\$0	\$0	\$23,941	
<b>Revenue Source:</b>	General Fund						
<b>Description (Justification and Explanation)</b>							
Install playground cover over Melaleuca Gardens Playground.							
<b>Personnel:</b>			<b>Descriptive:</b>				
<b>Operating:</b>							
<b>Replacement Cost:</b>							
<b>Revenue/Other:</b>							
<b>Total</b>	\$0						

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# Debt Service Fund

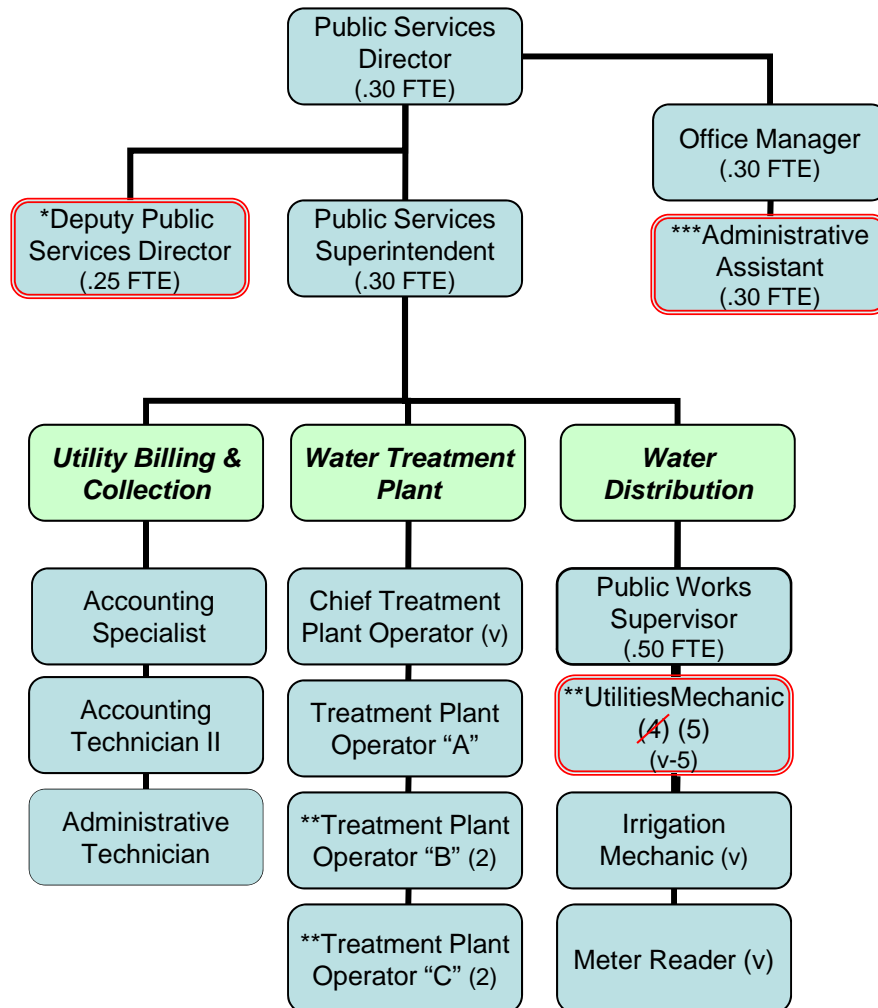
## Debt Service Fund

2015  
Commission  
Approved

	2012 Actual	2013 Actual	2014 Budget	
<b>Fund: 201 Debt Service Fund</b>				
<b>Revenue</b>				
Department: 00 Revenues				
31 Taxes	-	-	-	-
36 Miscellaneous Revenues	243,614	1,624,522	-	-
38 Other Sources	1,887,558	1,650,886	1,568,251	1,414,020
<b>Revenue Totals</b>	<b>2,131,172</b>	<b>3,275,408</b>	<b>1,568,251</b>	<b>1,414,020</b>
<b>Expenditures</b>				
Department: 15 Community Development				
Division: 01 Admin				
70 Debt Service	4,748	10,128	-	-
<b>Department Total: Community Development</b>	<b>4,748</b>	<b>10,128</b>	<b>-</b>	<b>-</b>
Department: 18 General Gov't.				
70 Debt Service	451,879	542,491	881,392	725,745
<b>Division Total: General Gov't</b>	<b>451,879</b>	<b>542,491</b>	<b>881,392</b>	<b>725,745</b>
Division: 01 City Center Garage				
70 Debt Service	-	-	686,859	688,275
<b>Division Total: City Center Garage</b>	<b>-</b>	<b>-</b>	<b>686,859</b>	<b>688,275</b>
Department: 21 Police Services				
70 Debt Service	37,271	-	-	-
<b>Department Total: Police Services</b>	<b>37,271</b>	<b>-</b>	<b>-</b>	<b>-</b>
Department: 22 Fire Rescue				
30 Operating Expenditures	1,098	2,148	-	-
70 Debt Service	449,619	428,059	-	-
<b>Department Total: Fire Rescue</b>	<b>450,717</b>	<b>430,207</b>	<b>-</b>	<b>-</b>
Department: 39 Public Services				
Division: 06 Streets Maintenance				
30 Operating Expenditures	998	1,953	-	-
70 Debt Service	150,924	121,824	-	-
<b>Department Total: Public Services</b>	<b>151,922</b>	<b>123,777</b>	<b>-</b>	<b>-</b>
Department: 72 Recreation				
Division: 01 Admin				
30 Operating Expenditures	1,836	2,539	-	-
70 Debt Service	565,414	2,554,409	-	-
<b>Department Total: Recreation</b>	<b>567,250</b>	<b>2,556,947</b>	<b>-</b>	<b>-</b>
<b>Expenditure Totals</b>	<b>1,663,787</b>	<b>3,663,551</b>	<b>1,568,251</b>	<b>1,414,020</b>
<b>Net Surplus (Deficit)</b>	<b>467,385</b>	<b>(388,143)</b>	<b>-</b>	<b>-</b>

# Water Fund

## Water Utility Fund FY 2014-2015



\* Upgrade: City Engineer to Deputy Public Services Director

\*\*Upgrade: Reallocation of Utilities Mechanic (Sewer fund) to Utilities Mechanic (Water Fund)

\*\*\*Upgrade: Admin Specialist I to Administrative Assistant

Vehicle Assignments (v)*	FY 2013/14	14/15
Total Vehicles (v)	7	8

	FY 2013/14	14/15
Staff FTE -	16.95	17.95

# Water Utility Fund

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## **Mission**

To ensure the health, safety and welfare of the citizens of Dania Beach by providing a safe and reliable water supply in accordance with all Federal, State and County regulations.

## **Responsibilities**

- To produce potable, safe water for all City customers
- Operate and maintain City's water treatment plant and well raw water supply
- Assist Finance Department with operation and maintenance of City's metering system
- Maintain storage tank and pumping station systems

## **Accomplishments FY 2014**

- Continued with capital improvement requirements necessary to move forward with a Comprehensive Five Year Water Capital Improvement Program
- Continued discussions with vendor to assist with backflow compliance program
- 2013 Water Quality Report prepared, placed on City Web Site, copies printed for mailing if requested by residents
- Completed Lime Plant Rehabilitation Lead Abatement Project
- Completed Lime Plant Rehabilitation Accelerator Upgrade
- Reviewed design for water main replacement on SE 2<sup>nd</sup> Avenue to determine sections of piping that can be installed in-house project delayed due to budget, funding source
- Reviewed design for water main replacement in west section of Melaleuca Gardens to determine sections of piping that can be installed in-house project delayed due to budget, funding source
- Completed 5 Year cleaning and inspection of Clearwells and 2 MG Storage Tank

## **Issues**

- Raw water supplies, raw water quality, water treatment, water quality and water distribution are the most important issues now and in the near future
- Raw water volume restrictions implemented by the SFWMD will require investigation of alternative raw water supplies and treated waste water reuse options and feasibility
- Water Treatment Plant Solids Handling System and Backwash Recovery placed on hold due to budget. Construction of this facility will reduce labor intensive sludge handling operation and would save 50,000 gallons of raw water per day

### **Key Objectives FY 2015**

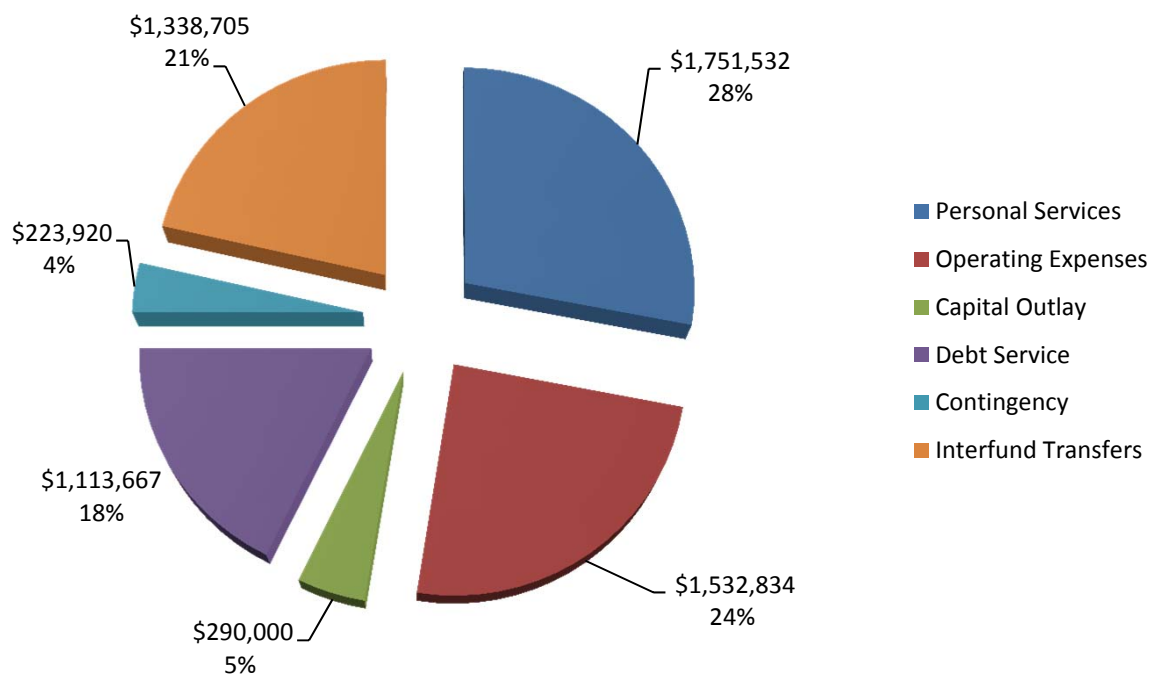
- Update and continue with the Integrated Waterworks Capital Improvement Program as summarized in the budget's 5-year capital plan schedule. This will assure the City the proper infrastructure required to sustain anticipated redevelopment and also ensure environmental compliance required for the water system
- Address raw water supply issues and continue necessary work at wells
- Continue discussions with City of Hollywood and Broward County regarding reuse options, cost impacts, funding and feasibility
- Complete the 2014 approved upgrade of lime plant Filters and Disinfection system
- Reevaluate design of Water Treatment Plant Solids Handling system and Backwash Recovery, evaluate costs and impacts to rate payers, and make recommendation regarding implementation
- Continue water main replacement projects while being watchful about impacts to rate payers and financing of capital cost improvements using additional loan funds



# Water Fund

	2012 Actual	2013 Actual	2014 Budget	2015 Commission Approved
<b>Fund: 401 Water Fund</b>				
<b>Revenue</b>				
Department: 00 Revenues				
32 Permits, Fees and Special Assessments	111,990	21,445	-	-
33 Intergovernmental Revenue	-	-	-	-
34 Charges for Services	5,112,351	5,361,791	5,527,480	5,442,540
36 Miscellaneous Revenues	120,065	96,252	43,000	40,500
38 Other Sources	-	-	517,863	767,618
<b>Revenue Totals</b>	<b>5,344,406</b>	<b>5,479,489</b>	<b>6,088,343</b>	<b>6,250,658</b>
<b>Expenditures</b>				
Department: 17 Finance				
Division: 02 Accounting				
10 Personal Services	206,264	186,663	185,866	199,980
30 Operating Expenditures	22,665	21,666	36,546	30,380
60 Capital Outlay	-	-	-	-
90 Other Uses	-	-	-	-
<b>Division Total: Accounting</b>	<b>228,928</b>	<b>208,329</b>	<b>222,412</b>	<b>230,360</b>
Division: 05 Distribution				
10 Personal Services	-	-	330,489	295,945
30 Operating Expenditures	-	2,808	248,700	247,950
<b>Division Total: Distribution</b>	<b>-</b>	<b>2,808</b>	<b>579,189</b>	<b>543,895</b>
Department: 33 Water Utility				
Division: 01 Admin				
10 Personal Services	165,015	160,907	182,386	184,077
30 Operating Expenditures	230,557	137,347	123,148	140,454
60 Capital Outlay	2,414	6,956	177,390	5,000
70 Debt Service	-	-	-	-
90 Other Uses	1,702,442	1,240,696	1,339,544	1,562,625
<b>Division Total: Admin</b>	<b>2,100,428</b>	<b>1,545,907</b>	<b>1,822,468</b>	<b>1,892,156</b>
Division: 02 Distribution				
10 Personal Services	654,573	656,806	381,116	565,275
30 Operating Expenditures	351,174	350,323	152,008	345,100
60 Capital Outlay	(66,283)	-	-	35,000
70 Debt Service	66,619	62,368	220,954	220,955
90 Other Uses	-	-	-	-
<b>Division Total: Distribution</b>	<b>1,006,082</b>	<b>1,069,497</b>	<b>754,078</b>	<b>1,166,330</b>
Division: 03 Water Plant				
10 Personal Services	451,677	478,780	468,345	506,254
30 Operating Expenditures	1,179,206	1,587,011	755,868	768,950
60 Capital Outlay	(9,382,944)	-	128,140	-
70 Debt Service	367,159	233,361	847,712	892,712
90 Other Uses	-	-	-	-
<b>Division Total: Water Plant</b>	<b>(7,384,902)</b>	<b>2,299,152</b>	<b>2,200,065</b>	<b>2,167,916</b>
Division: 21 Nanofiltration Plant				
<b>Division Total: Nanofiltration Plant</b>	<b>9,376,934</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Division Total: Water Main Looping</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Division Total: Subaqueous Crossing</b>	<b>-</b>	<b>-</b>	<b>19,869</b>	<b>-</b>
<b>Division Total: Water Main-SE 2 Ave</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Division: 31 US1/Melaleuca Gardens				
60 Capital Outlay	-	-	-	250,000
<b>Division Total: US1/Melaleuca Gardens</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>250,000</b>
Division: 40 Water Plant Rehab				
30 Operating Expenditures	-	-	487,055	-
<b>Division Total: Water Plant Rehab</b>	<b>-</b>	<b>-</b>	<b>487,055</b>	<b>-</b>
<b>Expenditure Totals</b>	<b>5,327,470</b>	<b>5,125,693</b>	<b>6,085,135</b>	<b>6,250,658</b>
<b>Net Surplus (Deficit)</b>	<b>16,936</b>	<b>353,796</b>	<b>3,208</b>	<b>-</b>

Water Fund Expenditures by Category



Total Budget    \$ 6,250,658

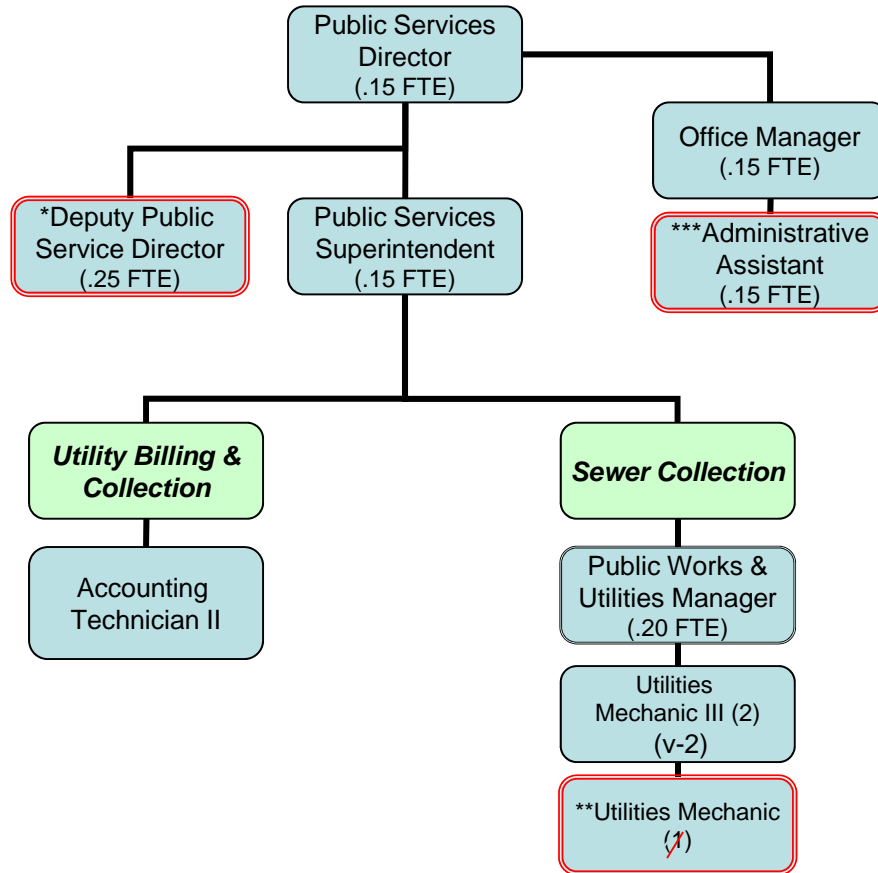
**City of Dania Beach  
Capital Request Form**

<b>Ford F-250 Truck</b>							
<b>Capital Request Type</b>	<input type="checkbox"/> Capital Project <input checked="" type="checkbox"/> Capital Purchase						
<b>Priority</b>	Standard			<b>Project Manager:</b>	Yamil Lobo		
<b>Department:</b>	Garage/Fleet Management			<b>Division:</b>	401-33-02-533-64-20		
<b>Item Location:</b>	Public Services						
<b>Fiscal Year</b>	FY 15	FY 16	FY 17	FY 18	FY 19	Total	
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0	
Engineering/ Architecture	\$0	\$0	\$0	\$0	\$0	\$0	
Land Acquisition/ Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0	
Permits, Plan Reviews & Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	
Construction:		\$0	\$0	\$0	\$0	\$0	
Equipment/ Furnishings	\$35,000	\$0	\$0	\$0	\$0	\$35,000	
Other (Specify):	\$0	\$0	\$0	\$0	\$0	\$0	
<b>TOTAL COST:</b>	\$35,000	\$0	\$0	\$0	\$0	\$35,000	
<b>Revenue Source:</b>	Water Fund						
<b>Description (Justification and Explanation)</b>							
For the purchase of replacement vehicles (Ford F-250) for Truck Nos. 503 (Grounds Maintenance) and 619 (Water Distribution) which are already old and maintenance cost is high. These vehicles will be surplusd.							
<b>Personnel:</b>			<b>Descriptive:</b>				
<b>Operating:</b>							
<b>Replacement Cost:</b>							
<b>Revenue/Other:</b>							
<b>Total</b>	\$0						

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# Sewer Fund

## Sewer Utility Fund FY 2014-2015



\*Upgrade: City Engineer to Deputy Public Services Director

\*\*Reallocation: Utilities Mechanic (Sewer Fund) to Utilities Mechanic (Water Fund)

\*\*\*Upgrade: Admin Specialist I to Administrative Assistant

Vehicle Assignments (V)*	FY 2013/14	14/15
Total Vehicles (V)	3	2

\* See Vehicle Schedule in Appendix

	FY 2013/14	14/15
Staff FTE -	5.05	4.05

# Sewer Utility Fund

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## **Mission**

To properly dispose of sewage and wastewater in accordance with all Federal, State and County regulations.

## **Responsibilities**

- Ensure proper operation of sewer and wastewater systems
- Repair sewer manholes
- Operate, inspect and maintain all City's sewer lift stations
- Repair, replace or install new sewer lines as necessary
- Responsible for ongoing sewer inspections to ensure integrity of sewer system

## **Accomplishments FY 2014**

- Continued with capital improvement requirements necessary to move forward with a Comprehensive Five Year Wastewater Capital Improvement Program
- Failure of pumps installed under Phase 1, Lift Station Rehabilitation Program, LS 1, 2, 3, 6 & 7 - Settlement amount of \$120,000.00 and Agreement with Contractor was finalized. Also, City's Consultant contributed \$253,275.96
- Completed decommissioning of Lift Station 9 due to Expansion of Airport South Runway, closure of Hilton Hotel
- Continued wastewater conveyance repairs Citywide
- Completed realignment of forcemain on SE 2<sup>nd</sup> Avenue near corner East Dania Beach Boulevard
- Completed work done under Phase 3 of Inflow/Infiltration (I/I) Program
- Updated Sanitary Sewer Force Main Modeling
- Continued and updated GIS Atlas of sewer (gravity and forcemain) system

## **Issues**

- Inflow/Infiltration both on City side and on private side
- Increasing treatment cost at City of Hollywood Facility and substantial true-up cost in previous years. City of Hollywood determined a credit due to the City of Dania Beach of (\$876,200.54) for FY 2013, GREAT NEWS!
- Treated wastewater reuse

## **Key Objectives FY 2015**

- Update and continue with the integrated Waterworks Capital Improvement Program as outlined and reflected in the budget's 5-year capital plan schedule. This will assure the City the proper infrastructure required to sustain anticipated

redevelopment and also ensure environmental compliance required for the wastewater system

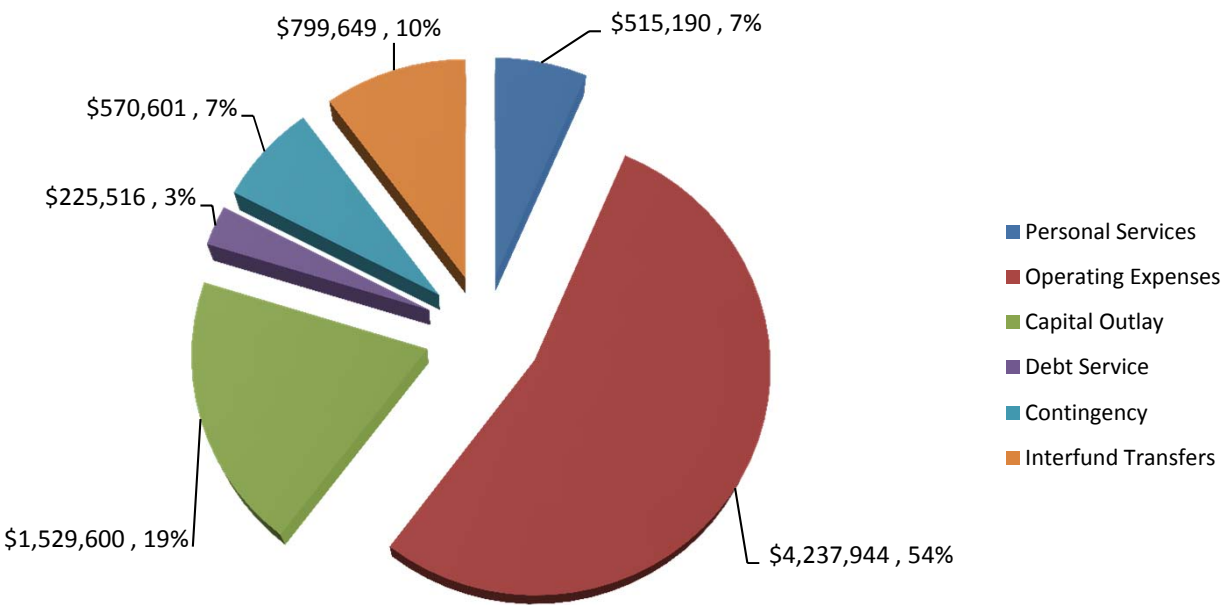
- Continue Inflow/Infiltration maintenance program using Sewer Fund accumulated funds and avoid further increases in capital loans that impacting future rates
- Finalize Design and start construction of Sanitary Sewer Lift Stations 4, 5, 8 & 10 Rehabilitation using Sewer Fund accumulated resources
- Start design of Sanitary Sewer Lift Stations 11, 12, 13, 14 & 16
- Purchase of a second, new Vac-con truck used for both Sewer lift station and Stormwater maintenance



# Sewer Fund

	2012 Actual	2013 Actual	2014 Budget	2015 Commission Approved
<b>Fund: 402 Sewer Fund</b>				
<b>Revenue</b>				
Department: 00 Revenues				
31 Taxes	-	-	-	-
32 Permits, Fees and Special Assessments	29,363	40,438	-	-
33 Intergovernmental Revenue	-	-	-	-
34 Charges for Services	6,137,993	6,604,587	6,593,976	6,583,500
36 Miscellaneous Revenues	126,370	134,132	6,600	-
38 Other Sources	-	-	1,537,308	1,295,000
<b>Revenue Totals</b>	<b>6,293,726</b>	<b>6,779,156</b>	<b>8,137,884</b>	<b>7,878,500</b>
<b>Expenditures</b>				
Department: 17 Finance				
Division: 03 Accounting				
10 Personal Services	57,490	38,264	43,243	43,823
30 Operating Expenditures	19,374	21,214	24,931	18,650
60 Capital Outlay	-	-	8,025	1,600
<b>Division Total: Accounting</b>	<b>76,864</b>	<b>59,478</b>	<b>76,199</b>	<b>64,073</b>
Division: 05 Distribution				
10 Personal Services	-	-	-	-
30 Operating Expenditures	-	2,441	-	21,990
<b>Division Total: Distribution</b>	<b>-</b>	<b>2,441</b>	<b>-</b>	<b>21,990</b>
Department: 35 Sewer Utility				
Division: 01 Admin				
10 Personal Services	101,566	97,801	108,035	109,996
30 Operating Expenditures	117,858	135,265	87,095	16,354
60 Capital Outlay	-	535	-	-
70 Debt Service	-	-	-	-
90 Other Uses	632,942	632,942	799,649	799,649
<b>Division Total: Admin</b>	<b>852,366</b>	<b>866,544</b>	<b>994,779</b>	<b>925,999</b>
Division: 02 Collection				
10 Personal Services	365,755	465,137	490,489	361,371
30 Operating Expenditures	4,363,199	4,489,292	4,363,170	4,180,950
60 Capital Outlay	36,279	18,476	1,400,596	233,000
70 Debt Service	58,671	76,858	236,608	225,516
90 Other Uses	-	-	369,834	570,601
<b>Division Total: Collection</b>	<b>4,823,904</b>	<b>5,049,762</b>	<b>6,860,697</b>	<b>5,571,438</b>
Division: 20 Sewer I&I Improvement Program				
30 Operating Expenditures	-	-	148,605	-
<b>Division Total: Sewer I&amp;I Improvement Program</b>	<b>-</b>	<b>-</b>	<b>148,605</b>	<b>-</b>
Division: 21 Lift Station Improv.- Phase 2				
30 Operating Expenditures	-	-	-	-
60 Capital Outlay	-	-	-	1,295,000
<b>Division Total: Lift Station Improv.- Phase 2</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,295,000</b>
Division: 24 Subaqueous Crossing				
30 Operating Expenditures	-	-	-	-
60 Capital Outlay	-	-	57,604	-
<b>Division Total: Subaqueous Crossing</b>	<b>-</b>	<b>-</b>	<b>57,604</b>	<b>-</b>
<b>Expenditure Grand Totals:</b>	<b>5,753,134</b>	<b>5,978,224</b>	<b>8,137,884</b>	<b>7,878,500</b>
<b>Net Surplus (Deficit)</b>	<b>540,592</b>	<b>800,932</b>	<b>-</b>	<b>-</b>

**Sewer Fund Expenditures by Category**



**Total Budget    \$ 7,878,500**

**City of Dania Beach  
Capital Request Form**

<b>Ground Penetrating Radar</b>							
<b>Capital Request Type</b>	<input type="checkbox"/> Capital Project <input checked="" type="checkbox"/> Capital Purchase						
<b>Priority</b>	Standard			<b>Project Manager:</b>	Jose Urtecho		
<b>Department:</b>	Public Services			<b>Division:</b>	402-35-02-535-64-30		
<b>Item Location:</b>							
<b>Fiscal Year</b>	FY 15	FY 16	FY 17	FY 18	FY 19	Total	
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0	
Engineering/ Architecture	\$0	\$0	\$0	\$0	\$0	\$0	
Land Acquisition/ Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0	
Permits, Plan Reviews & Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	
Equipment/ Furnishings	\$18,000	\$0	\$0	\$0	\$0	\$18,000	
Other (Specify):	\$0	\$0	\$0	\$0	\$0	\$0	
<b>TOTAL COST:</b>	\$18,000	\$0	\$0	\$0	\$0	\$18,000	
<b>Revenue Source:</b>	Sewer Funds						
<b>Description (Justification and Explanation)</b>							
The equipment will be used to map out our existintg utility system.							
<b>Personnel:</b>			<b>Descriptive:</b>				
<b>Operating:</b>							
<b>Replacement Cost:</b>							
<b>Revenue/Other:</b>							
<b>Total</b>	\$0						

**City of Dania Beach  
Capital Request Form**

	<b>Vacon Truck</b>						
<b>Capital Request Type</b>	<input type="checkbox"/> <b>Capital Project</b> <input checked="" type="checkbox"/> <b>Capital Purchase</b>						
<b>Priority</b>	<b>Standard</b>			<b>Project Manager:</b>	<b>Jose Urtecho</b>		
<b>Department:</b>	<b>Public Services</b>			<b>Division:</b>	402-35-02-535-64-30 50% 403-38-01-538-64-30 50%		
<b>Item Location:</b>							
<b>Fiscal Year</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19</b>	<b>Total</b>	
<b>Plan and Studies</b>	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Engineering/Architecture</b>	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Land Acquisition/Site Preparation:</b>	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Permits, Plan Reviews &amp; Impact Fees</b>	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Construction:</b>	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Equipment/Furnishings</b>	\$375,000	\$0	\$0	\$0	\$0	\$375,000	
<b>Other (Specify):</b>	\$0	\$0	\$0	\$0	\$0	\$0	
<b>TOTAL COST:</b>	\$375,000	\$0	\$0	\$0	\$0	\$375,000	
<b>Revenue Source:</b>	50% Sewer/ 50% Stormwater						

The City owns a "blue" Vac-Con Combination truck, a piece of equipment used to clean/maintain sanitary sewer and storm sewer pipes. Public Services purchased the Vac-Con Combination machine about 12~15 years ago. The truck needs to be replaced with a new equipment. Existing truck (#515) constantly requires extensive maintenance and operating cost which is no longer economically viable.

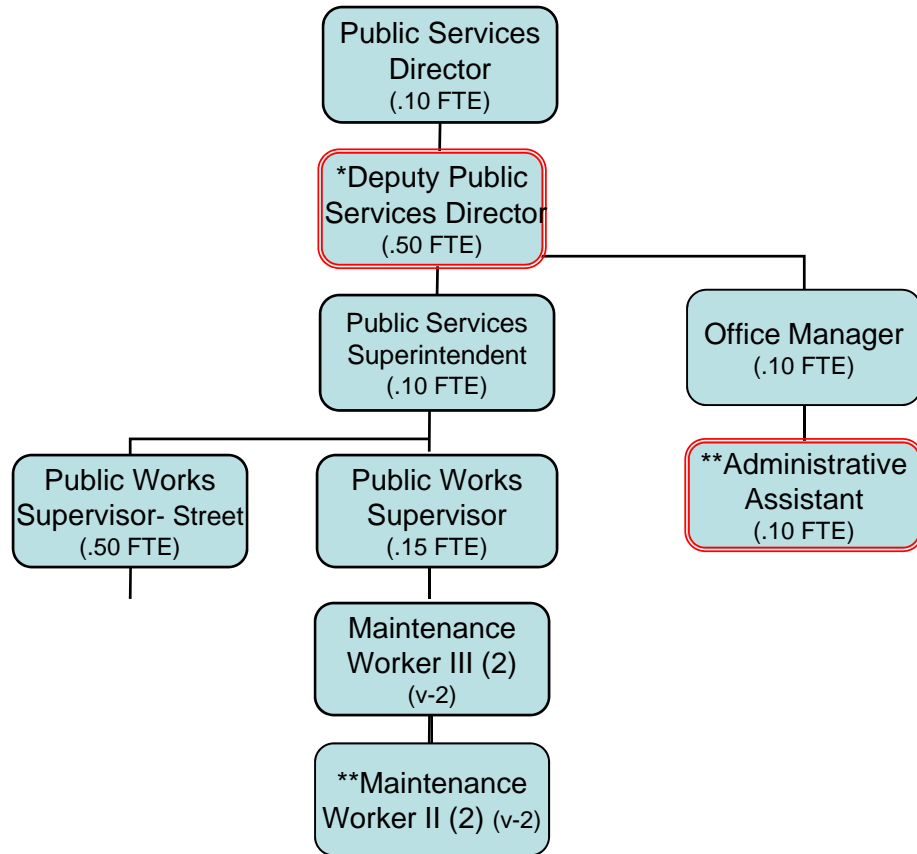
<b>Personnel:</b>			<b>Descriptive:</b>
<b>Operating:</b>			
<b>Replacement Cost:</b>		<b>Year:</b>	
<b>Revenue/Other:</b>			
<b>Total</b>	\$0		

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# Stormwater Fund

## Stormwater Utility Fund FY 2014-2015



\* Upgrade City Engineer to Deputy Public Services Director

\*\* Upgrade: Admin Specialist I to Administrative Assistant

Vehicle Assignments (V)*			FY 2013/14	14/15
Total Vehicles (V)			4	4

\* See Vehicle Schedule in Appendix

FY 2013/14		14/15
Staff FTE - 5.55		5.55



# Stormwater Utility Fund

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## **Mission**

To ensure the safety of our citizens and protection of property by controlling rainwater run-off within the City of Dania Beach

## **Responsibilities**

- Repair emergency storm drainage pump stations and pump equipment required for the utilities operation
- Responsible for the maintenance of all City's right-of-ways and swales
- Ensure contaminants are prevented from infiltrating the City's canals and lakes
- Routinely clean streets, catch basins, and drainage lines to prevent debris blockages
- Inspect and upkeep of all headwall systems to maintain drainage efficiency

## **Accomplishments FY 2014**

- Continued with capital improvement requirements necessary to move forward with a Comprehensive Five to Ten Year Storm Water Capital Improvement Program
- Resolved easement issues with Meadowbrook Associations regarding SE Storm Water Drainage Improvement Project Phase 1, Meadowbrook Pump Station and Force Main
- Phase 1 Design was revised several times to address Meadowbrook Association's concerns regarding pump station foot print and roof line. Construction started
- SW 26<sup>th</sup> Terrace storm water drainage improvements were placed on hold temporarily. Scope of work re-evaluated due to budget and coordination with construction work by FDOT to address flooding issues under I - 595 at SW 26<sup>th</sup> Terrace
- Continued investigating storm water drainage issues west of I-95. Necessary work will be addressed in phases over a ten year duration following above noted projects
- Continued addressing minor storm water drainage issues City wide, including replacement of corroded, collapsed and damaged piping
- Completed repair of NW 1<sup>st</sup> Street Storm Drainage outfall at canal
- Identified Taylor Lane Stormwater Drainage Project to address flooding on NE 7<sup>th</sup> Avenue and Taylor Lane, coordinated efforts to have work done by Broward County's Airport Contractor and paid by County
- Negotiated Saltwater Marsh Agreement with Broward County to allow discharge of stormwater from SE Area into wetlands east side of SE 5<sup>th</sup> Avenue

## **Issues**

- Budget and funding of needed improvements West of I – 95 continue to be an issue. The Five Year Storm Water Capital Improvement Program, last year was extended to Ten plus Years. This plan will be updated accordingly

- Flooding complaints SE Section of City and SW Section of City West of I – 95
- Flooding complaints NE Section of City, Taylor Lane due to construction of NE 10<sup>th</sup> Street as part of Airport Expansion
- Permitting Requirements
- New stormwater (MS4) regulations require detailed record keeping of routine maintenance. Entire system needs to be inspected and cleaned every 10 years, minimum 10 % of the system needs to be completed each year. Other structures would require more frequent maintenance at least every 3 years or even shorter.
- Additional manpower, equipment, training and certifications will be required to comply with new regulations

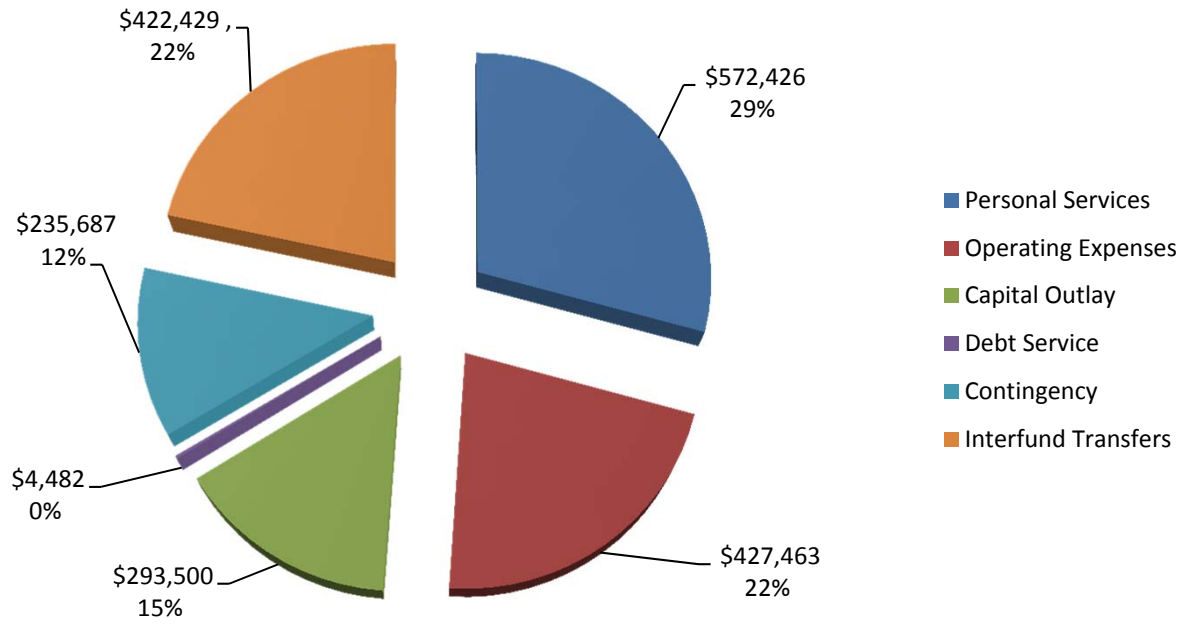
### **Key Objectives FY 2015**

- Update and continue with the Integrated Waterworks Capital Improvement Program as summarized in the budget's 5-year capital plan schedule. This will assure the City the proper infrastructure required to sustain anticipated redevelopment and also ensure environmental compliance required for the storm water system
- SE Storm Water Drainage Improvement Project Phase 2 Design Documents need to be updated. Consultant's cost proposal needs to be submitted for approval. Work needs to start ASAP with capital project funding provided by State SRF loans.
- SW 26<sup>th</sup> Terrace storm water drainage improvements scope of work was reduced to meet available Stormwater Fund funding plan using accumulated fund resources. Construction documents need to be updated and project advertised for bid ASAP
- Continue with construction of SE Storm Water Drainage Improvement Project
- Start and complete repair of NW 2<sup>nd</sup> Street Storm Drainage outfall at canal
- Continue to address drainage issues and complaints
- Finalize discussions with Broward County to address flooding issues caused by Airport expansion
- Implement regulations governing the new FEMA flood maps

# Stormwater Fund

	2012 Actual	2013 Actual	2014 Budget	2015 Commission Approved
<b>Fund: 403 Stormwater</b>				
<b>Revenue</b>				
32 Permits, Fees and Special Assessments	1,951,386	1,949,507	1,922,040	1,951,687
33 Intergovernmental Revenue	-	-	-	-
34 Charges for Services	-	-	-	-
36 Miscellaneous Revenues	136,063	5,046	4,200	4,300
38 Other Sources	-	-	8,720,506	-
<b>Revenue Totals</b>	<b>2,087,449</b>	<b>1,954,553</b>	<b>10,646,746</b>	<b>1,955,987</b>
<b>Expenditures</b>				
Division: 01 Admin/Operations				
10 Personal Services	635,425	612,611	587,933	572,426
30 Operating Expenditures	337,683	376,547	513,548	427,463
60 Capital Outlay	340,461	20,045	625,512	293,500
70 Debt Service	1,970	1,445	279,484	4,482
90 Other Uses	407,668	477,214	545,275	658,116
<b>Division Total: Admin/Operations</b>	<b>1,723,207</b>	<b>1,487,862</b>	<b>2,551,752</b>	<b>1,955,987</b>
Division: 12 SE Stormwater Phase I				
30 Operating Expenditures	-	-	178,099	-
60 Capital Outlay	-	-	1,259,000	-
<b>Division Total: SE Stormwater Phase I</b>	<b>-</b>	<b>-</b>	<b>1,437,099</b>	<b>-</b>
Division: 13 SE Stormwater Phase II				
60 Capital Outlay	-	-	5,897,349	-
<b>Division Total: SE Stormwater Phase II</b>	<b>-</b>	<b>-</b>	<b>5,897,349</b>	<b>-</b>
Division: 28 SW 26 Terr Stormwater				
30 Operating Expenditures	-	-	760,546	-
<b>Division Total: SW 26 Terr Stormwater</b>	<b>-</b>	<b>-</b>	<b>760,546</b>	<b>-</b>
Division: 29 SW 31st-32nd St Project w/FDOT				
60 Capital Outlay	-	-	-	-
<b>Division Total: SW 31st-32nd St Project w/FDOT</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expenditure Totals</b>	<b>1,723,207</b>	<b>1,487,862</b>	<b>10,646,746</b>	<b>1,955,987</b>
<b>Net Surplus (Deficit)</b>	<b>364,242</b>	<b>466,691</b>	<b>-</b>	<b>-</b>

## Stormwater Fund Expenditures by Category



**Total Budget    \$ 1,955,987**

**City of Dania Beach  
Capital Request Form**

<b>Haloptic Camera</b>							
<b>Capital Request Type</b>	<input type="checkbox"/> Capital Project <input checked="" type="checkbox"/> Capital Purchase						
<b>Priority</b>	Standard			<b>Project Manager:</b>	Carl Ervin		
<b>Department:</b>	Public Services			<b>Division:</b>	403-38-01-538-64-30		
<b>Item Location:</b>							
<b>Fiscal Year</b>	FY 15	FY 16	FY 17	FY 18	FY 19	Total	
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0	
Engineering/ Architecture	\$0	\$0	\$0	\$0	\$0	\$0	
Land Acquisition/ Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0	
Permits, Plan Reviews & Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	
Equipment/ Furnishings	\$16,000	\$0	\$0	\$0	\$0	\$16,000	
Other (Specify):	\$0	\$0	\$0	\$0	\$0	\$0	
<b>TOTAL COST:</b>	\$16,000	\$0	\$0	\$0	\$0	\$16,000	
<b>Revenue Source:</b>	Stormwater Funds						
<b>Description (Justification and Explanation)</b>							
<p>The City owns, maintains and operates about 20 miles of stormwater sewer system. This camera will afford inspection of our sewer system for maintainance and repair/rehabilitation purposes.</p>							
<b>Personnel:</b>			<b>Descriptive:</b>				
<b>Operating:</b>							
<b>Replacement Cost:</b>							
<b>Revenue/Other:</b>							
<b>Total</b>	\$0						

**City of Dania Beach  
Capital Request Form**

<b>Trekker Backhoe</b>							
<b>Capital Request Type</b>	<input type="checkbox"/> Capital Project <input checked="" type="checkbox"/> Capital Purchase						
<b>Priority</b>	Standard			<b>Project Manager:</b>	Carl Ervin		
<b>Department:</b>	Public Services			<b>Division:</b>	403-38-01-538-64-30		
<b>Item Location:</b>							
<b>Fiscal Year</b>	FY 15	FY 16	FY 17	FY 18	FY 19	Total	
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0	
Engineering/ Architecture	\$0	\$0	\$0	\$0	\$0	\$0	
Land Acquisition/ Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0	
Permits, Plan Reviews & Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	
Equipment/ Furnishings	\$90,000	\$0	\$0	\$0	\$0	\$90,000	
Other (Specify):	\$0	\$0	\$0	\$0	\$0	\$0	
<b>TOTAL COST:</b>	\$90,000	\$0	\$0	\$0	\$0	\$90,000	
<b>Revenue Source:</b>	Stormwater Funds						
<b>Description (Justification and Explanation)</b>							
<p>The City owns an old backhoe Case 580L. This equipment requires extensive maintenance and operating cost which is no longer economically viable.</p>							
<b>Personnel:</b>			<b>Descriptive:</b>				
<b>Operating:</b>							
<b>Replacement Cost:</b>							
<b>Revenue/Other:</b>							
<b>Total</b>	\$0						

**City of Dania Beach  
Capital Request Form**

	<b>Vacon Truck</b>						
<b>Capital Request Type</b>	<input type="checkbox"/> Capital Project <input checked="" type="checkbox"/> Capital Purchase						
<b>Priority</b>	Standard			<b>Project Manager:</b>	Jose Urtecho		
<b>Department:</b>	Public Services			<b>Division:</b>	402-35-02-535-64-30 50% 403-38-01-538-64-30 50%		
<b>Item Location:</b>							
<b>Fiscal Year</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19</b>	<b>Total</b>	
Plan and Studies	\$0	\$0	\$0	\$0	\$0	\$0	
Engineering/ Architecture	\$0	\$0	\$0	\$0	\$0	\$0	
Land Acquisition/ Site Preparation:	\$0	\$0	\$0	\$0	\$0	\$0	
Permits, Plan Reviews & Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	
Construction:	\$0	\$0	\$0	\$0	\$0	\$0	
Equipment/ Furnishings	\$375,000	\$0	\$0	\$0	\$0	\$375,000	
Other (Specify):	\$0	\$0	\$0	\$0	\$0	\$0	
<b>TOTAL COST:</b>	\$375,000	\$0	\$0	\$0	\$0	\$375,000	
<b>Revenue Source:</b>	50% Sewer/ 50% Stormwater						

The City owns a "blue" Vac-Con Combination truck, a piece of equipment used to clean/maintain sanitary sewer and storm sewer pipes. Public Services purchased the Vac-Con Combination machine about 12~15 years ago. The truck needs to be replaced with a new equipment. Existing truck (#515) constantly requires extensive maintenance and operating cost which is no longer economically viable.

<b>Personnel:</b>			<b>Descriptive:</b>
<b>Operating:</b>			
<b>Replacement Cost:</b>		<b>Year:</b>	
<b>Revenue/Other:</b>			
<b>Total</b>	\$0		

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# Marina Fund

## **Dania Beach Marina Westrec Management**

### ***The Dania Beach Marina 2014 – 2015 Budget Commentary***

#### **Current Financial**

The City's major renovation project to the Dania Beach Marina began in February 2013. The project involved demolishing the marina in segments allowing continued use of portions of the facility by existing marina customers. Vessels were paying the City fees of \$350.00 per month for a floating dock slip or \$575.00 per month for a fixed dock slip.

The Marina was able to retain a significant number of existing customers throughout construction. The project was completed June 2014, during the off-season (May through August) and the Marina is now waiting on several customers to bring their boats in.

#### **Marina 2014 Budget**

At the City's request, Westrec based the budget plan on the renovations being complete in June 2014. The new slips are all floating docks so a single overall rate structure has replaced the two different rates formerly established for the old facility depending on whether the slip was on a fixed or floating dock. The new rates is \$750 per month plus tax on an annual basis, with separate seasonal rates for the winter and summer months depending on whether a vessel is monthly or transient (daily). The seasonal monthly rate for the summer (June through September) is \$825 and during the winter months (October through May) it is \$900 per month. The daily transient rate for the summer is \$1.00 per foot per day and in the winter \$1.50 per foot per day. Although once completed the Marina will have a total of 120 slips, 7 of those slips will be non-revenue producing as they are temporary use courtesy slips.

The 2014-15 budget is based on new rates noted above with the marina renovation fully complete. Westrec anticipates the marina will start out 50% occupied then grow to about 75% occupancy during the winter month's busy snowbird "season"; eventually tapering off again during the summer season. Westrec has adjusted revenues for seasonal fluctuations based on our local market experience.

**Marketing**

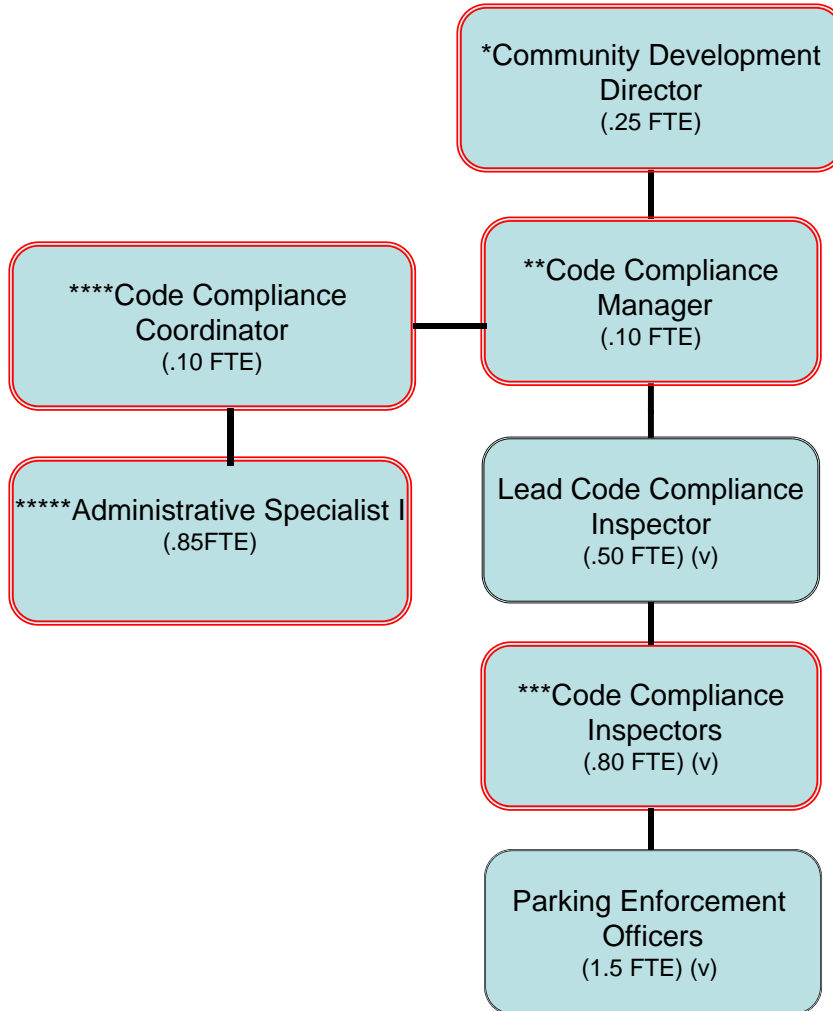
The Quarterdeck Restaurant at the pier has brought a new energy and feel to the Beach area, attracting more people and more boaters. Westrec will begin promoting the new facility through multiple appropriate channels. This will include online marketing (through websites and blogs) and through Westrec's other various advertising and marketing venues, which include, but are not limited to, networking events, boat shows, and distribution of print material (magazines, flyers, etc.) and by word of mouth through our local marinas to boat captains and owners alike. All of the Marina's existing marketing materials will be replaced and updated to reflect the renovations and additions to the facility. Other marketing and promotions of the newly renovated Marina will be implemented by Westrec with City approval.

# Marina Fund

	2013 Actual	2014 Budget	2015 Commission Approved
<b>Fund: 406 Marina Enterprise Fund</b>			
<b>Revenue</b>			
36 Miscellaneous Revenues	162,115	296,630	682,205
38 Other Sources	26,850	250,920	-
<b>Revenue Totals</b>	<b>188,964</b>	<b>547,550</b>	<b>682,205</b>
<b>Expenditures</b>			
10 Personal Services	-	-	-
30 Operating Expenditures	121,420	281,516	327,488
60 Capital Outlay	-	-	-
70 Debt Service	48,195	155,562	202,237
90 Other Uses	2,425,265	110,472	152,480
<b>Expenditure Totals</b>	<b>2,594,879</b>	<b>547,550</b>	<b>682,205</b>
<b>Net Surplus (Deficit)</b>	<b>(2,405,915)</b>	-	-

# Parking Fund

## Parking Fund FY 2014-2015



\*Reflects new cost allocation of Community Development Director to .25 FTE

\*\*Reflects new cost allocation of Code Compliance Manager to .10 FTE

\*\*\*Reflects new cost allocation of Code Compliance Inspectors from .50 FTE to .80 FTE

\*\*\*\*Reflects new cost allocation of Code Coordinator to .10 FTE

\*\*\*\*\*Reflects new cost allocation of Administrative Specialist I to .85 FTE

Vehicle Assignments*	FY 2013/14	14/15
Code Compliance	1	1
Parking	<u>2</u>	<u>2</u>
Total Vehicles	3	3

\* See Vehicle Schedule in Appendix

	FY 2013/14	14/15
Staff FTE -	2.5	4.1

# Parking Fund

2015  
Commission  
Approved

	2012 Actual	2013 Actual	2014 Budget	
<b>Fund: 404 Parking Enterprise</b>				
<b>Revenue</b>				
34 Charges for Services	662,286	994,822	908,800	1,195,000
35 Judgments, Fines, and Forfeits	37,660	57,540	51,420	55,000
36 Miscellaneous Revenues	-	-	-	-
38 Other Sources	1,551	-	-	-
<b>Revenue Totals</b>	<b>701,497</b>	<b>1,052,362</b>	<b>960,220</b>	<b>1,250,000</b>
<b>Expenditures</b>				
Division: 02 Beach				
10 Personal Services	114,130	64,869	131,940	295,721
30 Operating Expenditures	38,317	88,698	103,575	105,055
60 Capital Outlay	3,049	(9,395)	128,595	-
90 Other Uses	380,524	327,211	451,988	708,224
<b>Division Total: Beach</b>	<b>536,021</b>	<b>471,383</b>	<b>816,098</b>	<b>1,109,000</b>
Division: 03 City Center Garage				
10 Personal Services	-	312	-	-
30 Operating Expenditures	48,744	103,842	144,122	141,000
60 Capital Outlay	-	-	-	-
<b>Division Total: City Center Garage</b>	<b>48,744</b>	<b>104,154</b>	<b>144,122</b>	<b>141,000</b>
Division: 23 Garage Parking System				
Capital Outlay - 60 Capital Outlay	14,767	-	-	-
<b>Division Total: Garage Parking System</b>	<b>14,767</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expenditure Totals</b>	<b>599,532</b>	<b>575,536</b>	<b>960,220</b>	<b>1,250,000</b>
<b>Net Surplus (Deficit)</b>	<b>101,965</b>	<b>476,825</b>	<b>-</b>	<b>-</b>

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# Pier Fund

# Dania Fishing Pier

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## **Mission**

To provide a quality customer experience to all patrons visiting the Dania Beach Fishing Pier while complimenting and enhancing the goal for a pleasant visitor experience at the City's public Beach area, Marina, Whiskey Creek natural area, Restaurants and Parking facilities.

## **Responsibilities**

- Operate and staff the Dania Fishing Pier 7 days per week 18 hours per day
- Provide clean safe amenities at all times
- Report any and all fishing pier repairs to Public Services immediately so work orders for repair can be generated in a timely manor
- Reconcile all cash batches and deliver to the Finance Department on a weekly basis
- Maintain and replenish all inventory for Bait Shop

## **Accomplishments FY 2014**

- All fishing litters are made by staff and no longer purchased
- Electrical service to this facility was upgraded reducing power interruptions on Fishing Pier
- The Pier bathroom was remodeled providing an improved customer experience

## **Issues**

- To improve visitor use and enjoyment of the Pier, facility improvements and maintaining capable, reliable customer service staff is necessary. A small decline in Pier attendance was noted during 2013/14 compared to the prior year.

## **Objectives FY 2015**

Enhance Pier management oversight, staffing and amenities through contracting operational responsibilities with Westrec Marina Inc. Westrec plans for renovation of the Pier's visitor pavilion including introduction of expanded merchandise areas, installation of Pier shade areas, and offering of live bait sales. Westrec will provide these improvements at their own expense.

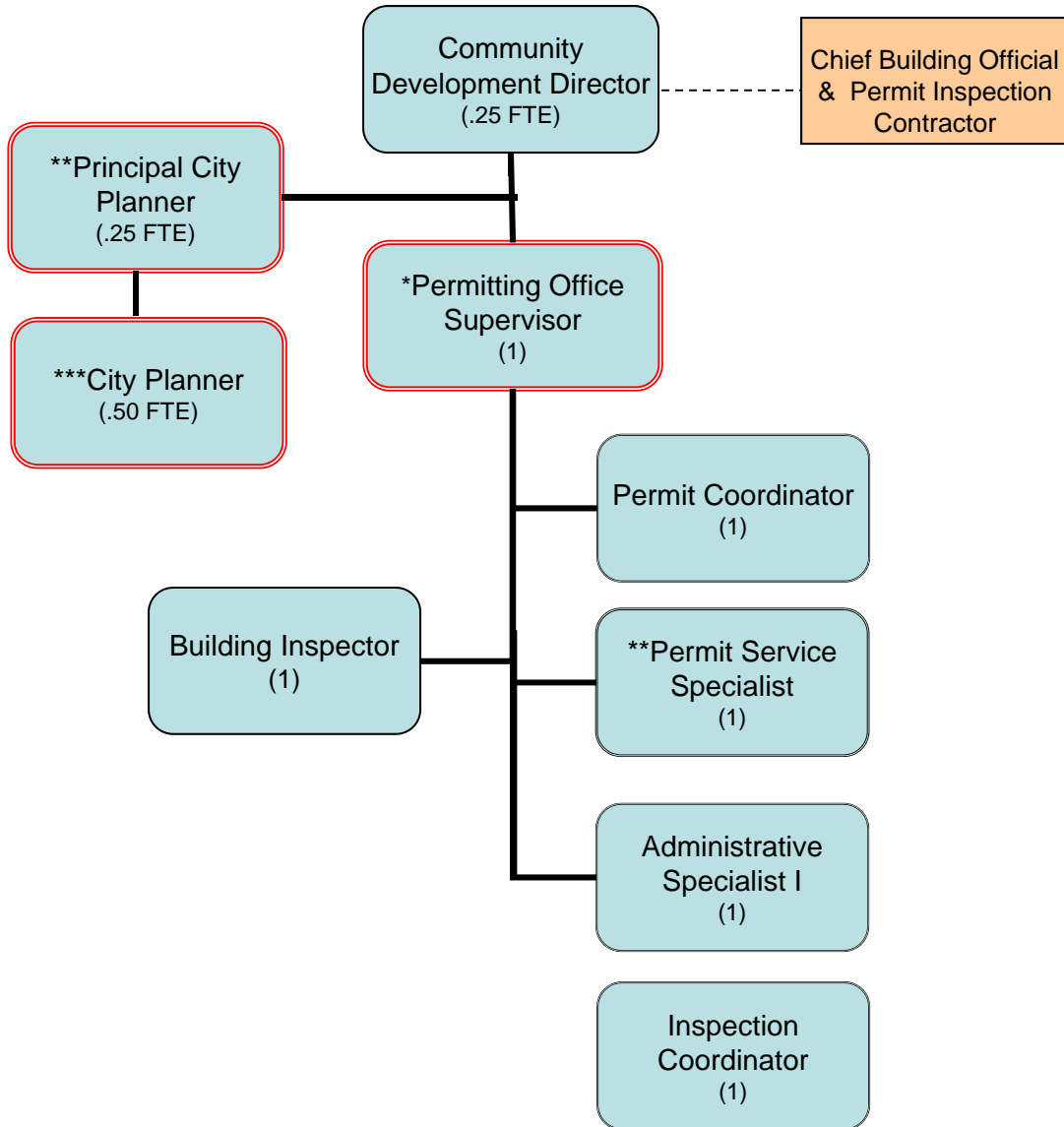
# Pier Fund

	2012 Actual	2013 Actual	2014 Budget	2015 Commission Approved
<b>Fund: 405 Pier Operation Fund</b>				
<b>Revenue</b>				
36 Miscellaneous Revenues	373,536	362,849	376,000	290,936
38 Other Sources	-	-	-	-
<b>Revenue Totals</b>	<b>373,536</b>	<b>362,849</b>	<b>376,000</b>	<b>290,936</b>
<b>Expenditures</b>				
10 Personal Services	-	77,810	-	-
30 Operating Expenditures	243,406	256,426	280,534	233,100
60 Capital Outlay	-	(3,507)	-	-
90 Other Uses	130,000	-	95,466	57,836
<b>Expenditure Totals</b>	<b>373,406</b>	<b>330,729</b>	<b>376,000</b>	<b>290,936</b>
<b>Net Surplus (Deficit)</b>	<b>130</b>	<b>32,120</b>	<b>-</b>	<b>-</b>

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# Building Fund

## Building Fund FY 2014-2015



\*Reflects increase in cost allocation of Permitting Office Supervisor from .5 FTE to 1 FTE

\*\*Reflects new cost allocation of Principal City Planner to .25FTE

\*\*\*Reflects new cost allocation of Planner to .50 FTE

Vehicle Assignments*	FY 2013/14	14/15
Total Vehicles	1	1

\* See Vehicle Schedule in Appendix

	FY 2013/14	14/15
Staff FTE -	5.75	7.00

# Community Development Department

## Building Division

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### **Mission**

To protect the health, safety and welfare of the citizens of Dania Beach through permitting and inspection of all construction, and by administering the Florida Building Code. This Division plans to utilize GIS to enhance the quality of service given to residents.

### **Responsibilities**

- Provide required plan review and perform all inspections from disciplines including, but not limited to structural, electrical, plumbing and mechanical to all commercial, residential, new, remodeling, additions and repair properties.
- Perform inspections for Code Compliance on commercial properties prior to issuance of Business Tax Receipts.
- Collect Impact Fees and Water Tap Fees for the City.
- Coordinate review with outside services ( such as: Engineering, Fire Marshal and Landscape Consultant)
- Aid law enforcement by identifying, condemning and removing or forcing restoration/upgrading to substandard buildings within the City.
- Assist in project administration of City construction and Code Compliance.

### **Summary of FY 2014 Accomplishments**

- Issued approximately 3,926 building permits.
- Estimated construction value of \$105,880,624.48
- Performed approximately 9,167 building inspections by 6 disciplines (structural, electrical, mechanical, plumbing, zoning and fire life safety inspections).
- Performed approximately 3,252 plan reviews by 6 disciplines (structural, electrical, mechanical, plumbing, zoning and fire life safety inspections).
- Permitting records request and plans copy research 1,607
- Building Permits issued and inspections completed on the Airport Noise Mitigation Pilot Program.
- Implemented online access to the public for Building Permit Services.
- Completing and/or closing 100 pending permit applications
- Update and simplifying many building forms and applications.
- Creating weekly plan review schedule with Public Services minimizing process time.

### **Summary of FY 2015 Key Objectives**

- Continue to promote the general safety and well being of buildings and their occupants by conducting complete and thorough building plan review and inspections.
- Continue to emphasize personal service and education to those not familiar with the construction process, especially homeowner builders.
- Identify and close expired permits with outstanding inspections.
- Continue to improve procedures and services to streamline the permit/inspection process.

**Performance Measures**

	<b>FY 2014 (Projected)</b>	<b>FY 2015 Goal</b>
Number of permit requests completed within 30 days as required by FS 553	96%	100%
Number of building, electrical, mechanical, plumbing building inspections completed	100%	100%
Number of building, electrical, mechanical, plumbing building inspection requests completed on schedule	100%	100%
Respond to inspection requests within 24 hours (zoning and fire excluded)	100%	100%
Records research performed within 10 business days	97%	100%
Community Rating Service Insurance Flood Determination Information provided same day	100%	100%



## Building Permit Fund

	2012 Actual	2013 Actual	2014 Budget	2015 Commission Approved
<b>Fund: 107 Building Permit Operations</b>				
<b>Revenue</b>				
32 Permits, Fees and Special Assessments	1,308,098	2,400,592	1,816,090	2,082,390
36 Miscellaneous Revenues	1,844	48,530	-	6,430
38 Other Sources	235,528	297,628	-	-
<b>Revenue Totals</b>	<b>1,545,470</b>	<b>2,746,750</b>	<b>1,816,090</b>	<b>2,088,820</b>
<b>Expenditures</b>				
10 Personal Services	570,480	603,770	624,774	844,334
30 Operating Expenditures	579,579	585,207	621,600	697,690
60 Capital Outlay	-	-	-	-
70 Debt Service	-	-	-	-
90 Other Uses	471,547	736,547	569,716	546,796
<b>Expenditure Totals</b>	<b>1,621,607</b>	<b>1,925,524</b>	<b>1,816,090</b>	<b>2,088,820</b>
<b>Net Surplus (Deficit)</b>	<b>(76,137)</b>	<b>821,226</b>	<b>-</b>	<b>-</b>

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# Appendix



# CERTIFICATION OF TAXABLE VALUE

DR-420  
R. 5/12  
Rule 12D-16.002  
Florida Administrative Code  
Effective 11/12


Year : 2014	County : Broward
Principal Authority : City of Dania Beach	Taxing Authority : City of Dania Beach

## SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	(1)
2.	Current year taxable value of personal property for operating purposes	\$	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$ 2,791,734,052	(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$ 10,350,370	(5)
6.	Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$ 2,781,383,682	(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$ 2,671,694,774	(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Number (8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, <i>Certification of Voted Debt Millage</i> forms attached. If none, enter 0	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Number 1 (9)
SIGN HERE	<b>Property Appraiser Certification</b>	I certify the taxable values above are correct to the best of my knowledge.	
	Signature of Property Appraiser:	Date :	

## SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.			
10.	Prior year operating millage levy <i>(If prior year millage was adjusted then use adjusted millage from Form DR-422)</i>	5.9998 per \$1,000	(10)
11.	Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$ 16,029,634	(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$	(12)
13.	Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$ 16,029,634	(13)
14.	Dedicated increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$	(14)
15.	Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$ 2,781,383,682	(15)
16.	Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>	5.7632 per \$1000	(16)
17.	Current year proposed operating millage rate	5.9998 per \$1000	(17)
18.	Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$ 16,749,846	(18)

19.	TYPE of principal authority (check one)		<input type="checkbox"/> County	<input type="checkbox"/> Independent Special District	(19)
			<input checked="" type="checkbox"/> Municipality	<input type="checkbox"/> Water Management District	
20.	Applicable taxing authority (check one)		<input checked="" type="checkbox"/> Principal Authority	<input type="checkbox"/> Dependent Special District	(20)
			<input type="checkbox"/> MSTU	<input type="checkbox"/> Water Management District Basin	
21.	Is millage levied in more than one county? (check one)		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(21)
<b>DEPENDENT SPECIAL DISTRICTS AND MSTUs</b>				<b>STOP HERE - SIGN AND SUBMIT</b>	
22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. <i>(The sum of Line 13 from all DR-420 forms)</i>			\$ 16,029,634	(22)
23.	Current year aggregate rolled-back rate <i>(Line 22 divided by Line 15, multiplied by 1,000)</i>			5.7632 per \$1,000	(23)
24.	Current year aggregate rolled-back taxes <i>(Line 4 multiplied by Line 23, divided by 1,000)</i>			\$ 16,089,322	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. <i>(The sum of Line 18 from all DR-420 forms)</i>			\$ 16,749,846	(25)
26.	Current year proposed aggregate millage rate <i>(Line 25 divided by Line 4, multiplied by 1,000)</i>			5.9998 per \$1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate <i>(Line 26 divided by Line 23, <b>minus 1</b>, multiplied by 100)</i>			4.11 %	(27)
<b>First public budget hearing</b>		Date :	Time :	Place :	
<b>S I G N  H E R E</b>	<b>Taxing Authority Certification</b>		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.		
	Signature of Chief Administrative Officer :				Date :
	Title :		Contact Name and Contact Title :		
	Robert Baldwin, City Manager		Mark Bates, Finance Director		
	Mailing Address :		Physical Address :		
100 W. Dania Beach Blvd		100 W. Dania Beach Blvd			
City, State, Zip :		Phone Number :		Fax Number :	
Dania Beach FL 33004		954-924-6800		954-922-5619	

Instructions on page 3



# CERTIFICATION OF VOTED DEBT MILLAGE

[Print Form](#)

DR-420DEBT  
R. 6/10  
Rule 12D-16.002  
Florida Administrative Code  
Effective 11/12

Year : 2014	County : Broward
Principal Authority : City of Dania Beach	Taxing Authority : City of Dania Beach
Levy Description : Voted Debt Millage	

## SECTION I: COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	(1)
2.	Current year taxable value of personal property for operating purposes	\$	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$ 2,791,734,052	(4)
SIGN HERE	<b>Property Appraiser Certification</b> I certify the taxable values above are correct to the best of my knowledge.		
	Signature of Property Appraiser :		Date :

## SECTION II: COMPLETED BY TAXING AUTHORITY

5.	Current year proposed voted debt millage rate	.2595 per \$1,000	(5)
6.	Current year proposed millage voted for 2 years or less under s. 9(b) Article VII, State Constitution	per \$1,000	(6)
SIGN HERE	<b>Taxing Authority Certification</b> I certify the proposed millages and rates are correct to the best of my knowledge.		
	Signature of Chief Administrative Officer :		Date :
	Title : Robert Baldwin, City Manager	Contact Name and Contact Title : Mark Bates, Finance Director	
	Mailing Address : 100 W. Dania Beach Blvd	Physical Address : 100 W. Dania Beach Blvd	
	City, State, Zip : Dania Beach FL 33004	Phone Number : 954-924-6800	Fax Number : 954-922-5619

## INSTRUCTIONS

Property appraisers must complete and sign Section I of this form with the DR-420, *Certification of Taxable Value*, and DR-420S, *Certification of School Taxable Value*, and provide it to all taxing authorities levying a

- Voted debt service millage levied under Section 12, Article VII of the State Constitution or
- Millage voted for two years or less under s. 9(b), Article VII of the State Constitution

### Section I: Property Appraiser

Use a separate DR-420DEBT for each voted debt service millage that's levied by a taxing authority. The property appraiser should check the Yes box on Line 9 of DR-420, *Certification of Taxable Value*, or Line 8 of DR-420S, *Certification of School Taxable Value*. The property appraiser should provide the levy description and complete Section I, Lines 1 through 4 of this form, for each voted debt service millage levied.

Enter only taxable values that apply to the voted debt service millage indicated.

Sign, date, and forward the form to the taxing authority with the DR-420.

### Section II: Taxing Authority

Each taxing authority levying a voted debt service millage requiring this form must provide the proposed voted debt millage rate on Line 5.

If a DR-420DEBT wasn't received for any

- Voted debt service millages or
- Millages voted for two years or less

contact the property appraiser as soon as possible and request a DR-420DEBT.


Sign, date, and return the form to your property appraiser with the DR-420 or DR-420S.




# MAXIMUM MILLAGE LEVY CALCULATION PRELIMINARY DISCLOSURE

For municipal governments, counties, and special districts

DR-420MM-P  
R. 5/12  
Rule 12D-16.002  
Florida Administrative Code  
Effective 11/12

Year: <b>2014</b>		County: Broward	
Principal Authority : City of Dania Beach		Taxing Authority: City of Dania Beach	
1.	Is your taxing authority a municipality or independent special district that has levied ad valorem taxes for less than 5 years?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No (1)
<b>IF YES,</b>  <b>STOP HERE. SIGN AND SUBMIT. You are not subject to a millage limitation.</b>			
2.	Current year rolled-back rate from Current Year Form DR-420, Line 16	5.7632	per \$1,000 (2)
3.	Prior year maximum millage rate with a majority vote from 2013 Form DR-420MM, Line 13	7.2142	per \$1,000 (3)
4.	Prior year operating millage rate from Current Year Form DR-420, Line 10	5.9998	per \$1,000 (4)
<b>If Line 4 is equal to or greater than Line 3, skip to Line 11. If less, continue to Line 5.</b>			
<b>Adjust rolled-back rate based on prior year majority-vote maximum millage rate</b>			
5.	Prior year final gross taxable value from Current Year Form DR-420, Line 7	\$ 2,671,694,774	(5)
6.	Prior year maximum ad valorem proceeds with majority vote (Line 3 multiplied by Line 5 divided by 1,000)	\$ 19,274,140	(6)
7.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value from Current Year Form DR-420 Line 12	\$ 0	(7)
8.	Adjusted prior year ad valorem proceeds with majority vote (Line 6 minus Line 7)	\$ 19,274,140	(8)
9.	Adjusted current year taxable value from Current Year form DR-420 Line 15	\$ 2,781,383,682	(9)
10.	Adjusted current year rolled-back rate (Line 8 divided by Line 9, multiplied by 1,000)	6.9297	per \$1,000 (10)
<b>Calculate maximum millage levy</b>			
11.	Rolled-back rate to be used for maximum millage levy calculation (Enter Line 10 if adjusted or else enter Line 2)	6.9297	per \$1,000 (11)
12.	Adjustment for change in per capita Florida personal income (See Line 12 Instructions)	1.0315	(12)
13.	Majority vote maximum millage rate allowed (Line 11 multiplied by Line 12)	7.1480	per \$1,000 (13)
14.	Two-thirds vote maximum millage rate allowed (Multiply Line 13 by 1.10)	7.8628	per \$1,000 (14)
15.	Current year proposed millage rate	5.9998	per \$1,000 (15)
16.	<b>Minimum vote required to levy proposed millage:</b> (Check one)		
<input checked="" type="checkbox"/>	a. Majority vote of the governing body: Check here if Line 15 is less than or equal to Line 13. The maximum millage rate is equal to the majority vote maximum rate. <i>Enter Line 13 on Line 17.</i>		
<input type="checkbox"/>	b. Two-thirds vote of governing body: Check here if Line 15 is less than or equal to Line 14, but greater than Line 13. The maximum millage rate is equal to proposed rate. <i>Enter Line 15 on Line 17.</i>		
<input type="checkbox"/>	c. Unanimous vote of the governing body, or 3/4 vote if nine members or more: Check here if Line 15 is greater than Line 14. The maximum millage rate is equal to the proposed rate. <i>Enter Line 15 on Line 17.</i>		
<input type="checkbox"/>	d. Referendum: The maximum millage rate is equal to the proposed rate. <i>Enter Line 15 on Line 17.</i>		
17.	The selection on Line 16 allows a maximum millage rate of (Enter rate indicated by choice on Line 16)	7.1480	per \$1,000 (17)
18.	Current year gross taxable value from Current Year Form DR-420, Line 4	\$ 2,791,734,052	(18)

Continued on page 2

Taxing Authority : City of Dania Beach		DR-420MM-P R. 5/12 Page 2	
19.	Current year proposed taxes <i>(Line 15 multiplied by Line 18, divided by 1,000)</i>	\$ 16,749,846	(19)
20.	Total taxes levied at the maximum millage rate <i>(Line 17 multiplied by Line 18, divided by 1,000)</i>	\$ 19,955,315	(20)
<b>DEPENDENT SPECIAL DISTRICTS AND MSTUs</b>			<b>STOP HERE. SIGN AND SUBMIT.</b>
21.	Enter the current year proposed taxes of all dependent special districts & MSTUs levying a millage. <i>(The sum of all Lines 19 from each district's Form DR-420MM-P)</i>	\$	(21)
22.	Total current year proposed taxes <i>(Line 19 plus Line 21)</i>	\$ 16,749,846	(22)
<b>Total Maximum Taxes</b>			
23.	Enter the taxes at the maximum millage of all dependent special districts & MSTUs levying a millage <i>(The sum of all Lines 20 from each district's Form DR-420MM-P)</i>	\$	(23)
24.	Total taxes at maximum millage rate <i>(Line 20 plus Line 23)</i>	\$ 19,955,315	(24)
<b>Total Maximum Versus Total Taxes Levied</b>			
25.	Are total current year proposed taxes on Line 22 equal to or less than total taxes at the maximum millage rate on Line 24? (Check one)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	(25)
<b>S I G N  H E R E</b>	<b>Taxing Authority Certification</b>		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.
	Signature of Chief Administrative Officer :		Date :
	Title :	Contact Name and Contact Title :	
	Robert Baldwin, City Manager	Mark Bates, Finance Director	
	Mailing Address :	Physical Address :	
100 W. Dania Beach Blvd	100 W. Dania Beach Blvd		
City, State, Zip :	Phone Number :	Fax Number :	
Dania Beach FL 33004	954-924-6800	954-922-5619	

***Complete and submit this form DR-420MM-P, Maximum Millage Levy Calculation-Preliminary Disclosure, to your property appraiser with the form DR-420, Certification of Taxable Value.***



**RESOLUTION NO. 2014-\_\_\_\_\_**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, AS REQUIRED BY THE CITY CHARTER AND SECTION 200.065, FLORIDA STATUTES, APPROVING THE PROPOSED MILLAGE RATE NECESSARY TO BE LEVIED FOR THE FISCAL YEAR 2014-15 FOR OPERATING PURPOSES; ESTABLISHING THE DEBT MILLAGE APPROVED BY THE ELECTORATE; PROVIDING FOR A PUBLIC HEARING WHEN OBJECTIONS MAY BE HEARD AND QUESTIONS CONCERNING SAME WILL BE ANSWERED; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, the City Charter (Part VII, Article 1, Section 2) of the City of Dania Beach, Florida and state law (Florida Statutes, Section 200.065) require that the City Commission shall, by resolution, adopt an annual budget, determine the amount of millage necessary to be levied and publish the budget so adopted, together with a notice stating the time and place where objections may be heard; and

**WHEREAS**, the City Manager of the City of Dania Beach, Florida, has prepared and submitted to the City Commission an annual report covering the operation of the City and has set forth in it an estimate of the expenditures and revenues of the City for the ensuing year, beginning October 1, 2014, and ending September 30, 2015, with sufficient copies of such report and estimate being on file in the office of the City Clerk so that any interested party may obtain copies upon request; and

**WHEREAS**, pursuant to the referendum approved by the voters of the City in the March 2005 General Election, the issuance of General Obligation bonds in an amount not to exceed \$10,300,000.00 was authorized; and

**WHEREAS**, the City has issued General Obligation Bonds in the total amount of \$10,300,000.00, and the City will be levying a debt millage equal to 0.2595 mills towards the payment of principal and interest; and

**WHEREAS**, the City Manager has presented to the City Commission detailed information supporting such estimate, affording the City Commission a comprehensive understanding of the City Government for the ensuing period, including expenditures for corresponding items during the last two fiscal years and increase and decrease demands for the ensuing year as compared with corresponding appropriations for the last fiscal year; and

**WHEREAS**, the City Commission has met and carefully considered such annual report and estimate for the ensuing year and has determined and fixed the amount necessary to carry on the government of the City for the ensuing year and has prepared a tentative budget setting forth the amounts necessary to be raised for the various departments of the City and has appropriated such amounts to the various departments of the City considering the applicable funds on hand and the estimated departmental revenues; and

**WHEREAS**, the City Commission has determined that in order to produce a sufficient sum to fund such tentative budget, it is recommended that a provisional millage of 5.9998 be levied against ad valorem valuation of property subject to taxation in the City of Dania Beach; and

**WHEREAS**, the “rolled back rate” as computed in accordance with the provisions of Section 200.065(1), Florida Statutes, is 5.7632 mills; and

**WHEREAS**, the proposed millage reflects no change to the rolled-back rate;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA:**

**Section 1.** That the proposed tentative operating millage necessary to be levied against ad valorem valuation of property subject to taxation in the City of Dania Beach to produce a sufficient sum, which, together with departmental revenue, will be adequate to pay the appropriations made in the tentative budget, is as follows:

FOR OPERATING BUDGET:

(GENERAL MUNICIPAL MILLAGE)

5.9998 MILLS

**Section 2.** That the proposed millage rate is a 4.11.% increase from the rolled back rate as computed in accordance with the provisions of Section 200.065(1), Florida Statutes.

**Section 3.** That the voted debt service millage rate is 0.2690 mills as established in accordance with the provisions of law pursuant to Chapter 200, Florida Statutes.

**Section 4.** That the City’s aggregate tentative millage rate is 6.2593 (a combined total Millage of 5.9998 Mills for operating and 0.2595 Mills for debt service).

**Section 5.** That the City Commission of the City of Dania Beach will meet in the City Commission Room in the City Hall (100 West Dania Beach Boulevard, Dania Beach, Florida) on Monday, September 15, 2014, at 6:00 p.m. for the purpose of considering and adopting the above stated millage rate and answering questions concerning same. The City Manager shall specify the

**RESOLUTION NO. 2014-\_\_\_\_\_**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, RELATING TO THE PROVISION OF FIRE RESCUE SERVICES, FACILITIES AND PROGRAMS IN THE CITY OF DANIA BEACH, FLORIDA; ESTABLISHING THE “NOT TO EXCEED” ASSESSMENT RATE FOR FIRE RESCUE ASSESSMENTS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014; DIRECTING THE PREPARATION OF RESPECTIVE ASSESSMENT ROLLS; AUTHORIZING A PUBLIC HEARING AND DIRECTING THE PROVISION OF NOTICE OF SUCH HEARING; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, in July of 1996, the City of Dania Beach implemented a recurring annual Fire Rescue Special Assessment Program to provide a portion of the funding for the City’s fire rescue services and facilities with the adoption of Ordinance No. 10-96, and imposed fire rescue assessments for Fiscal Year 1997-1998 with the adoption of Resolution Nos. 63-96 and 72-96; and

**WHEREAS**, pursuant to Ordinance No. 10-96, the re-imposition of fire rescue assessments for Fiscal Year 2014-2015 requires certain processes such as the preparation of the Assessment Roll; and

**WHEREAS**, annually a Preliminary Rate Resolution describing the method of assessing fire rescue costs against assessed property located within the City, directing the preparation of an Assessment Roll, authorizing a public hearing and directing the provision of notice of such hearing is required by an ordinance originally enacted as Ordinance No. 10-96 for the re-imposition of the fire rescue assessments; and

**WHEREAS**, the City Administration has engaged a rate consulting firm to analyze and reasonably adjust the City’s assessment allocations based on more recent emergency response call data; and

**WHEREAS**, the City Commission of the City of Dania Beach, Florida, deems it to be in the best interest of the citizens and residents of the City of Dania Beach to adopt this Preliminary Rate Resolution;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA:**

**Section 1.**     **Authority.** That this Resolution is adopted pursuant to the provisions of the Fire Rescue Assessment Ordinance (Ordinance No. 10-96); the Initial Assessment Resolution (Resolution No. 63-96); the Final Assessment Resolution (Resolution No. 72-96); the Annual Rate Resolution for Fiscal Year commencing October 1, 1998 (Resolution No. 130-97); and Sections 166.021 and 166.041, Florida Statutes, and other applicable provisions of law.

**Section 2.**     **Purpose and Definitions.** That this Resolution constitutes the Preliminary Rate Resolution as defined in the Ordinance which initiates the annual process for updating the Assessment Roll and directs the re-imposition of Fire Rescue Assessments for the Fiscal Year beginning October 1, 2014. All capitalized words and terms not otherwise defined in this Resolution shall have the meanings set forth in the Ordinance, the Initial Assessment Resolution and the Final Assessment Resolution. Unless the context indicates otherwise, words using the singular number include the plural number, and vice versa:

(a) "Demand Percentage" means the percentage of demand for fire rescue services, facilities, or programs attributable to each Property Use Category determined by analyzing the historical demand for fire rescue services as reflected in the Fire Rescue Incident Reports in the State Database, and under the methodology described in Section 6 of this Preliminary Rate Resolution.

(b) "Emergency Medical Services" mean those services recorded in Incident Reports that assign a "type of situation found code" that begins with the numeral 3. The "type of situation found codes" are attached as Appendix A.

(c) "Emergency Medical Services Cost" means the amount, other than first response medical rescue services, determined by the City Commission that is associated with Emergency Medical Services.

(d) "Fire Rescue Assessed Cost" means:

(1) the amount determined by the City Commission to be assessed in any Fiscal Year to fund any or all portions of the costs of the provision of fire rescue services, facilities, or programs, which provide a special benefit to Assessed Property and shall include, but not be limited to, the following components: (A) the cost of physical construction, reconstruction or completion of any required facility or improvement; (B) the costs incurred in any required acquisition or purchase; (C) the cost of all labor, materials, machinery, and equipment; (D) the cost of fuel, parts, supplies, maintenance, repairs, and utilities; (E) the cost of computer services,

data processing, and communications; (F) the cost of all lands and interest in them, including leases, property rights, easements, and franchises of any nature whatsoever; (G) the cost of any indemnity or surety bonds and premiums for insurance; (H) the cost of salaries, volunteer pay, Workers' Compensation insurance, or other employment benefits; (I) the cost of uniforms, training, travel, and per diem; (J) the cost of construction plans and specifications, surveys and estimates of costs; (K) the cost of engineering, financial, legal, and other professional services; (L) the costs of compliance with any contracts or agreements entered into by the City to provide fire rescue services; (M) all costs associated with the structure, implementation, collection, and enforcement of the Fire Rescue Assessments, including any service charges of the Tax Collector or Property Appraiser, and amounts necessary to off-set discounts received for early payment of Fire Rescue Assessments, pursuant to the Uniform Assessment Collection Act or for early payment of Fire Rescue Assessments; (N) all other costs and expenses necessary or incidental to the acquisition, provision, or construction of fire rescue services, facilities, or programs, and such other expenses as may be necessary or incidental to any related financing authorized by the City Commission by subsequent resolution; (O) a reasonable amount for contingency and anticipated delinquencies and uncollectible Fire Rescue Assessments; and (P) reimbursement to the City or any other person for any moneys advanced for any costs incurred by the City or such person, in connection with any of the foregoing components of the Fire Rescue Assessed Cost.

(2) In the event the City also imposes an impact fee upon new growth or development for fire rescue related capital improvements, the Fire Rescue Assessed Cost shall not include costs attributable to capital improvements necessitated by new growth or development that will be paid by such impact fees.

(3) In no event shall the Fire Rescue Assessed Cost include any amount attributable to the Emergency Medical Services Cost.

(e) "Fire Rescue Incident Reports" mean those Incident Reports that do not record Emergency Medical Services.

(f) "National Fire Rescue Incident Reports" mean a guide of how property use codes and other related information are categorized.

(g) "Recreational Vehicle Park" means (1) a place set aside and offered by a person for either direct or indirect remuneration of the owner, lessor, or operator of such place, for the parking, accommodation, or rental of five or more recreational vehicles or

tents; and (2) licensed by the Department of Health of the State of Florida, or its successor in function as a “Recreational Vehicle Park” under Chapter 513, Florida Statutes, as amended from time to time.

**Section 3. Provision and Funding of Fire Rescue Services.** That upon the imposition of Fire Rescue Assessments for fire rescue services, facilities, or programs against Assessed Property located within the City, the City shall provide fire rescue services to such Assessed Property. A portion of the cost to provide such fire rescue services, facilities, or programs shall be funded from proceeds of the Fire Rescue Assessments. The remaining cost required to provide fire rescue services, facilities or programs shall be funded by available City revenues, other than Fire Rescue Assessment proceeds.

It is ascertained, determined, and declared by this Resolution that each parcel of Assessed Property located within the City will be benefited by the City's provision of fire rescue services, facilities, or programs in an amount not less than the Fire Rescue Assessment imposed against such parcel, computed in the manner as set forth in this Preliminary Rate Resolution.

**Section 4. Imposition and Computation of Fire Rescue Assessments.** That Fire Rescue Assessments shall be imposed against all Tax Parcels within the Property Use Categories. Fire Rescue Assessments shall be computed in the manner set forth in this Preliminary Rate Resolution.

**Section 5. Legislative Determinations of Special Benefit and Fair Apportionment.** That it is ascertained, determined, and declared that the Fire Rescue Assessed Cost provides a special benefit to the Assessed Property, based upon the following legislative determinations:

#### **General**

(A) Upon the adoption of this Preliminary Rate Resolution, and determining the Fire Rescue Assessed Costs and identifying the Assessed Property to be included in the Assessment Roll, the legislative determinations of special benefit ascertained, determined, and declared in Section 1.04 of the Ordinance are ratified and confirmed to the extent authorized by law.

(B) It is fair and reasonable to use the National Fire Rescue Incident Report Codes for the Cost Apportionment and the Parcel Apportionment because: (1) the Call Volumes are recorded according to the Property Use Code as defined in the National Fire Rescue Incident Report (Appendix E). Utilizing them is the most comprehensive, accurate, and reliable

information readily available to determine the property use and Building Area for improved property within the City, and (2) the Tax Roll database within such property use codes is maintained by the Property Appraiser and is consistent with parcel designations on the Tax Roll, which compatibility permits the development of an Assessment Roll in conformity with the requirements of the Uniform Method of Collection.

(C) The data available in the Improvement Codes is useful and accurate to determine Building Area because the Improvement Codes represent records maintained by the Property Appraiser with the most information relative to Building Area regardless of property use.

#### **Cost Apportionment**

(A) It is fair and reasonable and consistent with the decision from the Fourth District Court of Appeal in the case of SMM Properties, Inc. v. City of North Lauderdale, Florida 760 So. 2d 998 (Fla. 4<sup>th</sup> DCA 2000), review granted, SC 00-1555 (Fla. Sup. Ct.), to exclude from the Fire Rescue Assessed Cost amounts determined to constitute the Emergency Medical Services Cost.

(B) Apportioning the Fire Rescue Assessed Cost among classifications of improved property based upon historical demand for fire rescue services, but not Emergency Medical Services, is fair and reasonable and proportional to the special benefit received.

(C) The Fire Rescue Incident Reports are the most reliable data available to determine the potential demand for fire rescue services from property use and to determine the benefit to property use resulting from the availability of fire rescue services to protect and serve Buildings located within Assessed Property and their intended occupants. There exist sufficient Fire Rescue Incident Reports documenting the historical demand for fire rescue services from Assessed Property within the Property Use Categories. The Demand Percentage determined for each Property Use Category by an examination of such Fire Rescue Incident Reports is consistent with the experience of the City. Therefore, the use of Demand Percentages determined by an examination of Fire Rescue Incident Reports is a fair and reasonable method to apportion the Fire Rescue Assessed Costs among the Property Use Categories.

(D) The level of services required to meet anticipated demand for fire rescue services and the corresponding annual fire rescue budget required to fund fire rescue services provided to non-specific property uses would be required notwithstanding the occurrence of any incidents from such non-specific property uses. Therefore, it is fair and reasonable to omit from the

Demand Percentage calculation the Fire Rescue Incident Reports documenting fire rescue services provided to non-specific property uses.

#### **Residential Parcel Apportionment**

(A) The size or the value of the Residential Property does not determine the scope of the required fire rescue response. The potential demand for fire rescue services is driven by the existence of a Dwelling Unit and the anticipated average occupant population.

(B) Apportioning the Fire Rescue Assessed Costs for fire rescue services attributable to Residential Property on a per Dwelling Unit basis is required to avoid cost inefficiency and unnecessary administration and is a fair and reasonable method of Parcel Apportionment based upon historical call data, based upon an average of the immediate past three calendar years.

(C) No Fire Rescue Assessment shall be imposed upon a parcel the use of which is wholly exempt from ad valorem taxation under Florida law.

#### **Non-Residential Parcel Apportionment**

(A) The risk of loss and the demand for fire rescue service availability is substantially the same for Buildings below a certain minimum size. Because the value and anticipated occupancy of non-residential Buildings below a certain minimum size is less, it is fair, reasonable and equitable to provide a lesser assessment burden on improved property containing such Buildings by the creation of specific Building Area classification ranges for such parcels.

(B) The separation of improved Non-Residential Property into Building Area classification ranges is fair and reasonable for the purposes of Parcel Apportionment because: (1) the absence of a need for precise square footage data within the ad valorem tax records maintained by the Property Appraiser undermines the use of actual Building Area within each improved parcel as a basis for Parcel Apportionment; (2) the administrative expense and complexity created by an on-site inspection to determine the actual Building Area within each improved parcel assessed is impractical; (3) the demand for fire rescue service availability is not precisely determined or measured by the actual Building Area within benefited parcels; and (4) the classification of parcels within Building Area classification ranges is a fair and reasonable method to classify benefited parcels and to apportion costs among benefited parcels that create similar demand for the availability of fire rescue services.

(C) The demand for the availability of fire rescue services diminishes at the outer limit of Building size because a fire occurring in a structure greater than a certain size is not



capable of being suppressed under expected conditions and the fire control activities under such circumstances are directed to avoid the spread of the fire event to adjacent Buildings. Therefore, it is fair and reasonable to place a cap on the Building Area classification of benefited parcels within Non-Residential Property.

(D) Assembly Property, the use of which is exempt from ad valorem taxation under Florida law, provides facilities and uses to the ownership, occupants and membership as well as the public in general that otherwise might be requested or required to be provided by the City and such property uses serve a legitimate public purpose and provide a public benefit. Therefore, it is fair and reasonable not to impose Fire Rescue Assessments upon such parcels of Assembly Property the use of which is wholly exempt from ad valorem taxation under Florida law. Accordingly, no Fire Rescue Assessment shall be imposed upon a parcel of Assembly Property which use is wholly exempt from ad valorem taxation under Florida law.

(E) It is fair and reasonable to assess “Hotels” and “Motels” as Commercial Property.

(F) It is fair and reasonable to assess “vacant property” by using acreage as there are no structures existing on the properties.

(G) In accordance with Chapter 2002-241, Laws of Florida, which mandates that the City treat Recreational Vehicle Park property as Commercial Property for non-ad valorem special assessments levied by the City (such as this proposed Assessment), it is fair and reasonable to treat each space within the Recreational Vehicle Parks as a Building of Commercial Property and assign the minimum square footage of 1,200 square feet that is mandated by the Florida Department of Health under Chapter 64E-15.002(3), Florida Administrative Code for Recreational Vehicle Park spaces and a square footage of 500 square feet for tent spaces inside Recreational Vehicle Parks, also as mandated by Chapter 64E-15.002(3), Florida Administrative Code.

**Section 6.** **Cost Apportionment Methodology.** That utilizing data from the Fire Rescue Incident Reports related to the type of calls and physical location of each call, the City assigned fire rescue incidents within the City, to Property Use Categories.

Based upon such assignment of Fire Rescue Incident Reports to Property Use Categories, the number of Fire Rescue Incident Reports filed within a sampling period was determined for each Property Use Category. A Demand Percentage was then determined for each Property Use Category by calculating the percentage that Fire Rescue Incident Reports allocated to each

Property Use Category bear to the total number of Fire Rescue Incident Reports documented for all Property Use Categories within the sampling period.

The Demand Percentage for each Property Use Category was then applied to the Fire Rescue Assessed Costs and the resulting product is the cost allocation of that portion of the Fire Rescue Assessed Costs allocated to each individual Property Use Category.

**Section 7. Parcel Apportionment Methodology.** That the apportionment among Tax Parcels of that portion of the Fire Rescue Assessed Cost apportioned to each Property Use Category under the Cost Apportionment shall be consistent with the Parcel Apportionment methodology described and determined in Appendix B, which Parcel Apportionment methodology is approved, adopted, and incorporated into this Preliminary Rate Resolution by reference.

It is acknowledged that the Parcel Apportionment methodology described and determined in Appendix B is to be applied in the calculation of the estimated Fire Rescue Assessment rates established in Section 8 of this Preliminary Rate Resolution.

**Section 8. Determination of Fire Rescue Assessed Costs; Establishment of Annual Fire Rescue Assessment Rates.** That the Fire Rescue Assessed Cost to be assessed and apportioned among benefited parcels pursuant to the Cost Apportionment and the Parcel Apportionment for the Fiscal Year commencing October 1, 2014, is the amount determined in the Estimated Fire Rescue Assessment Rate Schedule, attached as Appendix C. The approval of the Estimated Fire Rescue Assessment Rate Schedule by the adoption of this Preliminary Rate Resolution determines the amount of the Fire Rescue Assessed Cost. The remainder of such Fiscal Year budget for fire rescue services, facilities, and programs shall be funded from available City revenue other than Fire Rescue Assessment proceeds.

The estimated Fire Rescue Assessments specified in the Estimated Fire Rescue Assessment Rate Schedule are established by this Resolution to fund the specified Fire Rescue Assessed Cost determined to be assessed in the Fiscal Year commencing October 1, 2014. No portion of such Fire Rescue Assessed Cost is attributable to impact fee revenue that funds capital improvements necessitated by new growth or development. Further, no portion of such Fire Rescue Assessed Cost is attributable to the Emergency Medical Services Cost.

The estimated Fire Rescue Assessments established in this Preliminary Rate Resolution shall be the estimated assessment rates applied by the City Manager in the preparation of the

updated Assessment Roll for the Fiscal Year commencing October 1, 2014 as provided in Section 9 of this Preliminary Rate Resolution.

**Section 9.**     **Annual Assessment Roll.** That the City Manager is directed to prepare, or cause to be prepared, an updated Assessment Roll for the Fiscal Year commencing October 1, 2014, in the manner provided in the Ordinance. The updated Assessment Roll shall include all Tax Parcels within the Property Use Categories. The City Manager shall apportion the estimated Fire Rescue Assessed Cost to be recovered through Fire Rescue Assessments in the manner set forth in this Preliminary Rate Resolution. A copy of this Preliminary Rate Resolution, the Ordinance, the Initial Assessment Resolution, the Final Assessment Resolution, documentation related to the estimated amount of the Fire Rescue Assessed Cost to be recovered through the imposition of Fire Rescue Assessments, and the updated Assessment Roll shall be maintained on file in the office of the City Clerk and open to public inspection. The foregoing shall not be construed to require that the updated Assessment Roll proposed for the Fiscal Year beginning October 1, 2014, be in printed form if the amount of the Fire Rescue Assessment for each parcel of property can be determined by the use of a computer terminal available to the public.

It is ascertained, determined, and declared by this Resolution that the method of determining the Fire Rescue Assessments for fire rescue services as set forth in this Preliminary Rate Resolution is a fair and reasonable method of apportioning the Fire Rescue Assessed Cost among parcels of Assessed Property located within the City.

**Section 10.**     **Authorization of Public Hearing.** That there is established a public hearing to be held at 6:00 p.m. on September 15, 2014, in the City Commission Chambers of City Hall, 100 West Dania Beach Boulevard, Dania Beach, Florida, at which time the City Commission will receive and consider any comments on the Fire Rescue Assessments from the public and affected property owners and consider imposing Fire Rescue Assessments for the Fiscal Year beginning October 1, 2014 and collecting such assessments on the same bill as ad valorem taxes.

**Section 11.**     **Notice of Publication.** That the City Clerk shall publish a notice of the public hearing authorized by Section 10 of this Preliminary Rate Resolution in the manner and time provided in Section 2.04 of the Ordinance. The notice shall be published no later than August 20, 2014, in substantially the form attached as Appendix D.

**Section 12.**    **Notice by Mail.** That the Director of Finance shall provide information on the public hearing and the “not to exceed” rate to the Broward County Property Appraiser’s Office to be included in the TRIM (Truth in Millage) Notice to serve as first class notice as required by the Ordinance no later than August 4, 2014.

**Section 13.**    **Application of Assessment Proceeds.** That proceeds derived by the City from the Fire Rescue Assessments will be utilized for the provision of fire rescue services, facilities, and programs. In the event there is any fund balance remaining at the end of the Fiscal Year, such balance shall be carried forward and used only to fund fire rescue services, facilities, and programs.

**Section 14.**    **Conflict.** That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

**Section 15.**    **Severability.** That if any clause, section, other part or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of this resolution.

**Section 16.**    **Effective Date.** That this Resolution shall be in force and take effect immediately upon its passage and adoption.

**PASSED AND ADOPTED** on \_\_\_\_\_, 2014.

ATTEST:

\_\_\_\_\_  
LOUISE STILSON, CMC  
CITY CLERK

\_\_\_\_\_  
WALTER B. DUKE III  
MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

\_\_\_\_\_  
THOMAS J. ANSBRO  
CITY ATTORNEY

purposes for which ad valorem tax revenues are being increased, if any, over the “rolled back rate”. A notice of this public hearing shall be published in strict compliance with the provisions of Section 200.065(2) (d) and Section 200.065(3), Florida Statutes.

**Section 6.** That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

**Section 7.** That this Resolution shall take effect and be in force immediately upon its passage and adoption.

**PASSED AND ADOPTED** on July 22, 2014.

ATTEST:

\_\_\_\_\_  
LOUISE STILSON, CMC  
CITY CLERK

\_\_\_\_\_  
WALTER B. DUKE III  
MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

\_\_\_\_\_  
THOMAS J. ANSBRO  
CITY ATTORNEY

## APPENDIX C

### ESTIMATED FIRE RESCUE ASSESSMENT RATE SCHEDULE

**Section C-1. Determination Of The Fire Rescue Assessed Cost.** The estimated Fire Rescue Assessed Cost to be assessed for the Fiscal Year commencing October 1, 2014, is \$5,028,170.00

**Section C-2. Estimated Fire Rescue Assessments.** The estimated Fire Rescue Assessments to be assessed and apportioned among benefited parcels pursuant to the Cost Apportionment and Parcel Apportionment to generate the estimated Fire Rescue Assessed Cost for the Fiscal Year commencing October 1, 2014, are established as follows for the purpose of this Preliminary Rate Resolution:

PROPERTY USE CATEGORIES	Rate Per Dwelling Unit		
	Per Dwelling Unit		
<b>Residential</b>		\$160.00	
<b>NON-RESIDENTIAL PROPERTY USE CATEGORIES</b>	<b>Vacant Per Acreage</b>	\$272.80	
	<b>Institutional / Assembly / Educational Per Acreage</b>	\$394.59	
<b>Multiplier</b>	<b>Building classification (in square footage range)</b>	<b>Commercial / Hotel-Motel / Medical</b>	<b>Industrial/Warehouse</b>
<b>1</b>	< 1,999	\$697.35	\$412.25
<b>1.375</b>	2,000 - 3,499	\$958.85	\$566.83
<b>2.13</b>	3,500 - 4,999	\$1,481.86	\$876.01
<b>3.75</b>	5,000 - 9,999	\$2,615.04	\$1,545.90
<b>7.50</b>	10,000 - 19,999	\$5,230.09	\$3,091.82
<b>12.50</b>	20,000 - 29,999	\$8,716.82	\$5,153.03
<b>17.50</b>	30,000 - 39,999	\$12,203.56	\$7,214.24
<b>22.50</b>	40,000 - 49,999	\$15,690.28	\$9,275.45
<b>25.00</b>	> 50,000	\$17,433.65	\$10,306.06

**RESOLUTION NO. 2014-\_\_\_\_\_**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, RELATING TO THE PROVISION OF STORMWATER SERVICES, FACILITIES AND PROGRAMS WITHIN THE CITY OF DANIA BEACH, FLORIDA; ESTABLISHING THE NOT TO EXCEED ASSESSMENT RATE FOR STORMWATER ASSESSMENTS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014; DIRECTING THE PREPARATION OF RESPECTIVE ASSESSMENT ROLLS; AUTHORIZING A PUBLIC HEARING AND DIRECTING THE PROVISION OF NOTICE OF SUCH HEARING; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, the City of Dania Beach, Florida, implemented a recurring annual Stormwater Assessment Program to provide funding for the City's stormwater services and facilities; and

**WHEREAS**, the City Public Services Department has developed a program for improving stormwater services within the City that will entail loan financing and grant applications that result in substantial facility improvements, as well as loan repayment costs in the coming years; and

**WHEREAS**, the cost of the City's planned borrowing and stormwater capital improvements will require an increased level of annual funding; and

**WHEREAS**, the City Commission deems it to be in the best interest of the citizens and residents of the City of Dania Beach to adopt this Preliminary Rate Resolution establishing proposed fees for stormwater assessments;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA:**

**Section 1.** That the Preliminary Stormwater Assessment rate for the fiscal year beginning October 1, 2014, is established at an equivalent residential unit rate ("ERU") of \$40.00.

**Section 2.** That the City Manager is directed to prepare, or cause to be prepared, an updated Assessment Roll for the Fiscal Year commencing October 1, 2014.

**Section 3.** That there is established a public hearing to be held at 6:00 p.m. on Monday, September 15, 2014, in the City Commission Chambers of City Hall, 100 West Dania Beach Boulevard, Dania Beach, Florida, 33004 at which time the City Commission will receive

and consider any comments on the Stormwater Assessments from the public and affected property owners, consider imposing Stormwater Assessments for the Fiscal Year beginning October 1, 2014, and collecting such assessments on the same bill as ad valorem taxes.

**Section 4.** That the City Clerk shall publish a notice of the public hearing in the local newspaper. The notice shall be published no later than August 20, 2014, in substantially the form attached.

**Section 5.** That the Director of Finance shall provide information on the public hearing and the “not to exceed” rate to the Broward County Property Appraiser’s Office to be included in the TRIM (Truth in Millage) Notice to serve as first class notice as required by the Ordinance no later than August 4, 2014.

**Section 6.** That proceeds derived by the City from the Stormwater Assessments will be utilized for the provision of stormwater services, facilities, and programs. In the event there is any fund balance remaining at the end of the Fiscal Year, such balance shall be carried forward and used only to fund stormwater services, facilities, and programs.

**Section 7.** That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

**Section 8.** That if any clause, section, other part or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of this resolution.

**Section 9.** That this Resolution shall be in force and take effect immediately upon its passage and adoption.

**PASSED AND ADOPTED** on \_\_\_\_\_, 2014.

ATTEST:

\_\_\_\_\_  
LOUISE STILSON, CMC  
CITY CLERK

\_\_\_\_\_  
WALTER B. DUKE III  
MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

\_\_\_\_\_  
THOMAS J. ANSBRO  
CITY ATTORNEY



## STORMWATER SPECIAL ASSESSMENTS

Notice is given that the City Commission of the City of Dania Beach will conduct a public hearing to consider reimposition of stormwater assessments for the provision of stormwater management services within the City of Dania Beach for the Fiscal Year beginning October 1, 2014.

The stormwater assessments are based on two components – the impervious area of the property and the percentage of impervious area as compared to the median single family home. Both variables are required to determine the appropriate amount of stormwater runoff generated by impervious surface on each parcel of property. Impervious surfaces include roof tops, patios, driveways, parking lots and similar areas. The City has determined that the median single-family residence in the City includes 1,720 square feet of impervious surface on a median lot size of 6,500 square feet, which is defined as one "equivalent residential unit" or "ERU" and has an impervious factor of 0.26. The annual stormwater assessment rate for the upcoming fiscal year will be \$40.00 for each ERU. Since verifying the impervious surface for each single-family residence in the City is a practical impossibility, all single-family residences have been assigned one ERU. Mobile homes on owner-occupied lots in mobile home parks have been assigned one-half ERU. All other properties have been calculated individually as follows:

- For condominiums, the total impervious area (TIA) is calculated for the condominium community, including parking and association property. The total area (TA) encompassed by the development is determined as follows:  
$$((TIA/1720) \times (TIA/(0.26 \times TA)))/\text{number of units in complex};$$
- While vacant property has no impervious area, it may still contribute to the City's stormwater system, so the assessment is based on the total area (TA). As a result, vacant property assessments are calculated without the operating component as follows:  $0.2 \times TA/6500$ ;
- For mobile home parks, the typical mobile home, driveway, pad and ancillary activities constitute 1300 square feet. Therefore the total impervious area (TIA) for mobile home parks was determined by multiplying the number of potential mobile homes by 1300. The formula is:  $(1300 \times \text{No of MHs}/1720) \times (TIA/(0.26 \times TA))$ ; and
- For all other property uses the total impervious area (TIA) is calculated for the property, including parking. The total area (TA) encompassed by the development is also calculated. The assessment is determined as follows:  $(TIA/1720) \times (TIA/(0.26 \times TA))$ .

A new credit system has been developed for those properties that retain stormwater on site. The policy grants an eighty (80) percent credit to those properties. Properties that cannot benefit in any way from the City's stormwater program are granted 100 percent credits.

Copies of the Stormwater Utility Ordinance (Ordinance No. 13-96), the Initial Stormwater Assessment Resolution (Resolution No. 73-96), the Final Stormwater Assessment Resolution (Resolution No. 73-96, as amended by Resolution No. 103-96, and Resolution 116-96), the Preliminary Rate Resolution initiating the annual process of updating the Assessment Roll and re-imposing the Stormwater Assessments, the proposed amendments to the Stormwater Ordinance and the updated Stormwater Assessment Roll for the upcoming fiscal year are available for inspection at the City Clerk's office.

If you have any questions, please contact the City's Department of Finance at (954) 924-6800 Ext. 3672 between 9:00 a.m. and 4:00 p.m. The above special assessments will be collected on the ad valorem tax bill (the "Property tax" bill) to be mailed in November, 2014, as authorized by Section 197.3632, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the property, which may result in a loss of title (ownership) of one's real property. These special assessment programs proved to be successful last year in fairly and efficiently providing a much needed alternative funding and collection approach for these vital and essential services.

A PUBLIC HEARING WILL BE HELD AT 6:00 P.M. ON SEPTEMBER 15, 2014, IN THE CITY COMMISSION CHAMBER OF CITY HALL, 100 WEST DANIA BEACH BOULEVARD, DANIA BEACH, FLORIDA, FOR THE PURPOSE OF RECEIVING PUBLIC COMMENT ON ALL OF THE PROPOSED ASSESSMENTS. All affected property owners have a right to appear at the hearing, to speak at the hearing, and to file written objections with the City Commission within twenty (20) days of this notice. If a person decides to appeal any decision made by the City Commission with respect to any matter considered at the hearing, such person will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing special accommodation or an interpreter to participate in this proceeding should contact the City Clerk's office at (954) 924-6800 Ext. 3624, at least two days prior to the date of the hearing.

**RESOLUTION NO. 2014- \_\_\_\_\_**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA, RELATING TO THE COLLECTION AND DISPOSAL OF SOLID WASTE IN THE CITY OF DANIA BEACH, FLORIDA; ESTABLISHING THE NOT TO EXCEED ASSESSMENT RATE FOR SOLID WASTE SERVICE ASSESSMENTS AGAINST ASSESSED PROPERTY LOCATED WITHIN BOUNDARIES OF THE CITY OF DANIA BEACH, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014; DIRECTING THE PREPARATION OF AN ASSESSMENT ROLL; AUTHORIZING A PUBLIC HEARING AND DIRECTING THE PROVISION OF NOTICE OF SUCH HEARING; PROVIDING FOR CONFLICTS; FURTHER, PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, the City of Dania Beach, Florida, enacted Ordinance No. 09-96 (the "Ordinance"), which authorizes the re-imposition of annual Solid Waste Service Assessments for Solid Waste collection and disposal services, facilities or programs against certain Assessed Property within the City; and

**WHEREAS**, the imposition of a Solid Waste Service Assessment for Solid Waste collection and disposal services, facilities or programs has proven to be an equitable and efficient method of allocating and apportioning Solid Waste Costs among parcels of Assessed Property located in those incorporated areas of the City annexed pursuant to Chapter 90-483, Laws of Florida (the "Griffin Road Annexation Area") and annexed pursuant to Chapter 2000-474, Laws of Florida (collectively referred to as the "Solid Waste Assessment Area"); and

**WHEREAS**, on December 9, 2008, the City passed Resolution No. 2008-221 amending Resolution No. 64-96 to use the uniform method of collecting solid waste assessments for all properties located within the boundaries of the City of Dania Beach; and

**WHEREAS**, the City Commission desires to impose an annual Solid Waste collection and disposal assessment program within the boundaries of the City of Dania Beach, using the property tax bill (the "Ad Valorem" tax bill) collection method for the Fiscal Year beginning on October 1, 2014;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DANIA BEACH, FLORIDA:**

**Section 1.**     **Authority.** That this Resolution is adopted pursuant to the provisions of the Solid Waste Service Assessment Ordinance (Ordinance No. 09-96); the Initial Assessment Resolution (Resolution No. 64-96); the Resolution amending Resolution No. 64-96 (Resolution

No. 2008-221); the Final Assessment Resolution (Resolution No. 71-96); Sections 166.021 and 166.041, Florida Statutes, and other applicable provisions of law.

**Section 2. Purpose and Definitions.** That this Resolution constitutes the Preliminary Rate Resolution as defined in the Ordinance which initiates the annual process for updating the Assessment Roll and directs the re-imposition of Solid Waste Service Assessments for the Fiscal Year beginning October 1, 2014. All capitalized words and terms not otherwise defined in this Resolution shall have the meanings set forth in the Ordinance, the Initial Assessment Resolution and the Final Assessment Resolution. Unless the context indicates otherwise, words using the singular number include the plural number, and vice versa.

**Section 3. Provision and Funding of Solid Waste Services.** That upon the imposition of Solid Waste Service Assessments for Solid Waste collection and disposal against Assessed Property located within the boundaries of the City of Dania Beach, the City shall provide Solid Waste collection and disposal services to such Assessed Property.

It is ascertained, determined, and declared that each parcel of Assessed Property located within the City of Dania Beach will be benefited by the City's provision of Solid Waste collection and disposal services in an amount not less than the Solid Waste Service Assessment imposed against such parcel, computed in the manner set forth in this Preliminary Rate Resolution.

**Section 4. Legislative Determinations of Special Benefit and Fair Apportionment.** That the legislative determinations of special benefit and fair apportionment embodied in the Ordinance, the Initial Assessment Resolution and the Final Assessment Resolution are affirmed and incorporated in this Resolution by reference.

**Section 5. Establishment of Annual Solid Waste Service Assessment Rate.** That for the Fiscal Year beginning October 1, 2014, Solid Waste Service Assessments for Solid Waste collection and disposal services, facilities and programs are to be re-imposed and the Solid Waste Cost shall be allocated among all parcels of Assessed Property, as deemed necessary by the City of Dania Beach. A rate of assessment not to exceed \$277.92 for each dwelling unit is established.

**Section 6.** The City Manager is directed to prepare, or cause to be prepared, an updated Assessment Roll for the Fiscal Year beginning October 1, 2014, in the manner provided in the Ordinance. Such updated Assessment Roll shall contain the following: (1) a summary

description of all Assessed Property within the Solid Waste Assessment Area, or any other incorporated area served by water and sewer service providers other than the City conforming to the description contained on the Tax Roll; (2) the name and address of the owner of record of each parcel as shown on the Tax Roll; and (3) the amount of the Solid Waste Service Assessment for Solid Waste collection and disposal services. Copies of this Preliminary Rate Resolution, the Ordinance, the Initial Assessment Resolution, the Final Assessment Resolution and the updated Assessment Roll are maintained on file in the office of the City Clerk and are open to public inspection. The foregoing shall not be construed to require that the updated Assessment Roll be in printed form if the amount of the Solid Waste Service Assessment for each parcel of property can be determined by use of a computer terminal available to the public. The Solid Waste Service Assessment for each parcel of Assessed Property shall be computed by multiplying the assessment rate by the number of Dwelling Units on such parcel.

It is ascertained, determined, and declared that the foregoing method of determining the Solid Waste Service Assessments for Solid Waste collection and disposal services is a fair and reasonable method of apportioning the Solid Waste Cost among parcels of Assessed Property.

**Section 7. Authorization of Public Hearing.** That there is established a public hearing to be held at 6:00 p.m. on September 15, 2014, in the City Commission Chamber of City Hall, 100 West Dania Beach Boulevard, Dania Beach, Florida, at which time the City Commission will receive and consider any comments on the Solid Waste Service Assessments from the public and affected property owners and consider re-imposing the Solid Waste Service Assessments for the Fiscal Year beginning October 1, 2014, and collecting such assessments on the same bill as ad valorem taxes.

**Section 8. Notice of Publication.** That the City Clerk shall publish a notice of the public hearing authorized by Section 6 of this Preliminary Rate Resolution in the manner and time provided in Sections 2.04 and 2.08 of the Ordinance. The notice shall be published no later than August 24, 2014, in substantially the form attached to this Resolution.

**Section 9. Notice by Mail.** That the Director of Finance shall provide information on the public hearing and the “not to exceed” rate to the Broward County Property Appraiser’s Office to be included in the TRIM (Truth in Millage) Notice which will serve as first class notice as required by the Ordinance.

**Section 10. Severability.** That if any clause, section, other part or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of this Resolution.

**Section 11. Conflict.** That all resolutions or parts of resolutions in conflict with this Resolution are repealed to the extent of such conflict.

**Section 12. Effective Date.** That this Resolution shall be in force and take effect immediately upon its passage and adoption.

**PASSED and ADOPTED** on \_\_\_\_\_, 2014.

\_\_\_\_\_  
LOUISE STILSON, CMC  
CITY CLERK

\_\_\_\_\_  
WALTER B. DUKE, III  
MAYOR

APPROVED AS TO FORM AND CORRECTNESS:

\_\_\_\_\_  
THOMAS J. ANSBRO  
CITY ATTORNEY

## **SOLID WASTE SERVICE ASSESSMENTS**

Notice is given that the City Commission of the City of Dania Beach will conduct a public hearing to consider re-imposing Solid Waste Service Assessments for the Fiscal Year beginning October 1, 2014, against certain improved residential properties located within those incorporated areas of the City of Dania Beach.

The solid waste service assessments will be computed by multiplying the number of dwelling units on each parcel by the rate of assessment. The rate of assessment for the upcoming fiscal year shall be \$277.92. Unimproved properties, mobile home parks, apartments with four or more dwelling units, condominiums, or commercial properties are not subject to the solid waste service assessment.

Copies of the Solid Waste Service Assessment Ordinance (Ordinance No. 9-96), the Initial Assessment Resolution (Resolution No. 64-96), the Final Assessment Resolution (Resolution No. 71-96), the Preliminary Rate Resolution initiating the annual process of updating the Assessment Roll and re-imposing the Solid Waste Service Assessments, and the updated Assessment Roll for the upcoming fiscal year are available for inspection at the City Clerk's office.

If you have any questions, please contact the City's Department of Finance at (954) 924-6800 Ext. 3672, Monday through Friday between 9:00 a.m. and 4:00 p.m.

The above special assessments will be collected on the ad valorem tax bill (the "Property tax" bill) to be mailed in November 2013, as authorized by Section 197.3632, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the property, which may result in a loss of title (ownership) of one's real property. These special assessment programs proved to be successful last year in fairly and efficiently providing a much needed alternative funding and collection approach for these vital and essential services.

A PUBLIC HEARING WILL BE HELD AT 6:00 P.M. ON SEPTEMBER 15, 2014, IN THE CITY COMMISSION CHAMBER OF CITY HALL, 100 WEST DANIA BEACH BOULEVARD, DANIA BEACH, FLORIDA, FOR THE PURPOSE OF RECEIVING PUBLIC COMMENT ON ALL OF THE PROPOSED ASSESSMENTS. All affected property owners have a right to appear at the hearing, to speak at the hearing, and to file written objections with the City Commission within twenty (20) days of this notice. If a person decides to appeal any decision made by the City Commission with respect to any matter considered at the hearing, such

person will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing special accommodation or an interpreter to participate in this proceeding should contact the City Clerk's office at (954) 924-6800 Ext. 3624, at least two (2) days prior to the date of the hearing.

**CITY COMMISSION OF THE  
CITY OF DANIA BEACH, FLORIDA**



## Fund Descriptions

Governmental accounting systems should be organized and operated on a fund basis. Individual resources are allocated to, and accounted for, in separate accounting entities – identified as funds – based upon the purposes for which they are to be spent and the means by which spending activities are legally controlled.

Governmental units should establish and maintain those funds required by law and for sound financial administration. Only the minimum number of funds consistent with legal operating requirements should be established because unnecessary funds result in inflexibility, undue complexity, and inefficient financial administration.

Individual funds are classified into three broad categories: Government, Proprietary, and Fiduciary.

### Governmental Fund Types

Governmental Fund Types are subdivided into four sections: General Fund, Special Revenue Funds, Capital Projects Funds, and Debt Service Funds.

**General Fund-** Accounts for all financial resources, except those required to be accounted for in another fund. The General Fund of a government unit serves as the primary reporting vehicle for current government operations. The General Fund, by definition, accounts for all current financial resources not required by law or administrative action to be accounted for in another fund. The major sources of revenue for the General Fund include: ad valorem taxes, franchise taxes, and intergovernmental revenues. The major departments funded here are administrative: Mayor and City Commission, City Manager, City Attorney, City Clerk, Finance, Human Resources, Community Development, Fire Rescue Services, Public Safety, Parks and Recreation, and Public Services. This Fund also captures and reports all financial activities of the Self Insured Health Fund in the annual year-end audited financial statements.

**Special Revenue Funds-** Accounts for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes. The City of Dania Beach operates several Special Revenue Funds including the following:

#### Tree Preservation Fund

There is created to account for the acceptance and disbursement of the replacement fees paid to the City as part of tree removal licenses. This fund shall solely be used for the planting of trees in the city and any other ancillary costs associated with planting of trees.

## Fund Descriptions *(cont.)*

### Grant Fund

The Grants Fund is a special revenue fund created to properly account for grant activity in the City. The purpose of the fund is to allow better control over grant monies in order to prevent potential incidents of noncompliance with grantor requirements. The fund also helps to prevent potential penalties related to noncompliance with the Single Audit Act.

### Perpetual Care Fund

The City owns and operates to cemeteries and a mausoleum. This fund is created to account for revenue and expenses related to the operation and ongoing maintenance of the cemetery and mausoleum.

### Building Fund

Effective October 1, 2009, the City has created a special revenue fund to account for revenue and expenses related to the building division operations. This fund is due to Florida Statute requirements that any funds collected from building permit fees be used for the operations of the Building Division. This Division is responsible for the health, safety, and welfare of the citizens through permitting and inspections of all constructions including new, remodel, additions and repairs of all properties, both commercial and residential.

***Debt Service Funds-*** Accounts for the accumulation of resources for, and the payment of, general long-term debt principle and interest.

***Capital Projects Funds-*** Accounts for financial resources to be used for the acquisition or construction of major capital facilities.

***Community Redevelopment Agency*** – Accounts for the financial resources to be used for development, redevelopment, and economic development of the City of Dania Beach. This Agency is not a traditional CRA and does not receive Tax Increment Revenue. Funding for the Agency is derived from contributions from the General Fund.

## Proprietary Fund Types

Proprietary Fund Types are subdivided into two sections: Enterprise Funds and Internal Service Funds.

## **Fund Descriptions** *(cont.)*

***Enterprise Funds-*** Accounts for operations (a) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The City has six Enterprise Funds: Water, Sewer, Stormwater Parking, Pier and Marina.

***Internal Service Funds-*** Accounts for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental units, on a cost reimbursement basis. The City does not presently use Internal Service Funds.

## **Fiduciary Fund Types**

The Fiduciary Fund Type consists of trust and agency funds.

***Trust and Agency Funds-*** Accounts for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other trust funds.